



**REGENT SUKOHARJO
CENTRAL JAVA PROVINCE
SUKOHARJO REGENCY REGULATIONS
NUMBER 24 OF 2017
ABOUT
SOCIAL ASSISTANCE WITH MORROWING MONEY FOR FAMILIES OF POOR PEOPLE
SUKOHARJO DISTRICT
BY THE GRACE OF GOD ALMIGHTY
REGENT SUKOHARJO,**

- Considering: a. that in order to ease the burden on the poor, it is necessary to provide social assistance with condolence money to the families of the poor residents of Sukoharjo Regency who have died;
- b. that with the enactment of Sukoharjo Regency Regional Regulation Number 12 of 2016 concerning the Formation and Structure of Regional Apparatus, there are changes to Regional Apparatus, so Sukoharjo Regent Regulation Number: 66 of 2012 concerning Social Assistance for Condolence Money for Poor Families of Sukoharjo Regency needs to be replaced;
- c. that based on the considerations as intended in letters a and b, it is necessary to stipulate a Regent's Regulation concerning Social Assistance for Bereavement Money for Poor Families of Sukoharjo Regency;

- Bearing in mind: 1. Law Number 13 of 1950 concerning the Establishment of Regency Areas within the Province of Central Java;
2. Law Number 28 of 1999 concerning State Administrators who are Clean and Free from Corruption, Collusion and Nepotism (State Gazette of the Republic of Indonesia of 1999 Number 75, Supplement to the State Gazette of the Republic of Indonesia Number 3851);
3. Law Number 17 of 2003 concerning Finance State (State Gazette of the Republic of Indonesia of 2003 Number 47, Supplement to the State Gazette of the Republic of Indonesia Number 4286);
4. Law Number 1 of 2004 concerning State Treasury (State Gazette of the Republic of Indonesia of 2004 Number 5, Supplement to State Gazette of the Republic of Indonesia Number 4355);
5. Law Number 33 of 2004 concerning Financial Balance between the Central Government and Regional Government (State Gazette of the Republic of Indonesia of 2004 Number 126, Supplement to the State Gazette of the Republic of Indonesia Number 4438);

6. Law Number 12 of 2011 concerning the Formation of Legislation (State Gazette of the Republic of Indonesia of 2011 Number 82, Supplement to the State Gazette of the Republic of Indonesia Number 5234);
7. Law Number 23 of 2014 concerning Regional Government (State Gazette of the Republic of Indonesia of 2014 Number 244, Supplement to the State Gazette of the Republic of Indonesia of 5587) as amended several times, most recently by Law Number 9 of 2015 concerning the Second Amendment to the Law. Law Number 23 of 2014 concerning Regional Government (State Gazette of the Republic of Indonesia of 2015 Number 58, Supplement to the State Gazette of the Republic of Indonesia of 5679);
8. Government Regulation Number 58 of 2005 concerning Regional Financial Management (State Gazette of the Republic of Indonesia of 2005 Number 140, Supplement to State Gazette of the Republic of Indonesia Number 4578);
9. Government Regulation Number 18 of 2016 concerning Regional Apparatus (State Gazette of the Republic of Indonesia of 2016 Number 114, Supplement to the State Gazette of the Republic of Indonesia Number 5887);
10. Presidential Regulation Number 87 of 2014 concerning Implementing Regulations of Law Number 12 of 2011 concerning the Formation of Legislation (State Gazette of the Republic of Indonesia of 2014 Number 199);
11. Regulation of the Minister of Home Affairs Number 32 of 2011 concerning Guidelines for Providing Grants and Social Assistance originating from the Regional Revenue and Expenditure Budget (State Gazette of the Republic of Indonesia of 2011 Number 450) as amended several times, most recently by Regulation of the Minister of Home Affairs of the Republic of Indonesia Number 14 2016 concerning the second amendment to the Regulation of the Minister of Home Affairs of the Republic of Indonesia Number 32 of 2011 concerning Guidelines for Providing Grants and Social Assistance originating from the Regional Revenue and Expenditure Budget (State Gazette of the Republic of Indonesia of 2016 Number 541);
12. Minister of Home Affairs Regulation Number 80 of 2015 concerning the Establishment of Regional Legal Products (State Gazette of the Republic of Indonesia of 2015 Number 2036);
13. Sukoharjo Regency Regional Regulation Number 1 of 2010 concerning Principles of Regional Financial Management (Sukoharjo Regency Regional Gazette of 2010 Number 1, Supplement to Sukoharjo Regency Regional Gazette Number 172).

14. Sukoharjo Regency Regional Regulation Number 5 of 2010 concerning the Implementation of Population Administration (Sukoharjo Regency Regional Gazette of 2010 Number 5, Supplement to Sukoharjo Regency Regional Gazette Number 176) as amended by Sukoharjo Regency Regional Regulation Number 2 of 2015 concerning Amendments to

Sukoharjo Regency Regional Regulation Number 5 of 2010 concerning Implementation of Population Administration (Sukoharjo Regency Regional Gazette of 2015 Number 2, Supplement to Sukoharjo Regency Regional Gazette Number 218);

15. Sukoharjo Regency Regional Regulation Number 12 of 2016 concerning the Formation and Structure of Regional Apparatus (Sukoharjo Regency Regional Gazette of 2016 Number 12, Supplement to Sukoharjo Regency Regional Gazette Number 236);

DECIDE :

To stipulate: REGENT'S REGULATION CONCERNING SOCIAL ASSISTANCE FOR DRIVER
FOR THE FAMILIES OF POOR RESIDENTS OF SUKOHARJO DISTRICT.

PIG

GENERAL REQUIREMENTS

article 1

In this Regent's Regulation what is meant by:

1. The region is Sukoharjo Regency.
2. The Regent is the Regent of Sukoharjo.
3. Regency Government is the Regent and Regional Apparatus as elements of regional government administration.
4. Regional Apparatus is the supporting element of the Regent and the Regional People's Representative Council in the implementation of Government Affairs which fall under the authority of the Region.
5. Camat is the sub-district head in Sukoharjo Regency.
6. The Village Head/ Lurah is the Head of the Village/ Lurah in the Regency Sukoharjo.
7. The Head of the Neighborhood Association, hereinafter referred to as the Head of the RT or the Head of the Rukun Warga, hereinafter called the Head of the RW, is the head of the RT or head of the RW in Sukoharjo Regency.
8. Regional Revenue and Expenditure Budget, hereinafter abbreviated to APBD, is the annual financial plan of the Regional Government which is discussed and approved jointly by the Regional Government and the Regional People's Representative Council, and is stipulated in a Regional Regulation.
9. The Social Service Regional Apparatus is the Head of the Sukoharjo Regency Social Service who is tasked with receiving, administering, reviewing and processing applications for bereavement social assistance in accordance with the provisions of this Regent's Regulation.

10. Regional Apparatus Financial Administration Officials are officials who carry out financial administration functions in Regional Apparatus.
11. Regional Financial Management Official Budget Implementation Document, hereinafter abbreviated as DPA-PPKD, is a document containing income, expenditure and financing for each Regional Financial Management Officer which is used as a basis for budget implementation by Budget Users.
12. The PPKD Budget Change Implementation Document, hereinafter abbreviated as DPPA-PPKD, is a document
changes to the ~~agency~~ ^{agency}/department/bureau containing finance/financial section as Regional General Treasurer.
13. Social Assistance is the provision of assistance in the form of money/goods from the regional government to individuals, families, groups and/or communities which are non-continuous and selective in nature and aim to protect against possible social risks.
14. Social Assistance for Grief Money for poor residents of Sukoharjo Regency who die is internal assistance
a form of money charged to the APBD Social Assistance post to the families of poor people who die and meet the requirements for assistance.
15. Family is husband, wife, children and includes those listed on the Family Card.
16. A poor family is a group of people in a family
families experiencing poor conditions.
17. The poor population of Sukoharjo Regency is the population
Sukoharjo Regency is included in the target households determined by the Regent.
18. Resident Identification Card, hereinafter abbreviated as KTP, is the official identity of the Resident as proof of self issued by the Regional Apparatus which has the main duties and functions of Population Affairs and Civil Registry of Sukoharjo Regency which is valid throughout the territory of the Unitary State of the Republic of Indonesia.
19. Family Card, hereinafter abbreviated as KK, is a family identity card issued by the Regional Apparatus which has the main duties and functions of Population Affairs and Civil Registry Affairs of Sukoharjo Regency and contains the name, structure and relationships within the family, as well as the identity of family members.
20. Death Certificate is one of the documents
population in the form of a certificate issued by the Village Head/
Lurah explaining the occurrence of the incident
death of a resident.
21. Death Certificate is a certificate issued by the Population and Civil Registration Service of Sukoharjo Regency for residents who have died.

CHAPTER II

PURPOSE AND OBJECTIVES**Section 2**

- (1) The Regional Government provides social assistance with bereavement money, intended as a form of concern for the families of poor people whose family members have died.
- (2) The social assistance for bereavement money as referred to in paragraph (1) aims to ease the burden on the families of poor residents of Sukoharjo Regency whose family members have died.

CHAPTER III

**CRITERIA FOR POOR RECIPIENT FAMILIES
HELP AND THE AMOUNT OF AID**

Article 3

- (1) Social assistance for bereavement money as referred to in Article 2, given to families of poor residents whose family members at the time of their death were listed in the Regent's Decree regarding Determining Target Households for the Regional Social Protection Program in Sukoharjo Regency.
- (2) The amount of bereavement social assistance as referred to in paragraph (1), is IDR 3,000,000.00 (three million rupiah) per person.

Article 4

Social assistance for bereavement money as referred to in Article 3, is received to a family member of a poor resident of Sukoharjo Regency who dies as evidenced by a family card and/or a statement from the Village Head/Lurah stating that the person concerned is a family member of a poor resident who died. world, known to the sub-district head and accompanied by a letter of introduction from the RT head, which the RW head knows about the local residents who died.

CHAPTER IV

**PROCEDURES FOR SUBMISSION AND BUDGET
SOCIAL ASSISTANCE WITH BENEFITS**

Article 5

- (1) Recipients of social assistance for bereavement money as intended in Article 4, submit a request for social assistance for bereavement money to the Regent through the Head of the Social Service.
- (2) Application for social assistance for bereavement money as intended in paragraph (1) shall be accompanied by:
 - a. photocopy of KTP and/or KK or Certificate of domicile of known deceased poor residents
Head of local RT and Head of RW;

b. photocopy of Death Certificate from the Village Head/Lurah and/or Death Certificate legalized by an official of the Population and Civil Registration Service; c. photocopy of KTP

and/or Family Card of the recipient of assistance; and D.

a statement from the Village Head/Lurah explaining that the person concerned was a family member of a poor resident who died and was known to the sub-district head and attached a letter of introduction from the Head of the RT who was known to the Head of the RW of the local resident who died.

- (3) The Application Format as intended in paragraph (1) is listed in Appendix I which is an inseparable part of this Regent's Regulation**

Article 6

- (1) The application as intended in Article 5 is submitted no later than 15 (fifteen) working days from the date of death of the poor resident of Sukoharjo Regency, and has been received by the Regent through the Head of the Social Service.**
- (2) The Head of the Social Service is obliged to examine the truth and validity of the application no later than 3 (three) working days from the receipt of the application as intended in paragraph (1).**
- (3) In terms of examining the truth and validity as intended in paragraph (2), the Head of the Social Service can appoint the Official in Charge of Technical Social Assistance for Grief Money.**
- (4) Based on research on the application as intended in paragraph (3), the Head of the Social Service can recommend whether to accept or reject it.**
- (5) If the Head of the Social Service receives the application as intended in paragraph (4), it will then be processed to provide a social assistance budget for bereavement money according to the applicable mechanism and handed over to the recipient of the social assistance for bereavement money.**

Article 7

In the event that the Head of the Social Service refuses the application as intended in Article 6 paragraph (4), the refusal must be conveyed in writing to the applicant accompanied by clear reasons.

Article 8

- (1) Provision of the budget as intended in Article 6 paragraph (5), includes planned and unplanned social assistance for bereavement money.**

- (2) Provision of the planned social assistance budget for bereavement money as intended in paragraph (1), the Head of the Social Service evaluates and recommends to the Regent through the Regional Government Budget Team no later than 1 (one) week before the draft General Budget Policy and Priorities and Temporary Budget Ceiling sent to the DPRD, it will then become the basis for consideration in allocating the social assistance budget which can be planned in the draft General Budget Policy and Priorities and Temporary Budget Ceiling.
- (3) For the provision of a budget for bereavement assistance that cannot be planned as referred to in paragraph (1), the Head of the Social Service will verify the request for bereavement money social assistance and then seek approval from the Regent through the Regional Finance Agency.
- (4) The Regent's approval is stated in the Regent's Decree.
- (5) Social assistance for bereavement money as referred to in paragraph (1) is budgeted in the DPA-PPKD and/or DPPA-PPKD in the indirect expenditure group, types of Social Assistance expenditure, objects of Social Assistance Expenditure, details of Social Assistance Expenditure objects.
- (6) Applications for social assistance for bereavement money that cannot be planned are submitted after the deadline for direct payments (LS) from the Regional Treasury and/or the Grief Money Assistance budget has expired in the current fiscal year, then the Head of the Social Service will continue to examine the truth and validity of the application; (7) The application as intended in paragraph (6) is considered for realization and allocated to the Social Assistance planned for changes to the APBD for the next fiscal year.

CHAPTER V

LIQUIDING, DISTRIBUTION AND ACCOUNTABILITY

Article 9

- (1) Implementation of the social assistance budget based on bereavement money DPA PPKD and/or DPPA PPKD.
- (2) The Regent determines the list of recipients and the amount of bereavement social assistance that can be planned, with a Regent's Decree based on the Regional Regulation on the APBD and the Regent's Regulation on the Elaboration of the APBD.
- (3) The planned distribution/delivery of bereavement social assistance is based on the list of recipients of bereavement social assistance listed in the Regent's Decree as referred to in paragraph (2).

Article 10

- (1) The Regent determines the list of recipients and the amount of social assistance for bereavement money that cannot be planned, with a Regent's Decree based on a Request from the Head Social services.**
- (2) The distribution/delivery of social assistance is based on the list of recipients of bereavement social assistance listed in the Regent's Decree as referred to in paragraph (1).**

Article 11

- (1) The Head of the Social Service appoints one of the officials in his work environment as the technical person responsible for the social assistance of bereavement money.**
- (2) The person in charge of technical social assistance for bereavement money as referred to in paragraph (1) is determined by the Decree of the Head of the Social Service.**
- (3) The duties and responsibilities of the technical person in charge as referred to in paragraph (1) are:**
 - a. submit a request for disbursement to the Head of the Agency Regional Finance;**
 - b. examine the completeness and correctness of requests for disbursement of aid from recipients of bereavement aid along with the attachments;**
 - c. distribute or hand over aid to recipients of cash assistance for bereavement assistance with valid proof of receipt;**
 - d. responsible for distributing aid to those entitled to receive it;**
 - e. submit an accountability report on funds that have been received according to those entitled to receive them, to the Regent with a copy to the Head of the Financial Agency Regional and Inspector of Sukoharjo Regency.**
 - f. The application format as intended in letter (a) is listed in Appendix II which is an inseparable part of this Regent's Regulation.**

Article 12

- (1) Disbursement of social assistance for bereavement money is carried out by direct payment (LS), with the following mechanism:**
 - a. recipients of social assistance for bereavement money as intended in Article 9 paragraph (2) and Article 10 paragraph (2), submit a request for social assistance for bereavement money that is acknowledged by the Head of the RT, Head of the RW and Head of the Village/Lurah to the Regent through the Head of the Social Service;**

- b. request for social assistance for bereavement money as intended in letter a, accompanied by:
 - 1). photocopy of KTP and/or KK or certificate of domicile of the deceased poor person who is known to the local RT Head and RW Head;
 - 2). photocopy of Death Certificate from the Head Village/Lurah and/or Death Certificate legalized by Population and Civil Registration Service officials;
 - 3). photocopy of KTP and/or family card of the recipient of the bereavement social assistance.
 - 4). a statement letter from the Village Head/Lurah explaining that the person concerned is a family member of a poor resident who died and is known to the Subdistrict Head and attached with a letter of introduction from the RT known to the RW of a poor resident who died.
- c. The application file for the disbursement of social assistance for bereavement money as referred to in letter a is made in 4 (four) copies
- (2) The application format as intended in paragraph (1) letter a is listed in Appendix III which is an inseparable part of this Regent's Regulation.

Article 13

- (1) Distribution of social assistance for bereavement money through the technical person in charge with the following mechanism:
 - a. based on the Regent's Decree on Social Assistance Sukoharjo Regency, and requests from aid recipients, the person in charge of technical submitted a request for disbursement of funds to the Regent cq. Head of Regional Financial Agency as Budget User known by the Head of the Social Service, equipped with:
 - 1) plan for the use of aid accompanied by a recap of the list of aid recipients (names, addresses and amount of funds received) known to the Head of Service Social;
 - 2) proof of payment (D.XII.G) stamped with Rp. 6,000,-;
 - 3) photocopy of PT Bank Pembangunan account book Central Java Region Sukoharjo Branch on behalf of Person in charge of technical social assistance for bereavement money;
 - 4) photocopy of KTP of the technical person in charge;
 - 5) a statement from the person in charge of technical matters stating that the social assistance money received will be distributed according to the planned use;

6) letter of request for disbursement of bereavement social assistance from each aid recipient and attachments, as intended in Article 12 paragraph (1) letter b. 7) the format for the plan for

using aid as referred to in number 1 is listed in Appendix IV which is an inseparable part of this Regent's Regulation

8) the format for proof of payment as referred to in number 2 is listed in Appendix V which is an inseparable part of this Regent's Regulation.

9) the format of the statement letter as referred to in number 5 is listed in Appendix VI which is an inseparable part of this Regent's Regulation.

b. the application file for the disbursement of social assistance for bereavement money as referred to in letter a is made in 4 (four) copies;

c. The person in charge of technical conducts research on application completeness files as follows:

1). examine in detail the application attachments;

2). check the recipient's name, address, description of assistance and budget amount in accordance with the Regent's Decree, as intended in Article 9 paragraph (2) and Article 10 paragraph

(1); 3). in the event that the application for disbursement does not meet the requirements, the person in charge of technical orders the aid recipient to complete and/or correct it; And

4) after the application for disbursement has been examined and is declared to meet the requirements and is complete, the person in charge of the technical department sends the application file to the Head of the Regional Financial Agency which has been stamped "Has been examined by the Head of the Social Service".

(2) The Head of the Regional Financial Agency orders the Treasurer for Social Assistance Expenditures for bereavement money to make a Direct Payment Request Letter (SPP LS) based on a request from the person in charge of the technical social assistance for bereavement money to Budget Users through the Financial Administration Officer (PPK) of the Financial Agency Area.

(3) Financial Administration Officer (PPK) of the Financial Agency Regions examine the completeness of the SPP-LS along with administrative requirements in accordance with applicable regulations. Once declared complete and correct, the Administrative Officer Regional Financial Agency Finance (PPK) prepares a Direct Payment Order (SPM-LS) to be signed by budget users.

- (4) **Based on the Payment Order (SPM) submitted, the Proxy of the Regional General Treasurer issues a Fund Disbursement Order (SP2D).**
- (5) **The BUD authority sends the SP2D along with the List of Examiners to PT Regional Development Bank Central Java Sukoharjo Branch.**
- (6) **The person in charge of technical matters directly channels/ distributes funds to parties who are entitled to receive bereavement cash social assistance in accordance with the usage plan.**

Article 14

The person in charge of technical matters submits an accountability report on the funds that have been received according to those entitled to receive them to the Regent with a copy to the Head of the Regional Financial Agency and the Inspector of Sukoharjo Regency.

CHAPTER VI

SOURCE OF FUNDS

Article 16

Social assistance for bereavement money for the families of poor residents of Sukoharjo Regency comes from funds from the Regional Revenue and Expenditure Budget of Sukoharjo Regency.

CHAPTER VII

CLOSING

Article 17

When this Regent's Regulation comes into force, Sukoharjo Regent's Regulation Number 66 of 2012 concerning Funeral Assistance for Families of Poor Residents of Sukoharjo Regency (Sukoharjo Regency Regional Gazette of 2012 Number 508), is revoked and declared invalid.

Article 18

This Regent's Regulation comes into force on the date of promulgation.

every person knowing this, ordered that this Regent's Regulation be promulgated by placing it in the Regional Gazette of Sukoharjo Regency.

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**Stipulated in Sukoharjo on
February 20 2017**

REGENT SUKOHARJO,

signed

**Promulgated in Sukoharjo
on February 20, 2017**

**REGIONAL SECRETARY
SUKOHARJO DISTRICT,**

signed

AGUS SANTOSA

WARDOYO WIJAYA

**REGIONAL NEWS SUKOHARJO DISTRICT
YEAR 2017 NUMBER 24**

