



**REGENT SUKOHARJO
PROVINCE OF CENTRAL JAVA
SUKOHARJO REGENCY REGULATIONS
NUMBER 90 OF 2017**

ABOUT

**INSTRUCTIONS FOR IMPLEMENTING REGIONAL REGULATIONS OF SUKOHARJO DISTRICT
NUMBER 15 OF 2016 CONCERNING SOCIAL RESPONSIBILITY AND
COMPANY ENVIRONMENT**

BY THE GRACE OF GOD ALMIGHTY

REGENT SUKOHARJO,

Considering: that in order to implement the provisions of Article 10 paragraph (4), Article 16 paragraph (4), Article 18 paragraph (3), Article 19 paragraph (2), and Article 22 paragraph (3) Sukoharjo Regency Regional Regulations Number 15 of 2016 concerning Social Responsibility and Environment, it is necessary to establish a Regent's Regulation on Instructions for Implementing Regional Regulation Number 15 of the Year 2016 concerning Social and Environmental Responsibility Company;

- Bearing in mind:**
- 1. Law Number 13 of 1950 concerning Establishment of Regency Areas within the Province of Central Java;**
 - 2. Law Number 13 of 2003 concerning Employment (State Gazette of the Republic of Indonesia of 2003 Number 39, Supplement to State Gazette of the Republic of Indonesia Number 4279);**
 - 3. Law Number 19 of 2003 concerning State-Owned Enterprises (State Gazette of the Republic of Indonesia of 2003 Number 70, Supplement to State Gazette of the Republic of Indonesia Number 4297);**
 - 4. Law Number 25 of 2007 concerning Capital Investment (State Gazette of the Republic of Indonesia of 2007 Number 67, Supplement to State Gazette of the Republic of Indonesia Number 4724);**
 - 5. Law Number 40 of 2007 concerning Limited Liability Companies (State Gazette of the Republic of Indonesia of 2007 Number 106, Supplement to the State Gazette of the Republic of Indonesia Number 4756);**
 - 6. Law Number 11 of 2009 concerning Social Welfare (State Gazette of the Republic of Indonesia of 2009 Number 12, Supplement to State Gazette of the Republic of Indonesia Number 4967);**

7. Law Number 32 of 2009 concerning Environmental Protection and Management (State Gazette of the Republic of Indonesia of 2009 Number 140, Supplement to State Gazette of the Republic of Indonesia Number 5059);
8. Law Number 12 of 2011 concerning the Establishment of Legislation and Regulations (State Gazette of the Republic of Indonesia of 2011 Number 82, Supplement to the State Gazette of the Republic of Indonesia Number 5234);
9. Law Number 23 of 2014 concerning Regional Government (State Gazette of the Republic of Indonesia of 2014 Number 244, Supplement to the State Gazette of the Republic of Indonesia of 5587) as amended several times, most recently by Law Number 9 of 2015 concerning the Second Amendment to the Law. Law Number 23 of 2014 concerning Regional Government (State Gazette of the Republic of Indonesia of 2015 Number 58, Supplement to the State Gazette of the Republic of Indonesia of 5679);
10. Government Regulation Number 47 of 2012 concerning Corporate Social and Environmental Responsibility (State Gazette of the Republic of Indonesia of 2012 Number 89, Supplement to the State Gazette of the Republic of Indonesia Number 5305);
11. Presidential Regulation Number 15 of 2010 concerning the Acceleration of Poverty Reduction, as amended by Presidential Regulation Number 96 of 2015 concerning Amendments to Presidential Regulations Number 15 of 2010 concerning the Acceleration of Poverty Reduction (State Gazette of the Republic of Indonesia of 2015 Number 199); 12. Presidential Regulation Number 87 of 2014 concerning Implementing Regulations of Law Number 12 of 2011 concerning the Formation of Legislative Regulations (State Gazette of the Republic of Indonesia of 2014 Number 199);
13. Regulation of the Minister of State-Owned Enterprises Number PER-07/MBU/05/2015 concerning the Partnership Program for State-Owned Enterprises with Small Businesses and the Environmental Development Program;
14. Regulation of the Minister of State-Owned Enterprises Number PER-09/MBU/07/2015 concerning Partnership Programs and Environmental Development Programs for State-Owned Enterprises; 15. Minister of Home Affairs Regulation Number 80 of 2015 concerning the Formation of Regional Legal Products (State Gazette of the Republic of Indonesia of 2015 Number 199);

16. Regulation of the Minister of Social Affairs Number 6 of 2016 concerning Responsibilities of Business Entities in Implementing Social Welfare (State Gazette of the Republic of Indonesia of 2016 Number 633);

17. Sukoharjo Regency Regional Regulation Number 12 of 2016 concerning the Formation and Structure of Regional Apparatus (Sukoharjo Regency Regional Gazette of 2016 Number 12, Supplement to Sukoharjo Regency Regional Gazette Number 236); 18. Sukoharjo Regency Regional Regulation Number 15 of 2016 concerning Corporate Social and

Environmental Responsibility (Sukoharjo Regency Regional Gazette of 2016 Number 15, Supplement to Sukoharjo Regency Regional Gazette Number 239);

DECIDE:

To stipulate: **REGENT'S REGULATION CONCERNING INSTRUCTIONS FOR THE IMPLEMENTATION OF SUKOHARJO DISTRICT REGIONAL REGULATION NUMBER 15 OF 2016 CONCERNING CORPORATE SOCIAL AND ENVIRONMENTAL RESPONSIBILITY.**

PIG

GENERAL REQUIREMENTS

article 1

In this Regent's Regulation what is meant by: 1. Region is Sukoharjo Regency.

2. Regional Government is the Regent as the organizing element of Regional Government which leads the implementation of government affairs which are the authority of the autonomous region.

3. The Regent is the Regent of Sukoharjo.

4. The company is:

a. any form of private state/regional legal entity that employs workers/laborers by paying wages or other forms of remuneration; or

b. social enterprises and other businesses that have management and employ other people by paying wages or other forms of compensation, which carry out their activities in the Region.

5. Corporate Social and Environmental Responsibility, hereinafter abbreviated as TJSLP, is the company's commitment to participate in sustainable economic development in order to improve the quality of life and a beneficial environment, both for the company itself, the local community and society in general.

6. Corporate Social and Environmental Responsibility Forum, hereinafter abbreviated as TJSLP Forum, is an institution/vehicle initiated by elements of society, companies and universities and facilitated by the Regional Government which aims to optimize the implementation of the company's role in implementing social welfare.
7. Communities are individuals, groups of people including corporations, and/or other non-government stakeholders in implementing corporate social and environmental responsibility.
8. A Limited Liability Company is a legal entity which is a capital partnership, established based on an agreement, carrying out business activities with authorized capital which is entirely divided into shares and meets the requirements stipulated in this law and its implementing regulations.
9. State-Owned Enterprises, hereinafter abbreviated to BUMN, are business entities whose capital is wholly or largely owned by the state through direct participation originating from state assets owned by the state.
separated.
10. Regionally Owned Enterprises, hereinafter abbreviated to BUMD, are business entities whose capital is wholly or largely owned by the Region.
11. The TJSLP Implementation Development and Supervision Team is a team formed by the Regional Government with members from relevant regional apparatus, to provide guidance and supervision of the implementation of the company's social and environmental responsibility programs.

CHAPTER II

SCOPE

Section 2

The scope of this Regent's Regulation includes:

- a. purpose and objectives;
- b. TJSLP implementing company;
- c. formation, membership, work procedures and main tasks TJSLP Forum;
- d. Development and Supervision Team;
- e. community participation; f. awards; and g. procedures and mechanisms for imposing administrative sanctions.

CHAPTER III
PURPOSE AND OBJECTIVES

Article 3

The purpose of enacting this Regent's Regulation is as follows:

- a. as guidance and direction in implementing the TJSLP Program in the Region;
And
- b. integrated implementation of the TJSLP program with Regional Government programs.

Article 4

The purpose of enacting this Regent's Regulation is to:

- a. directional implementation of the TJSLP program in the regions implemented by the company;
- b. facilitate Regional Apparatus in coordinating and synergizing Regional Government activity programs with the TJSLP program;
- c. realizing harmonization and synergy between the implementation of the TJSLP program and the Regional Government development program;
- d. realizing the company's commitment in running its business, playing an active role in community empowerment and preserving the business environment;
- e. directional implementation of the TJSLP program in the Region;
And
- f. The Regional Government's planned program to appreciate companies that have implemented TJSLP.

CHAPTER IV
TJSLP IMPLEMENTING COMPANY

Article 5

(1) The TJSLP implementer is a company that carries out its business activities in the region, including small companies, medium companies and large companies, including, among others:

- a. individual;
- b. BUMN;
- c. BUMD;
- d. BUMS (Private Owned Enterprise);
- e. Mixed Business Entities;
- f. Domestic Investment (PMDN); and g. Foreign Investment (PMA).

- (2) The implementation of TJSLP as intended in paragraph (1) is prioritized for medium and large companies.**
- (3) The types of companies as intended in paragraph (1) as implementers of TJSLP based on their place of domicile include:**
 - a. central level;**
 - b. branch level; or**
 - c. implementing unit domiciled in the Region.**
- (4) The status of the company as intended in paragraph (1) as implementing TJSLP includes legal entities and non-legal entities.**

CHAPTER V

**FORMATION, MEMBERSHIP, WORK PROCEDURES, AND DUTIES
TJSLP FORUM POINT**

**Part One
Establishment of the TJSLP Forum**

Article 6

- (1) The Regent forms the TJSLP Forum which consists of the following elements:**
 - a. Local government;**
 - b. Company;**
 - c. Public; And**
 - d. College.**
- (2) The composition of the TJSLP Forum is as follows:**
 - a. Director/Advisor;**
 - b. Chairman;**
 - c. Vice Chairman;**
 - d. Secretary;**
 - e. Vice Secretary;**
 - f. Member.**

Article 7

The TJSLP Forum as intended in Article 6 is formed by the Regent as determined by the Regent's Decree.

**The second part
Membership**

Article 8

(1) The membership composition of the TJSLP Forum consists of:

- a. Director/Adviser: Regent of Sukoharjo**
- b. Chairman** : **Head of the Planning Agency,
Research and development
Area**
- c. Vice Chairman** : **Chambers of Commerce and Industry
Sukoharjo**
- d. Secretary** : **Head of Economics at
Planning Agency, Research
And Regional Development**
- e. Vice Secretary** : **APINDO Sukoharjo**
- f. Member**

(2) Members as intended in paragraph (1) letter f include, among others:

- a. Planning, Research and Development Agency
Area;**
- b. Environmental services;**
- c. Social services;**
- d. Department of Public Works and Spatial Planning;**
- e. Department of Housing and Residential Areas;**
- f. Regional Secretariat Legal Section;**
- g. Department of Education and Culture;**
- h. Public health Office;**
- i. Company;**
- j. Public; And**
- k. College.**

(3) Membership of the TJSLP Forum from 3 (three) company elements is determined based on an agreement between companies according to their groups.

- (4) Membership of the TJSLP Forum may come from elements of society as intended in paragraph (1) letter c consisting of:
- a. 1 (one) person from the Religious Figures element;
 - b. 1 (one) person from the Community Figures element; And
 - c. 1 (one) person from a Non-Governmental Organization element.
- (5) Membership of the TJSLP Forum from universities is represented by 1 (one) person from academic elements.

Part Three
TJSLP Forum Working Procedures

Article 9

- (1) In order to carry out its duties and functions, the TJSLP Forum holds coordination meetings at least 4 (four) times in 1 (one) year.
- (2) TJSLP Forum Coordination Meeting as referred to in paragraph (1) for the first time with the agenda of preparing an annual work program.
- (3) In the TJSLP Forum Coordination Meeting as intended in paragraph (1), other parties besides forum members may be invited if necessary.

Article 10

- (1) The TJSLP Forum collects the following data:
- a. TJSLP program data from the TJSLP implementing company; And
 - b. regional government priority scale programs from Regional Apparatus.
- (2) The data as intended in paragraph (1) is classified based on the type of TJSLP program and TJSLP Program Priority.
- (3) Data that has been classified according to the type of TJSLP program and TJSLP Program Priority as referred to in paragraph (2), then the TJSLP Forum combines, synchronizes and harmonizes the TJSLP program with regional development priority scale programs.
- (4) The TJSLP Forum prepares a report on the results of synchronization and harmonization of the TJSLP program with regional development priority scale programs and reports it to the Regent.

Part Four
Main Duties and Functions of the TJSLP Forum

Article 11

- (1) The TJSLP Forum has the function of assisting the Regent in coordinating the planning, implementation and programs of TJSLP in the Region.
- (2) To carry out the functions as intended in paragraph (1), the TJSLP Forum has the following main tasks:
- a. prepare a work plan for the TJSLP Forum;
 - b. collecting data on government programs, TJSLP implementing company programs and preparing program priority scales;
 - c. classifying data;
 - d. verify proposals;
 - e. facilitate coordination to integrate, synchronize and harmonize TJSLP implementation programs with regional development priority policies; f. coordinate the implementation of TJSLP programs and activities
- by holding regular meetings; And
- g. submit reports on program implementation and TJSLP activities to the Regent.

Article 12

In carrying out the main tasks of the TJSLP Forum as intended in Article 11 paragraph (2), synergy is needed between the Regional Government, Companies and the community.

Part Five
Length of service

Article 13

- (1) The term of office of the TJSLP Forum as intended in Article 6 paragraph (1) is 5 (five) years.
- (2) If the term of office of the TJSLP Forum ends, they can be reappointed for one more term of office.

CHAPTER VI
DEVELOPMENT AND SUPERVISION TEAM

Article 14

- (1) In order to provide guidance and supervision over the implementation of TJSLP, the Regional Government forms a Development and Supervision Team for the Implementation of TJSLP.
- (2) The Development and Supervision Team for the Implementation of TJSLP as intended in paragraph (1) is determined by a Regent's Decree.
- (3) The TJSLP Implementation Development and Supervision Team as intended in paragraph (1) is tasked with:
 - a. formulate policy concepts related to TJSLP according to the results of coaching and evaluation;
 - b. supervise the implementation of TJSLP programs and activities;
 - c. carry out monitoring and evaluation of TJSLP programs and activities;
 - d. report to the Regent on the progress of implementing TJSLP programs and activities; e. provide an assessment of the company's credibility; f. provide suggestions and considerations to TJSLP forum implementers;
 - g. supervising the performance of the tasks of implementing the TJSLP forum; And
 - h. propose to the Regent about giving awards to companies that meet the award criteria.
- (4) The Development and Supervision Team as intended in paragraph (1) is coordinated by the Regional Apparatus carry out planning support functions.

CHAPTER VII
COMMUNITY PARTICIPATION

Part One

Procedures for Submitting Proposals, Suggestions and Input

Article 15

- (1) Regional Government, Village Government and Community Groups can make proposals for TJSLP Programs and Activities.
- (2) Proposals from the Village Government and Community Groups as referred to in paragraph (1) must be agreed upon through the Village Development Planning Deliberation (Musrenbangdes) process, in the form of priority programs and activities proposed to be financed through the TJSLP program.

- (3) The proposal as intended in paragraph (1) is submitted in January for the implementation of the following year's activities.**
- (4) If the proposed activity is urgent, it can be implemented in the current year.**
- (5) Proposals as referred to in paragraph (1) are accompanied by an Expenditure Budget Plan (RAB) and supporting evidence related to the proposed activities.**
- (6) Supporting evidence as intended in paragraph (4) is as follows, among others:**
 - a. photo documents;**
 - b. location;**
 - c. composition of the management of the proposing organization; And**
 - d. approval of the Village Head and Subdistrict Head.**
- (7) The TJSLP Forum verifies the proposal submitted.**
- (8) In carrying out the verification as intended in paragraph (7), the TJSLP Forum integrates, synchronizes and harmonizes the TJSLP program, regional development priority scale programs.**
- (9) For proposals that have been verified as referred to in paragraph (8), the TJSLP Forum facilitates and/or provides recommendations for funding to the TJSLP implementing company.**
- (10) The TJSLP implementing company submits a letter of approval for the proposed program and/or activity to the TJSLP Forum.**
- (11) The TJSLP Forum facilitates Minutes regarding financing of proposed programs and/or activities that have been approved by the TJSLP implementing company.**

Article 16

- (1) The public can provide suggestions and input related to the implementation of TJSLP programs and/or activities to the TJSLP Forum.**
- (2) Suggestions and input as intended in paragraph (1) can be made verbally and/or in writing to the TJSLP Forum.**

**The second part
Monitoring and Reporting
Article 17**

- (1) The community can carry out direct supervision of the implementation of TJSLP programs and/or activities.**
- (2) If the public finds violations in the implementation of TJSLP programs and/or activities, they can submit a report to the TJSLP Advisory and Supervisory Team.**
- (3) The report as intended in paragraph (2) can be carried out orally and/or in writing.**
- (4) The TJSLP Implementation Development and Supervision Team verifies the community monitoring report to determine the attitude of the next action.**
- (5) The TJSLP Implementation Development and Supervision Team is obliged to follow up on the results of supervision and community reports.**

CHAPTER VIII

AWARDS

Article 18

- (1) Regional Governments can give awards to Companies that have implemented the TJSLP Program.**
- (2) The award as intended in paragraph (1) is based on the results of the assessment by the Development Team as determined by the Regent's Decree.**
- (3) The assessment as intended in paragraph (2) is based on the following criteria, among others: a. suitability of TJSLP programs and/or activities with Regional Government Development Programs; b. sustainability and continuity of TJSLP programs and/or activities;**

c. impacts resulting from TJSLP programs and/or activities; And

d. the proportion of the value of TJSLP programs and/or activities to the company's net profit each year.
- (4) The Regional Government publishes to the public the companies that receive awards.**
- (5) The form of award can be in the form of a fandel award certificate, publication trophy in the mass media and/or other forms.**
- (6) Additional assessment criteria, determination of companies entitled to receive awards and their publication are further determined by the Development and Supervision Team.**

CHAPTER IX
FINANCING

Article 19

Funding for carrying out the duties and functions of the TJSLP Forum and the Development and Supervision Team is charged to the Regional Revenue and Expenditure Budget.

CHAPTER X
PROCEDURE AND MECHANISM FOR IMPOSITION OF SANCTIONS
ADMINISTRATIVE

Article 20

- (1) For companies that do not fulfill TJSLP obligations subject to administrative sanctions.
- (2) Administrative sanctions as intended in paragraph (1) includes:
 - a. reprimand;
 - b. written warning; c.
 - announcements in mass media; d. Suspension of
 - business; or e. revocation of business activities.

Article 21

- (1) Companies that do not fulfill TJSLP obligations are given a warning sanction and sign a statement of willingness and ability to comply and comply with and implement the provisions within 15 (fifteen) calendars from the signing of the statement.
day
- (2) Within a period of 7 (seven) calendar days after the first warning is given, if there is no attempt to carry out the TJSLP obligations, a second warning will be given.
- (3) If after 7 (seven) calendar days after being given the second warning as intended in paragraph (2) the company still makes no effort to carry out its TJSLP obligations, it will be given a written warning sanction.
- (4) If after 1 (one) year after being given a written warning as intended in paragraph (3) the company still makes no effort to carry out its TJSLP obligations, it will be sanctioned with an announcement in local and regional mass media.
- (5) If after 60 (sixty) days after the sanction of the announcement in the local and regional mass media as intended in paragraph (4) the company still makes no effort to carry out its TJSLP obligations, the company may have its business activities frozen.

- (6) If after 60 (sixty) days after the suspension of business activities as intended in paragraph (5)
If the company still makes no effort to carry out its TJSLP obligations, the company can have its business activities revoked.

CHAPTER XI

CLOSING

Article 22

This Regent's Regulation comes into force on the date of promulgation.

So that everyone can know, this Regent's Regulation is ordered to be promulgated with its placement in Sukoharjo Regency Regional News.

Set in Sukoharjo on date

REGENT SUKOHARJO,

signed

WARDOYO WIJAYA

**Promulgated in Sukoharjo
on December 15, 2017**

**REGIONAL SECRETARY
SUKOHARJO DISTRICT,**

signed

AGUS SANTOSA

**REGIONAL NEWS SUKOHARJO DISTRICT
YEAR 2017 NUMBER 91**