

REGENT OF SUKOHARJO  
CENTRAL JAVA PROVINCE  
REGULATION OF SUKOHARJO DISTRICT  
NUMBER 5 OF 2024  
ON  
SOCIAL ASSISTANCE FOR DEATH BENEFITS FOR  
FAMILIES OF THE POOR

BY THE BLESSINGS OF ALMIGHTY GOD

REGENT OF SUKOHARJO,

- Considering : a. That in order to ease the burden on the poor poor, it is necessary to provide social assistance for death assistance for the families of poor residents of Sukoharjo who died;
- b. That with the enactment of the Regulation of the Minister of Home Affairs Home Affairs Minister Regulation Number 15 of 2023 concerning Guidelines for Preparation of Regional Revenue and Expenditure Budget Budget Year 2024, there is a change in nomenclature death benefit expenditure into social assistance death benefits, then Regent Regulation Number 15 Year 2022 concerning Death Benefits for Families of Poor Families, needs to be replaced; Translated with DeepL.com (free version)
- c. That that based on the considerations as referred to in letter a, and letter b, it is necessary to stipulate the Regent Regulation on Regent Regulation on Social Assistance for Death Benefits for Family of the Poor;

- Observing : 1. Article 18 Paragraph (6) of the 1945 Constitution of the Republic of Indonesia;
2. Law Number 13 of 1950 concerning Establishment of Regency Regions within Environment of Central Java

- Province as amended amended by Law Number 9 of 1965 concerning the Establishment of Batang Level II Region by amending Law No. 13 of 1950 concerning Formation of Regency Regions within the Environment of Central Java Province (State Gazette Year 1965 Number 52, Supplement to State Gazette Number 2757);
3. Law Number 23 of 2014 concerning Regional Government (State Gazette of the Republic of Indonesia Year 2014 Number 244, Supplement to State Gazette of the Republic of Indonesia Number 5587) as has been amended several times lastly by Law Law Number 6 of 2023 concerning the Stipulation of Government Regulation in Lieu of Law Number 2 of 2022 on Job Creation into Law (State Gazette of the Republic of Law (State Gazette of the Republic of Indonesia Year 2023 Number 41, Supplement to the State Gazette of the Republic of Indonesia Number 6856);
  4. Government Regulation Number 12 of 2019 concerning Regional Financial Management (State Gazette of the Republic of Indonesia Republic of Indonesia Year 2019 Number 42, Supplement to State Gazette of the Republic of Indonesia Number 6322);

HAS DECIDED

To Issue : REGULATION OF THE BUPATI (HEAD OF DISTRICT) ON SOCIAL ASSISTANCE FOR DEATH BENEFITS FOR FAMILIES OF POOR RESIDENTS.

## **CHAPTER I GENERAL PROVISIONS**

### **Article 1**

In this Regent's Regulation, what is meant by:

1. Region refers to Sukoharjo Regency.

2. Local Government refers to the Bupati as the element of the Local Government administration who leads the implementation of government affairs that are the authority of autonomous regions.
3. Bupati refers to the Bupati of Sukoharjo.
4. Regional Apparatus refers to the assisting elements of the Bupati and the Regional Representative Council in the administration of governmental affairs that are the authority of the Region.
5. Camat refers to the Camat (Subdistrict Head) in Sukoharjo Regency.
6. Village Head refers to the Village Head in Sukoharjo Regency.
7. Neighborhood Unit Leader (Ketua RT) refers to the RT (Rukun Tetangga) leader in Sukoharjo Regency.
8. Community Unit Leader (Ketua RW) refers to the RW (Rukun Warga) leader in Sukoharjo Regency.
9. Social Service refers to the Social Service of Sukoharjo Regency.
10. Financial Management, Revenue, and Regional Asset Management Agency (BPKPAD) refers to the Financial Management, Revenue, and Regional Asset Management Agency of Sukoharjo Regency.
11. Regional Revenue and Expenditure Budget (APBD) refers to the annual financial plan of the Local Government, discussed and approved together by the Local Government and the Regional Representative Council, and established by a Regional Regulation.
12. Regional General Treasurer (BUD) refers to the Regional Financial Management Official acting in the capacity of the General Treasurer of the Region.
13. Financial Administration Officer of the Regional Apparatus refers to the officer in charge of financial

administration functions within the Regional Apparatus.

14. Technical Implementation Officer (PPTK) refers to the officer within a Regional Apparatus unit who implements one or more activities of a program according to their field of responsibility.
15. Budget Implementation Document of the Regional Apparatus Working Unit (DPA-SKPD) refers to the document containing the revenue and expenditure of the Regional Apparatus or the document containing revenue, expenditure, and financing of the Regional Apparatus responsible for the function of the Regional General Treasurer, which serves as the basis for budget implementation by the Budget User.
16. Budget Implementation Document of the Revised Regional Apparatus Working Unit (DPPA-SKPD) refers to the document containing revenue, expenditure, and financing changes for the SKPD responsible for the revised function of the Regional General Treasurer, which serves as the basis for implementing budget revisions by the Budget User.
17. Social Assistance refers to the provision of assistance in the form of money or goods from the Local Government to individuals, families, groups, and/or communities, which is non-continuous and selective, aimed at protecting from the potential risks of social issues.
18. Death Benefit Social Assistance refers to financial assistance charged to the Social Assistance budget in the APBD to the family of a deceased poor resident who meets the criteria for receiving assistance.
19. Family refers to the smallest unit in society consisting of a husband and wife, or a husband and wife with children, or a father and child, or a mother and child.

20. Poor residents refer to the residents of the Region listed in the Integrated Social Welfare Data (DTKS) established by the Minister of Social Affairs who are not members of the military/police, civil servants, pensioners, or village officials and their families as listed on a single family card.
21. Electronic Identity Card (KTP-el) refers to the identity card with a chip, which serves as an official identification for residents, issued by the implementing authority.
22. Population Identification Number (NIK) refers to the unique identity number of a resident, which is distinctive, singular, and attached to an individual registered as a resident of Indonesia.
23. Family Card (KK) refers to the identity card of a family containing information about names, family composition, relationships, and identity of family members.
24. Death Certificate refers to an authentic certificate issued by the Local Government regarding the death of an individual, which has legal consequences for the individual, their family, and other related parties regarding family matters and inheritance.
25. Integrated Social Welfare Data (DTKS) refers to the master data that contains information about social welfare service beneficiaries, recipients of assistance, social empowerment, as well as social welfare resources and potentials.

## **Article 2**

- (1) The Local Government provides Death Benefit Social Assistance as a form of concern for the families of poor residents whose family members have passed away.

- (2) The Death Benefit Social Assistance referred to in paragraph (1) aims to alleviate the burden of the families of poor residents whose family members have passed away.

## **CHAPTER II**

### **CRITERIA FOR POOR FAMILIES OF RESIDENTS ELIGIBLE FOR ASSISTANCE AND THE AMOUNT OF ASSISTANCE**

#### **Article 3**

- (1) The criteria for Poor Families of Residents eligible for Death Benefit Social Assistance as referred to in Article 2 are as follows:
- a. Poor residents who have passed away, as determined by the Minister of Social Affairs' Decree on the Determination of Integrated Social Welfare Data in Sukoharjo Regency; and
  - b. The recipient and the poor residents who have passed away have been determined in the Bupati's Decree on the Determination of Death Benefit Social Assistance Recipients.
- (2) The amount of death benefit social assistance referred to in paragraph (1) is IDR 3,000,000.00 (three million rupiah) per person.

#### **Article 4**

- (1) The death benefit social assistance referred to in Article 3 shall be provided to one of the family members of the deceased poor resident, as evidenced by the Electronic ID Card (KTP-el) and Family Card (KK).
- (2) If the Electronic ID Card (KTP-el) and Family Card (KK) cannot be provided as referred to in paragraph (1), the proof shall be provided by a letter of statement from the Village Head (Kepala Desa) or Subdistrict Head (Lurah)

certifying that the deceased was a family member of a poor resident.

**CHAPTER III**  
**PROCEDURES FOR SUBMISSION AND BUDGETING OF**  
**DEATH BENEFIT SOCIAL ASSISTANCE**

**Article 5**

- (1) The recipient of the death benefit social assistance referred to in Article 4 shall submit a request for the death benefit social assistance to the Bupati through the Head of the Social Service, signed by the prospective recipient of the assistance and acknowledged by the RT Leader, RW Leader, Village Head (Kepala Desa), and Camat of the local area.
- (2) The application format as referred to in paragraph (1) is included in Annex I, which is an inseparable part of this Bupati Regulation.
- (3) The application as referred to in paragraph (1) shall be accompanied by:
  - a. A photocopy of the Electronic ID Card (KTP-el) or Family Card (KK) of the deceased poor resident;
  - b. a photocopy of the Death Certificate; and
  - c. a photocopy of the Electronic ID Card (KTP-el) and Family Card (KK) of the assistance recipient.
- (4) The NIK (Population Identification Number) and names on the KTP-el, KK, Death Certificate, and DTKS (Integrated Social Welfare Data) for the deceased poor resident must be the same.
- (5) If there is a discrepancy in the names on the KTP-el, KK, Death Certificate, and DTKS, a letter from the Village Head (Kepala Desa) or Subdistrict Head (Lurah) explaining that the name discrepancy refers to the same person must be attached.

## **Article 6**

- (1) The application referred to in Article 5, paragraph (3) must be submitted no later than 20 (twenty) working days from the date of death of the poor resident, and received by the Bupati through the Head of the Social Service.
- (2) The Head of the Social Service is obliged to verify the completeness of the application documents and data accuracy within 5 (five) working days from the receipt of the application as referred to in paragraph (1).
- (3) The Head of the Social Service shall designate the PPTK (Technical Activity Implementation Officer) for the sub-activity that includes the budget for Death Benefit Social Assistance to conduct the verification of the application documents and data accuracy as referred to in paragraph (2).
- (4) Based on the result of the verification of the completeness of the application documents and data accuracy as referred to in paragraph (3), the Head of the Social Service may recommend accepting or rejecting the application.
- (5) If the Head of the Social Service accepts the application as referred to in paragraph (4), the application will be processed for the allocation of the Death Benefit Social Assistance budget in accordance with the applicable mechanisms.
- (6) If the Head of the Social Service rejects the application as referred to in paragraph (4), the applicant will be notified through the Village Head (Kepala Desa) or Subdistrict Head (Lurah).

## **Article 7**

- (1) The allocation of the budget referred to in Article 6, paragraph (5) is budgeted under the Social



Assistance Expenses for Individuals in the Social Service.

- (2) The Head of the Social Service proposes the allocation of the Death Benefit Social Assistance budget as referred to in paragraph (1) to the Bupati through the Local Government Budget Team no later than 1 (one) week before the draft General Budget Policy and the Priority and Temporary Budget Ceiling are sent to the Regional People's Representative Council. This will then serve as the basis for consideration in allocating the Death Benefit Social Assistance budget in the draft General Budget Policy and the Priority and Temporary Budget Ceiling.

**CHAPTER IV**  
**DISBURSEMENT, DISTRIBUTION, AND**  
**ACCOUNTABILITY**

**Article 8**

- (1) The implementation of the Death Benefit Social Assistance budget is based on the DPA SKPD and/or DPPA SKPD.
- (2) The Bupati determines the list of recipients and the amount of the Death Benefit Social Assistance for the families of poor residents by the Bupati Decree based on the Regional Regulation on the APBD and the Bupati Regulation on the Detailed APBD.
- (3) The distribution/delivery of the Death Benefit Social Assistance is based on the list of recipients of the Death Benefit Social Assistance as stated in the Bupati Decree referred to in paragraph (2).
- (4) The recipient of the Death Benefit Social Assistance submits a request for fund disbursement to the Bupati through the relevant Regional Device Head as the Budget User, acknowledged by the RT Leader,

RW Leader, Village Head (Kepala Desa), Camat, through the Social Service.

- (5) The application format for disbursement as referred to in paragraph (4) is included in Annex II, which is an inseparable part of this Bupati Regulation.

### **Article 9**

The duties and responsibilities of the PPTK referred to in Article 6, paragraph (3) are as follows:

- a. preparing the complete documents for the request for disbursement of the Death Benefit Social Assistance, including:
  1. Bupati's Decree on the recipients of the Death Benefit Social Assistance;
  2. the list of proposed recipients of the Death Benefit Social Assistance along with the required document completions; and
  3. the list of virtual account numbers for each recipient of the Death Benefit Social Assistance issued by PT. BPD Jawa Tengah, Sukoharjo Branch;
- b. monitoring and reporting on the progress of the technical implementation of the activities/sub-activities;
- c. the format of the disbursement request as referred to in letter a follows the disbursement format based on the applicable laws and regulations;
- d. submitting an accountability report for the funds that have been received through the Expenditure Treasurer, who has distributed the funds to the eligible recipients, to the Bupati, with a copy to the Head of the Financial, Revenue, and Asset Management Agency and the Regional Inspector.

## **Article 10**

- (1) The Expenditure Treasurer submits the SPP-LS accompanied by the following documents:
  - a. proof of payment as specified in Annex III, which forms an integral part of this Bupati Regulation;
  - b. a list of the planned use of the Death Benefit Social Assistance as specified in Annex IV, which forms an integral part of this Bupati Regulation; and
  - c. a statement of absolute responsibility.
- (2) The PPK-SKPD verifies the completeness of the SPP-LS to third parties/other parties/the community as referred to in paragraph (1) along with the administrative requirements in accordance with applicable regulations. Once declared complete and accurate, the PPK-SKPD prepares the SPM-LS to be submitted to the Budget User for signature.
- (3) The SPM-LS referred to in paragraph (2) is submitted to the Treasurer of the Regional General Cash Account (Kuasa BUD) at BPKPAD for the issuance of the SP2D, accompanied by:
  - a. a verification statement letter from the PPK-SKPD/PPK-Unit SKPD along with a checklist of document completeness;
  - b. a statement of absolute responsibility from the PA/KPA;
  - c. the Bupati's Decree on the recipients of the Death Benefit Social Assistance;
  - d. a list of proposed recipients of the Death Benefit Social Assistance; and
  - e. a list of virtual account numbers for each recipient of the Death Benefit Social Assistance issued by PT. BPD Jawa Tengah, Sukoharjo Branch.

- (4) The Treasurer of the Regional General Cash Account (Kuasa BUD) as referred to in paragraph (3) forwards the SP2D along with the list of validators to PT. BPD Jawa Tengah, Sukoharjo Branch.
- (5) PT. BPD Jawa Tengah, Sukoharjo Branch, transfers funds from the RKUD to the individual accounts of the recipients of the Death Benefit Social Assistance in accordance with the list of recipients specified in the SP2D attachments.

### **Article 11**

- (1) The recipients of the Death Benefit Social Assistance are fully responsible for the Death Benefit Social Assistance they receive.
- (2) The accountability of the recipients of the Death Benefit Social Assistance is proven by:
  - a. a statement letter from the recipient of the Death Benefit Social Assistance declaring that the received assistance is used for matters related to the death of the poor resident, affixed with a stamp of IDR 10,000 (ten thousand rupiah);
  - b. a photocopy of the withdrawal slip for the Death Benefit Social Assistance account from PT. BPD Jawa Tengah, Sukoharjo Branch;
  - c. the format of the statement letter as referred to in point a is specified in Annex V, which forms an integral part of this Bupati Regulation.

## **CHAPTER V**

### **FUNDING SOURCES**

#### **Article 12**

The Social Assistance for Death Benefits is sourced from the Regional Revenue and Expenditure Budget of Sukoharjo Regency.

**CHAPTER VI**  
**MISCELLANEOUS PROVISIONS**

**Article 13**

In the case of a deceased impoverished resident who does not have any family members meeting the criteria as recipients of the Social Assistance for Death Benefits, the Social Assistance for Death Benefits shall be given to the local Neighborhood Association (RT) leader.

**CHAPTER VII**  
**TRANSITIONAL PROVISIONS**

**Article 14**

In the event that there are still applications for Death Benefits submitted prior to the enforcement of this Regent Regulation, the application requirements for Death Benefits shall continue to refer to Sukoharjo Regent Regulation Number 15 of 2022 on Death Benefits for Families of Impoverished Residents.

**CHAPTER VIII**  
**CLOSING PROVISIONS**

**Article 15**

At the time this Regent Regulation comes into force, Sukoharjo Regent Regulation Number 15 of 2022 on Death Benefits for Families of Impoverished Residents (Sukoharjo Regency Regional Gazette of 2022 Number 15) shall be revoked and declared invalid.

**Article 16**

This Regent Regulation comes into force on the date of its promulgation.

In order for everyone to be aware of it, the promulgation of this Regent Regulation is hereby ordered by placing it in the Sukoharjo Regency Regional Gazette.

Issued in Sukoharjo on March 7,  
2024

THE REGENT OF SUKOHARJO,

Signed

ETIK SURYANI

Promulgated in Sukoharjo on March  
7, 2024

REGIONAL SECRETARY OF  
SUKOHARJO REGENCY,

Signed

WIDODO  
REGIONAL GAZETTE OF  
SUKOHARJO REGENCY OF 2024  
NUMBER 20