



DUPLICATE

SUKOHARJO REGENT
PROVINCE OF CENTRAL JAVA
REGULATION OF THE REGENT OF SUKOHARJO
NUMBER 29 YEAR 2021

ABOUT

GUIDELINES FOR PROVISION OF GRANTS IN THE FINANCIAL ASSISTANCE
TO POLITICAL PARTY IN SUKOHARJO DISTRICT

BY THE GRACE OF GOD ALMIGHTY

SUKOHARJO REGENT,

- Considering:
- a. that with the enactment of the Regulation of the Minister of Home Affairs Number 36 of 2018 concerning Guidelines for Calculation Procedures, Budgeting in the Regional Revenue and Expenditure Budget , Submission , Distribution and Accountability Report of the Use of Political Party Financial Aid as amended by Regulation of the Minister of Home Affairs Number 78 Year 2020 concerning Amendments to the Regulation of the Minister of Home Affairs Number 36 of 2018 concerning Guidelines for Calculation Procedures, Budgeting in the Regional Revenue and Expenditure Budget , Submission , Distribution and Accountability Reports for the Use of Political Party Financial Aid, there is a change in the regulation regarding the procedure for granting financial assistance to Political Parties, the Regulation The Regent of Sukoharjo Number 23 of 2014 concerning Guidelines for the Procedure for Calculation, Submission, Submission and Reports on the Use of Financial Aid to Political Parties in Sukoharjo Regency needs to be replaced ;
 - b. that based on the considerations as referred to in letter a, it is necessary to stipulate a Regent Regulation concerning Guidelines for Grants in the Form of Financial Aid To Political Parties in Sukoharjo Regency ;
- Remember :
1. Law Number 13 of 1950 concerning the Establishment of Regency Areas within the Province of Central Java;

2. Law Number 2 of 2008 concerning Political Parties (State Gazette of the Republic of Indonesia of 2008 Number 2, Supplement to the State Gazette of the Republic of Indonesia Number 4801) as amended by Law Number 2 of 2011 concerning Amendments to Law Number 2 of 2008 concerning Political Parties (State Gazette of the Republic of Indonesia of 2011 Number 8, Supplement to the State Gazette of the Republic of Indonesia Number 5189);
3. Law Number 7 of 2017 concerning General Elections (State Gazette of the Republic of Indonesia of 2017 Number 182, Supplement to the State Gazette of the Republic of Indonesia Number 6109);
4. Law Number 23 of 2014 concerning Regional Government (State Gazette of the Republic of Indonesia of 2014 Number 244, Supplement to the State Gazette of the Republic of Indonesia Number 5587) as amended several times, most recently by Law Number 11 of 2020 concerning Job Creation (State Gazette of the Republic of Indonesia Year 2020 Number 245, Supplement to the State Gazette of the Republic of Indonesia Number 6573);
5. Government Regulation Number 5 of 2009 concerning Financial Assistance to Political Parties (State Gazette of the Republic of Indonesia of 2009 Number 18, Supplement to the State Gazette of the Republic of Indonesia Number 4972) as amended several times, most recently by Government Regulation Number 1 of 2018 concerning the Second Amendment to Government Regulations Number 5 of 2009 concerning Financial Assistance to Political Parties (State Gazette of the Republic of Indonesia of 2018 Number 1, Supplement to the State Gazette of the Republic of Indonesia Number 6177);

6. Regulation of the Minister of Home Affairs Number 36 of 2018 concerning Procedures for Calculation, Budgeting in the Regional Revenue and Expenditure Budget and Orderly Administration of Submission, Distribution and the Accountability Report for the Use of Political Party Financial Assistance (State Gazette of the Republic of Indonesia of 2018 Number 630) as amended by Regulation of the Minister of Home Affairs Number 78 of 2020 concerning Amendments to Regulation of the Minister of Home Affairs Number 36 of 2018 concerning Procedures for Calculation, Budgeting in Regional Revenue and Expenditure Budget and Orderly Administration of Submission, Distribution and Accountability Report on the Use of Political Party Financial Aid (State Gazette of the Republic of Indonesia Year 2020 Number 1777);
7. Sukoharjo Regency Regional Regulation Number 11 of 2006 concerning Financial Aid to Political Parties of Sukoharjo Regency (Sukoharjo Regency Regional Gazette of 2006 Number 11);

DECIDE :

To stipulate : REGULATION OF THE REGENCY CONCERNING GUIDELINES FOR THE PROVISION OF GRANTS IN THE FINANCIAL ASSISTANCE TO POLITICAL PARTY IN SUKOHARJO REGENCY.

PIG
GENERAL REQUIREMENTS

article 1

In this Regent Regulation, what is meant by:

1. The area is Sukoharjo Regency.
2. The Regent is the Regent of Sukoharjo.
3. Regional Government is the Regent and Regional Apparatus as elements of regional government administration.
4. Regional Finance Agency, hereinafter abbreviated as BK D, is the Regional Finance Agency of Sukoharjo Regency.
5. National and Political Unity, hereinafter referred to as Kesbangpol, is the National and Political Unity of Sukoharjo Regency.
6. Political parties are organizations that are national in nature and are formed by a group of Indonesian citizens voluntarily on the basis of the same will and ideals to fight for and defend the political interests of members, society, nation and state, and maintain the integrity of the Unitary State of the Republic of Indonesia based on Pancasila and the Law. 1945 Constitution of the Republic of Indonesia.
7. Financial Aid is financial assistance sourced from the State Revenue and Expenditure Budget/Regional Revenue and

Expenditure Budget which is given proportionally to political parties that get seats in the People's Representative Council, Provincial Regional People's Representative Council, and Regency/City Regional People's Representative Council. which is calculated based on the number of votes.

8. Political education is a process of learning and understanding about the rights, obligations and responsibilities of every citizen in the life of the nation and state.
9. Regional Revenue and Expenditure Budget, hereinafter abbreviated as APBD, is an annual regional financial plan determined by regional regulations .
10. The Regional People's Representative Council, hereinafter abbreviated as DPRD, is a regional people's representative institution that is domiciled as an element of regional government administration.
11. The Central Leadership Council of Political Parties, hereinafter abbreviated as DPP, is the management of Political Parties at the National level determined based on the decisions of the National Deliberation/Congress/Congress or similar designations that have been registered with the Ministry of Law and Human Rights.
12. Regional Leadership Council of Political Parties, hereinafter abbreviated as DPD or other designations, is the management of Political Parties at the provincial level determined based on the results of Regional Deliberations or other designations determined by the Central Leadership Council of Political Parties.
13. Political Party Branch Leadership Council, hereinafter abbreviated as DPC or other designations, is the management of a Political Party in Sukoharjo Regency which is determined based on the decision of the Branch Deliberation or other designations determined by the Regional Leadership Council of a Political Party.
14. Budget Users are officials who hold the authority to use the budget to carry out the main tasks and functions of the Kesbangpol they lead.
15. Budget User Authority is an official who is authorized to carry out part of the authority of the budget user in carrying out some of the duties and functions of Kesbangpol.
16. Financial Administration Officer, hereinafter abbreviated as PPK, is an official who carries out the financial administration function at Kesbangpol.
17. Officer of Activities, hereinafter abbreviated as PPTK , is an official who carries out activities at Kesbangpol.
18. Request Letter , hereinafter abbreviated as SPP-LS, is a document submitted by the expenditure treasurer for a direct payment request.
19. Order for Disbursement of Funds, hereinafter abbreviated as SP2D, is a document used as the basis for disbursement of funds issued by the Proxy of the Regional General Treasurer based on a Payment Order.
20. Direct Payment Order, hereinafter abbreviated as SPM-LS, is a document issued by the budget user/budget user power for the issuance of SP2D at the expense of the Regional Apparatus Budget Implementation Document (DPA- PD) or the Regional

CHAPTER II
CALCULATION OF GRANTS IN THE FORM OF FINANCIAL
ASSISTANCE

Section 2

- (1) Regent provides grants in the form of financial assistance to political parties in the regions that get seats in the DPRD.
- (2) Grants in the form of financial assistance to political parties as referred to in paragraph (1) shall be given proportionally, the calculation of which is based on the number of votes acquired.
- (3) The grant in the form of financial assistance as referred to in paragraph (1) is given annually.

Article 3

- (1) The grant in the form of financial assistance as referred to in Article 2 paragraph (1) shall be sourced from the APBD.
- (2) The amount of the grant in the form of financial assistance as referred to in paragraph (1), the calculation is based on the number of valid votes acquired as a result of the DPRD election .
- (3) The number of votes acquired from the DPRD election as referred to in paragraph (1) is based on the results of the count of valid votes for the DPRD election determined by the Regional General Election Commission.

Article 4

grant value in the form of financial assistance to a Political Party in the Region that gets a seat in the DPRD as referred to in Article 2 paragraph (1) is IDR 2,230.00 (two thousand two hundred and thirty rupiah) per valid vote.

Article 5

grant value in the form of financial assistance as referred to in Article 4 may be increased in accordance with the regional financial capacity after obtaining the approval of the Governor .

Article 6

- (1) Governor's approval of the increase in grants in the form of financial assistance to Political Parties as referred to in Article 5 become the basis for budgeting grants in the form of financial assistance to Political Parties in the Regions.
- (2) The approval as referred to in paragraph (1) is granted based on a request from the Regional Government.

- (3) The approval as referred to in paragraph (1) becomes the basis for inclusion in the general policy of the APBD and the priority of the provisional budget ceiling.
- (4) (2) The application as referred to in paragraph (2) shall be submitted no later than 2 (two) months after the end of the fiscal year.

Article 7

- (1) The approval as referred to in Article 6 paragraph (1) is granted based on an assessment with the following criteria:
 - a. condition of regional financial capability ; and
 - b. the value per vote of the grant in the form of financial assistance for the previous fiscal year .
- (2) The condition of the Regional financial capacity as referred to in paragraph (1) letter a is determined after the fulfillment of:
 - a. expenditure on mandatory and binding affairs;
 - b. expenditures mandated by laws and regulations; and
 - c. minimum service standards related to basic services to the community.
- (3) The value per vote of financial assistance for the previous fiscal year as referred to in paragraph (1) is the value per vote before it is raised.

CHAPTER III BUDGETING IN THE APBD

Article 8

Grants in the form of financial assistance to Political Parties as referred to in Article 3 paragraph (1) budgeted annually in the type of financial aid grant spending with the object of grant spending in the form of financial assistance to political parties .

CHAPTER IV SUBMISSION OF GRANTS IN THE FORM OF FINANCIAL ASSISTANCE

Article 9

- (1) Political party administrators in the regions submit a letter of application for a grant in the form of political party financial assistance to the Regent with a copy submitted to the Chairperson of the General Elections Commission and the Head of Kesbangpol .
- (2) The application letter as referred to in paragraph (1) shall be signed by the Chairman and Secretary.
- (3) The application letter as referred to in paragraph (1) uses letterhead and political party stamp and attaches 2 (two) copies of administrative completeness in the form of:
 - a. a decision letter from the DPP of a Political Party that stipulates the Management Composition of the DPD or DPC of a Political Party legalized by the General Chair and Secretary General of the DPP of a Political Party or other designations or legalized based on the provisions of the Articles of Association/Budgets of each Political Party;
 - b. photocopy of certificate of Taxpayer Identification Number;

- c. certificate of authentication of the results of the determination of the acquisition of seats and votes for political parties resulting from the DPRD elections legalized by the Secretary of the General Elections Commission;
 - d. the general cash account number of the Political Party as evidenced by a statement of account opening from the bank concerned;
 - e. the plan to use grant funds in the form of financial assistance to political parties is prioritized for political education ;
 - f. a report on the realization of receipts and expenditures of financial aid sourced from the APBD of the previous budget year which has been audited by the State Audit Board; and
 - g. a statement letter from the chairman of the political party declaring responsibility be formally and materially responsible for the use of the grant budget in the form of political party financial assistance and are willing to be prosecuted in accordance with the laws and regulations if they provide incorrect information signed by the Chair, Secretary, and Treasurer or other designations on stamp duty using the party 's letterhead . politics .
- (4) addition to the requirements as referred to in paragraph (2), disbursement requirements must be accompanied by:
- a. photocopy of Identity Card Political Party Chair and Treasurer ;
 - b. sign letter proof of payment made in the form of a receipt signed by the Chair and Treasurer of the Political Party at the on stamp duty with the stamp of the political party affixed with format as listed in Appendix I which is an integral part of this Regent's Regulation ; and
 - c. Minutes of the handover of grants in the form of financial assistance to Political Parties shall be signed by the Regent or Head of Kesbangpol as the First Party, the Chair and treasurer of the Political Parties as the Second Party with the format as contained in Appendix II which is an integral part of this Regent Regulation.
- (5) The application letter and its attachments as referred to in paragraph (2) and paragraph (3) are made in 4 (four) copies .
- (6) The statement letter as referred to in paragraph (3) letter g is listed in Attachment III which is an integral part of this Regent's Regulation.

Article 10

In the event of a political party management dispute in the region , the submission of a grant application in the form of financial assistance to the political party is carried out by the political party management structure ratified by a valid DPP and registered with the Ministry of Law and Human Rights .

Article 11

In the event that a Political Party does not apply for a grant in the form of financial assistance as referred to in Article 9 paragraph (1) , in the current fiscal year, grants in the form of financial assistance cannot be given .

CHAPTER V
ADMINISTRATION COMPLETE VERIFICATION

Article 12

- (1) Verification of administrative completeness as referred to in Article 9 is carried out by the Verification Team for Administrative Completeness of the Application for Grants in the Form of Financial Aid to Political Parties in the Regions .
- (2) The Verification Team as referred to in paragraph (1) is chaired by the Head of Kesbangpol .
- (3) The membership of the Verification Team as referred to in paragraph (1) consists of the following elements :
 - a. Kesbangpol;
 - b. BKD;
 - c. Regional Inspectorate ;
 - d. Regional Secretariat Legal Division ; and
 - e. Regional Election Commission.
- (4) Verification Team as referred to in paragraph (1) shall be stipulated by a Decree of the Regent.

Article 13

The results of the verification of the administrative completeness of the application for grants in the form of financial assistance to political parties are made in an official report on the results of the verification of administrative completeness in the format as contained in Appendix IV which is an integral part of this Regent's Regulation .

Article 14

The Regional level Verification Team submits the official report on the results of the verification of the administrative completeness of the grant application in the form of financial assistance to the Political Party to the Regent by attaching the administrative requirements for the grant application in the form of financial assistance to the District Head. P political party .

CHAPTER VI
DISTRIBUTION OF FINANCIAL AID

Chapter 15

- (1) Regent stipulates a list of recipients and the amount of grants in the form of financial assistance to political parties with a Regent 's Decree .
- (2) list of grant recipients in the form of financial assistance as referred to in paragraph (1) is used as the basis for distributing grants in the form of financial assistance to political parties .

Chapter 16

Distribution grants in the form of financial assistance to political parties are made through the transfer of funds to political parties .

Chapter 1 7

Distribution grants in the form of financial assistance to political parties as referred to in Article 16, with the following mechanism :

- a. Budget User/Proxy Budget User instructs the Expenditure Treasurer to make SPP-LS through PP TK K after receiving the application letter grants in the form of political party financial assistance as stated in Article 9 paragraph (1) ;
- b. KDP examine the completeness of the SPP-LS along with the administrative requirements in accordance with the applicable provisions, and after being declared complete and correct, prepare the SPM-LS to be submitted to the Budget User for signature ;
- c. SPM -LS is submitted to the Proxy of the Regional General Treasurer at the BKD for the issuance of SP2D ;
- d. The Proxy of the Regional General Treasurer sent the SP2D along with a list of examiners to PT. Central Java Regional Development Bank Sukoharjo Branch ; and
- e. PT. Central Java Regional Development Bank Sukoharjo Branch transfers from the Regional General Treasury Account to each grantee in the form of financial assistance to P political party . _

CHAPTER VII

USE OF GRANTS IN THE FORM OF FINANCIAL ASSISTANCE

Article 1 8

- (1) Grants in the form of financial assistance to political parties are prioritized to implement political education for members of political parties and the community.
- (2) In addition to being used to carry out political education as referred to in paragraph (1), financial assistance to political parties is also used for the operations of the secretariat of political parties .
- (3) The forms of Political Education activities as referred to in paragraph (1), include but are not limited to:
 - a. seminar;
 - b. workshops;
 - c. interactive dialogue;
 - d. workshops;
 - e. *workshops* ; and
 - f. political party meeting activities in accordance with the duties and functions of the political party .
- (4) Plans for the use of grant funds in the form of financial assistance to Political Parties per activity with the format as stated in the L appendix V which is an integral part of this Regent's Regulation .

Article 19

- (1) Political Education Activities as referred to in Article 18 paragraph (1) aim to:
 - a. increase awareness of the rights and obligations of the community in the life of society, nation and state;
 - b. increase political participation and community initiatives in the life of society, nation and state; and

- c. increase independence, maturity, and build national character to maintain national unity and integrity.
- (2) The Political Education Activities as referred to in paragraph (1) are related to the following activities:
 - a. deepening of Pancasila, the 1945 Constitution of the Republic of Indonesia , Bhineka Tunggal Ika and the Unitary State of the Republic of Indonesia;
 - b. understanding of the rights and obligations of Indonesian citizens in building ethics and political culture; and
 - c. cadre of members of Political Parties in stages and continuously .
- (3) The Political Education activities as referred to in paragraph (1) shall be carried out with due regard to justice and gender equality in order to build an ethical political culture in accordance with Pancasila.
- (4) The types of expenditures for Political Education activities as referred to in paragraph (1) include:
 - a. payment of honorarium;
 - b. payment for activity transport;
 - c. accommodation and consumption; and
 - d. procurement of equipment for the participants.

Article 20

- (1) Political education activities as referred to in Article 18 paragraph (3) can be in the form of socialization and education of health protocol policies for handling *the 2019 Corona Virus Disease pandemic* .
- (2) The Political Education activities as referred to in paragraph (1), are carried out in the form of online meetings or limited meetings in accordance with the health protocol for the prevention of the *Corona Virus Disease 2019 pandemic* .
- (3) In addition to the form of Political Education activities as referred to in Article 18 paragraph (3), it can be in the form of providing medical supplies or equipment to prevent the *Corona Virus Disease 2019 pandemic* to members of Political Parties and the public in the form of masks, hand washing soap, *hand sanitizer* , hand washing facilities, vitamins, face shield, gloves, and/or disinfectant spray.

Article 2 1

- (1) The operational activities of the Political Party secretariat as referred to in Article 18 paragraph (2) relate to:
 - a. general Administration;
 - b. subscription to power and services;
 - c. maintenance of data and archives; and
 - d. office equipment maintenance.
- (2) The operational activities of the political party secretariat related to general administration as referred to in paragraph (1) letter a include:
 - a. office stationery needs;
 - b. secretariat internal meeting;

- c. official travel in the context of carrying out the duties and functions of a political party ;
 - d. transport to support the secretariat's operational activities;
 - e. procurement of inventory items , among others in the form of *furniture* , computers or photocopiers ;
 - f. office rental;
 - g. honorarium for the administrative staff of the political party secretariat who is competent in the field of financial management; and
 - h. support for the provision of medicine and medical supplies to the secretariat of the Political Party .
- (3) The operational activities of the political party secretariat are related to subscribing to power and services as referred to in paragraph (1) letter b, namely:
- a. telephone, internet and electricity;
 - b. secretariat drinking water;
 - c. postal and giro services;
 - d. correspondence; and/ or
 - e. print and electronic media.
- (4) The operational activities of the political party secretariat are related to the maintenance of data and archives as referred to in paragraph (1) letter c, namely:
- a. electronic data storage; and/or
 - b. manual data storage.
- (5) The operational activities of the political party secretariat are related to the maintenance of office equipment as referred to in paragraph (1) letter d, namely:
- a. maintenance of the secretariat's electronic equipment; and/or
 - b. maintenance of secretariat office inventory equipment.

CHAPTER VIII REPORTING AND RESPONSIBILITY FOR THE USE OF GRANTS IN THE FORM OF FINANCIAL ASSISTANCE

Article 22

- (1) Political parties receiving grants in the form of financial assistance sourced from the APBD are responsible for formally and materially responsible for the use of grants in the form of financial assistance received.
- (2) Political parties keep books and maintain evidence of receipts and expenditures of grant funds in the form of financial assistance.

Article 23

- (1) Political parties are obligated to make an accountability report on financial receipts and expenditures received .
- (2) The accountability report as referred to in paragraph (1) includes a recapitulation of the realization of grant receipts and expenditures in the form of financial assistance to political

parties and details of the realization of expenditures for political parties' financial assistance funds per activity in the format as contained in Appendix VI which is an integral part of this Regent's Regulation .

Article 24

- (1) Political parties are required to submit an accountability report on financial receipts and expenditures no later than 1 (one) month after the end of the fiscal year to the State Audit Board for examination.
- (2) Political Parties that violate the provisions of exceeding the time limit or not submitting an accountability report to the State Audit Board as referred to in paragraph (1) shall be subject to administrative sanctions in the form of not being provided with financial assistance in the relevant fiscal year until the accountability report is examined by the State Audit Board.
- (3) Examination of the accountability report as referred to in paragraph (2) shall be carried out in the following fiscal year.

Article 25

- (1) Political parties are required to submit accountability reports on financial receipts and expenditures periodically once a year to the Regent i cq. The Head of Kesbangpol after being examined by the State Audit Board as referred to in Article 24 .
- (2) Political parties violating the provisions as referred to in paragraph (1) shall be subject to administrative sanctions in the form of a warning.

Article 26

- (1) The accountability report as referred to in Article 25 is submitted by the Chairperson of the Political Party in the Region to the Regent.
- (2) The accountability report as referred to in paragraph (1) shall be submitted no later than 1 (one) month after being audited by the State Audit Board.

Article 27

The accountability report as referred to in Article 26 is open to the public.

CHAPTER IX OTHER PROVISIONS

Article 28

- (1) Grants in the form of financial assistance to political parties that get seats in the DPRD as a result of the previous general election are given until the membership of the DPRD as a result of the next general election is inaugurated.
- (2) In the event of a change in the vote acquisition of a political party that obtains a seat in the DPRD based on the results of the election , an adjustment to the value of the grant in the form of financial assistance is made to the political party .
- (3) The amount of the grant in the form of financial assistance received by the Political Party as referred to in paragraph (1) is calculated proportionally based on the time span until the end of the membership period of the DPRD as a result of the previous

General Election in 1 (one) fiscal year of the following period.

- (4) The amount of grants in the form of financial assistance received by political parties as referred to in paragraph (1) shall be calculated proportionally starting from the inauguration of the DPRD membership resulting from the general election for the period concerned until the remaining time of the fiscal year for the period concerned.

CHAPTER X
CLOSING

Article 29

At the time this Regent Regulation comes into force, the Sukoharjo Regent Regulation Number 23 of 2014 concerning Guidelines for the Calculation, Submission, Submission and Report of the Use of Financial Aid to Political Parties in Sukoharjo Regency (Sukoharjo Regency Newsletter of 2014 Number 207) is revoked and declared invalid. apply.

Article 30

This Regent Regulation comes into force on the date of stipulation.

For public cognizance, ordering the promulgation of this Regent Regulation by placing it in the Sukoharjo Regency Regional Gazette .

Set in Sukoharjo
on June 22, 2021

SUKOHARJO REGENT,

signed.

ETIK SURYANI

Promulgated in Sukoharjo
on June 22, 2021

REGIONAL SECRETARY
SUKOHARJO DISTRICT ,

signed.

WIDODO

REGIONAL NEWS SUKOHARJO REGENCY
YEAR 2021 NUMBER 30

APPENDIX I
REGULATION OF THE REGENT OF
SUKOHARJO
NUMBER 29 YEAR 2021
ABOUT
GUIDELINES FOR PROVISION OF
GRANTS IN THE FINANCIAL
ASSISTANCE TO POLITICAL PARTIES IN
SUKOHARJO DISTRICT .

PROOF OF PAYMENT OF GRANTS IN THE
FINANCIAL ASSISTANCE TO POLITICAL PARTIES

KA BUPATEN SUKOHARJO TANDA BUKTI PEMBAYARAN TAHUN ANGGARAN					
a.	Sudah terima dari : Bendahara Pengeluaran Belanja hibah uang sebesar Rp -				
b.	(dengan huruf)				
c.	Untuk pembayaran :				
Kode Rekening *)		Jumlah Kotor (Rp.)	Jumlah Kotor	Potongan	Jumlah bersih (Rp.)
		Perincian Potongan :			
			1. PPN	Rp.	
			2. PPh	Rp.	
			3.	Rp.	
			4.	Rp.	
f.	Tanggal pembayaran :				
Bendahara DPD/DPC			Ketua DPD/DPC		
			Cap		
			materai Rp. 10.000,-		
(nama terang)			(nama terang)		
Mengetahui, Pengguna Anggaran		Pejabat Pelaksana Teknis Kegiatan (PPTK)***)		Bendahara Pengeluaran	
..... NIP. NIP. NIP.	
Lembar asli		: Untuk bendahara pengeluaran /Bendahara Pengeluaran Pembantu			
Salinan 1		: Untuk Bendahara Pengeluaran Pembantu/Pihak ke III			
salinan 2		: Arsip			
*) diisi sampai dengan Rincian Objek					
**) coret yang tidak perlu					
***) diisi jika Belanja Langsung ikut menandatangani					

SUKOHARJO REGENT,

signed.

ETIK SURYANI

APPENDIX II
REGULATION OF THE REGENT OF
SUKOHARJO
NUMBER 29 YEAR 2021
ABOUT
GUIDELINES FOR PROVISION OF
GRANTS IN THE FINANCIAL
ASSISTANCE TO POLITICAL PARTIES IN
SUKOHARJO DISTRICT .

MINUTES OF HAND OVER
GRANTS IN THE FINANCIAL ASSISTANCE TO POLITICAL PARTIES
NUMBER:

On this day ... Date ... Month ... Year ... the undersigned:

1. The Regent ... or the Head of National and Political Unity on behalf of the Sukoharjo Regency Government, hereinafter referred to as the First Party.
2. The Chairperson and Treasurer of the DPD/DPC Party of Sukoharjo Regency or other designations, hereinafter referred to as the Second Party.

Hereby declares that the First Party submits the Grant in the form of Financial Aid for Political Parties in the Year ... to the DPD/DPC of the Party..... Sukoharjo Regency in the amount of Rp. ... (...) and the Second Party receives the Grant in the form of Financial Aid from the Proxy of the Regional General Treasurer of Sukoharjo Regency, through the Bank Account of the DPD/DPC Party of the Sukoharjo Regency ...

This Minutes of Handover is declared valid after a copy of the Payment Order (SPM), Bank Giro/Warrant for Disbursement of Funds (SP2D) from the BUD through the general cash account is received by the DPD/DPC of the Political Party concerned.

THE SECOND
PARTY DPD/DPC
PARTY...
CHAIRMAN

(.....
.....)

TREASURER

(.....)

THE FIRST PARTY
SUKOHARJO REGENT /
HEAD OF KESBANGPOL

(.....
.....)

SUKOHARJO
REGENT,

signed.

ETIK SURYANI

APPENDIX III
REGULATION OF THE REGENT OF SUKOHARJO
NUMBER 29 YEAR 2021
ABOUT
GUIDELINES FOR PROVISION OF
GRANTS IN THE FINANCIAL
ASSISTANCE TO POLITICAL PARTIES IN
SUKOHARJO DISTRICT .

STATEMENT LETTER

The undersigned below,

- 1. Name :
Position : Chairman
Address :
- 2. Name :
Position : Secretary
Address :
- 3. Name :
Position : Treasurer
Address :

Hereby declare that :

- 1. We are formally and materially responsible for the use of the political party's financial aid budget.
- 2. We are willing to be prosecuted in accordance with the laws and regulations if we provide incorrect information regarding the administrative completeness of political party funds for the Fiscal Year.... what we say.

Thus we make this statement to be used properly.

Sukoharjo,

DPD/DPC PARTY...

SECRETARY OF THE

treasury

(.....)

(.....)

Know,
CHAIRMAN

(.....)

SUKOHARJO REGENT,

signed.

ETIK SURYANI

APPENDIX IV
REGULATION OF THE REGENT OF
SUKOHARJO
NUMBER 29 YEAR 2021
ABOUT
GUIDELINES FOR PROVISION OF
GRANTS IN THE FINANCIAL
ASSISTANCE TO POLITICAL PARTIES IN
SUKOHARJO DISTRICT .

EVENTS OF VERIFICATION RESULTS
GRANTS ADMINISTRATION COMPLETE IN THE FORM OF FINANCIAL ASSISTANCE
TO THE PARTY.....

On this day day month Year, the Team for Verification of Completeness of Grant Administration in the form of Financial Aid to Political Parties established based on the Decree of the Regent..... Number Year ... Date, has verified the administrative requirements of the Grant in the form of Financial Aid for Political Parties in ... submitted by the DPD/DPC

Based on the results of the Verification of the Completeness of Grant Administration in the form of Financial Assistance to Political Parties, the Team stated that the Party has fulfilled the requirements to obtain a Grant in the form of financial assistance from the regional government which is based on the results of the votes obtained by the Political Parties that received seats in the Regency DPRD in the General Election Year as many as..... valid votes X Rp. = Rp.

Thus, this Minutes of Verification of the Completeness of the Administration of Grants in the form of Financial Aid to the Party is made to be used properly.

VERIFICATION TEAM OF ADMINISTRATIVE COMPLETENESS OF GRANTS IN THE FORM OF FINANCIAL ASSISTANCE TO POLITICAL PARTIES

1. Chairman ()
2. Secretary (.....)
3. Members (.....)
4. Members (.....)
5. Members (.....)
6. Members (.....)
7. Members (.....)
8. etc

SUKOHARJO REGENT,

signed.

ETIK SURYANI

APPENDIX V
 REGULATION OF THE REGENT OF SUKOHARJO
 NUMBER 29 YEAR 2021
 ABOUT
 GUIDELINES FOR PROVISION OF
 GRANTS IN THE FINANCIAL
 ASSISTANCE TO POLITICAL PARTIES IN
 SUKOHARJO DISTRICT .

PLAN FOR USE OF GRANTS FUNDS IN THE FINANCIAL ASSISTANCE TO
 POLITICAL PARTIES PER FINANCIAL YEAR ACTIVITIES....

The plan for the use of Grant funds in the form of Financial Assistance to Political Parties per activity for the Fiscal Year is as follows:

NO	TYPE OF EXPENDITURE	TYPE ACTIVITY	VOLUME ACTIVITY	USE PLAN (Rp)	DESCRIPTION
1	2	3	4	5	6
A	POLITICAL EDUCATION				
	in accordance with the duties and functions of political parties as well as the laws and regulations governing political education.				
B	OPERATION SECRETARIAT				
C	TOTAL			Rp.	

With letters (.....)

Know :
 CHAIRMAN,

(.....)

Sukoharjo,

TREASURER,

(.....)

SUKOHARJO REGENT,

signed.

ETIK SURYANI

APPENDIX VI
REGULATION OF THE REGENT OF
SUKOHARJO
NUMBER 29 YEAR 2021
ABOUT
GUIDELINES FOR PROVISION OF
GRANTS IN THE FINANCIAL
ASSISTANCE TO POLITICAL PARTIES
IN SUKOHARJO DISTRICT .

RECAPITULATION OF REVENUE AND SHOPPING REALIZATION
GRANTS IN THE FINANCIAL ASSISTANCE TO POLITICAL PARTIES
FISCAL YEAR

Recapitulation of realization of grant receipts and expenditures in the form of financial assistance to Political Parties per activity amounting to Rp, which has been audited by the Supreme Audit Agency on..... month..... year..... as follows:

NO	TYPE OF EXPENDITURE	TYPE ACTIVITY	VOLUME ACTIVITY	REALIZATI ON (Rp)	DESCRIPTI ON
1	2	3	4	5	6
A	POLITICAL EDUCATION				
	in accordance with the duties and functions of political parties as well as the laws and regulations governing political education.				
B	OPERATION SECRETARIAT				
	1. General Administration a. ATK needs; b. secretariat internal meeting; c. official travel in the context of carrying out the duties and functions of political parties;				

NO	TYPE OF EXPENDITURE	TYPE ACTIVITY	VOLUME ACTIVITY	REALIZATION (Rp)	DESCRIPTION
	<p>d. transport in order to support</p> <p>e. Secretariat operational activities</p> <p>f. procurement of inventory in the form of office equipment, among others in the form of <i>furniture</i> , computers or photocopiers;</p> <p>g. office rental; or</p> <p>h. honoraria for administrative staff of the secretariat of political parties who are competent in the field of financial management.</p>				
	<p>2. Power Subscriptions and Services</p> <p>a. telephone and electricity;</p> <p>b. secretariat drinking water;</p> <p>c. postal and giro services;</p> <p>d. correspondence; and/ or</p> <p>e. and electronic media .</p>				
	<p>3. Data and Archives Maintenance</p> <p>a. Electronic Data Storage ;</p> <p>b. Manual Data Storage .</p>				

NO	TYPE OF EXPENDITURE	TYPE ACTIVITY	VOLUME ACTIVITY	REALIZATION (Rp)	DESCRIPTION
	4. Office Equipment Maintenance a. Electronic Data Storage ; b. Manual Data Storage .				
C	BALANCE			Rp.	

With letters (.....)

Sukoharjo,

Know :

CHAIRMAN,

TREASURER,

(.....)

(.....)

SUKOHARJO REGENT,

signed.

ETIK SURYANI