



COPY

REGENT SUKOHARJO  
PROVINCE OF CENTRAL JAVA  
SUKOHARJO REGENCY REGULATIONS  
NUMBER 84 OF 2019  
ABOUT  
ASSISTANT REGIONAL SECRETARY COORDINATION DUTIES  
SUKOHARJO DISTRICT

BY THE GRACE OF GOD ALMIGHTY,

REGENT SUKOHARJO,

Considering: a. that with the enactment of the Sukoharjo Regent's Regulation Number 82 of 2019 concerning Position, Organizational Structure, Duties and Functions, and Work Procedures, Regent's Expert Staff, Regional Secretariat, Secretariat of the Regional People's Representative Council, Inspectorate and District, then Sukoharjo Regent's Regulation Number 21 of 2017 concerning The division of Coordination Duties of the Assistant Regional Secretary of Sukoharjo Regency needs to be changed;

b. that based on the considerations as intended in letter a, it is necessary to stipulate a Regent's Regulation concerning the Coordination of the Assistant Regional Secretary of Sukoharjo Regency;

Bearing in mind: 1. Law Number 13 of 1950 concerning the Establishment of Regency Areas within the Province of Central Java;

2. Law Number 33 of 2004 concerning Financial Balance between the Central Government and Regional Government (State Gazette of the Republic of Indonesia of 2004 Number 126, Supplement to the State Gazette of the Republic of Indonesia Number 4438);

3. Law Number 12 of 2011 concerning the Formation of Legislative Regulations (State Gazette of the Republic of Indonesia of 2011 Number 82, Supplement to the State Gazette of the Republic of Indonesia Number 5234) as amended by Law Number 15 of 2019 concerning Amendments to the Law Number 12 of 2011 concerning the Formation of Legislation (State Gazette of the Republic

Indonesia 2019 Number 183, Supplement  
Republic of Indonesia Gazette Number 6396;

4. Law Number 5 of 2014 concerning State Civil Apparatus (State Gazette of the Republic of Indonesia of 2014 Number 6, Supplement to State Gazette of the Republic of Indonesia Number 5494);
5. Law Number 23 of 2014 concerning Regional Government (State Gazette of the Republic of Indonesia of 2014 Number 244, Supplement to the State Gazette of the Republic of Indonesia Number 5587) as amended several times, most recently by Law Number 9 of 2015 concerning the Second Amendment to the Law. Law Number 23 of 2014 concerning Regional Government (State Gazette of the Republic of Indonesia of 2015 Number 58, Supplement to State Gazette of the Republic of Indonesia Number 5679);
6. Government Regulation Number 18 of 2016 concerning Regional Apparatus (State Gazette of the Republic of Indonesia of 2016 Number 114, Supplement to State Gazette of the Republic of Indonesia Number 5887)  
as amended by Government Regulation Number 72 of 2019 concerning Amendments to Government Regulation Number 18 of 2016 concerning Regional Apparatus (State Gazette of the Republic of Indonesia of 2019 Number 187, Supplement to State Gazette of the Republic of Indonesia Number 6402);
7. Government Regulation Number 11 of 2017 concerning Management of Civil Servants (State Gazette of the Republic of Indonesia of 2017 Number 63, Supplement to State Gazette of the Republic of Indonesia Number 6037);
8. Government Regulation Number 12 of 2017 concerning Implementation Development and Supervision Regional Government (State Gazette of the Republic of Indonesia of 2017 Number 73, Supplement to the State Gazette of the Republic of Indonesia Number 6041);
9. Government Regulation Number 12 of 2019 concerning Regional Financial Management (State Gazette of the Republic of Indonesia of 2019 Number 42, Supplement to State Gazette of the Republic of Indonesia Number 6322);
10. Presidential Regulation Number 87 of 2014 concerning Implementing Regulations of Law Number 12 of 2011 concerning the Formation of Legislative Regulations (State Gazette of the Republic of Indonesia of 2014 Number 199);

11. Regulation of the Minister of Home Affairs Number 80 of 2015 concerning the Establishment of Regional Legal Products (State Gazette of the Republic of Indonesia of 2015 Number 2036) as amended by Regulation of the Minister of Home Affairs Number 120 of 2018 concerning Amendments to Regulation of the Minister of Home Affairs Number 80 of 2015 concerning Establishment Regional Legal Products (State Gazette of the Republic of Indonesia 2019 Number 157);
12. Minister of Home Affairs Regulation Number 56 of 2019 concerning Guidelines for Nomenclature and Work Units of Provincial and Regency/City Regional Secretariats (State Gazette of the Republic of Indonesia of 2019 Number 970);
13. Sukoharjo Regency Regional Regulation Number 12 of 2016 concerning the Formation and Structure of Regional Apparatus (Sukoharjo Regency Regional Gazette of 2016 Number 12, Supplement to Sukoharjo Regency Regional Gazette Number 236);
14. Regulation of the Regent of Sukoharjo Number 82 of 2019 concerning Position, Organizational Structure, Duties and Functions and Work Procedures, Expert Staff of the Regent, Regional Secretariat, Secretariat of the Regional People's Representative Council, Inspectorate and District (Regional Gazette of Sukoharjo Regency of 2016 Number 83);

DECIDE:

To stipulate: REGENT'S REGULATION CONCERNING THE DISMISSAL OF THE COORDINATION DUTIES OF THE REGIONAL ASSISTANT SECRETARY OF SUKOHARJO DISTRICT.

PIG  
GENERAL REQUIREMENTS

article 1

In this Regent's Regulation what is meant by:

1. The region is Sukoharjo Regency.
2. Regional Government is the Regent as the organizing element of the Regional Government which leads the implementation of government affairs which are the authority of the Autonomous Region.
3. The Regent is the Regent of Sukoharjo.
4. The Deputy Regent is the Deputy Regent of Sukoharjo.

5. The Regional People's Representative Council, hereinafter abbreviated as DPRD, is the Regional People's Representative Council of Sukoharjo Regency.
6. Regional Apparatus is a supporting element for the Regent and DPRD in the implementation of Government Affairs which fall under the authority of the Region.
7. Regional Secretariat is the Regional Secretariat Sukoharjo Regency.
8. Regional Secretary is the Regional Secretary Sukoharjo Regency.
9. DPRD Secretariat is the DPRD Secretariat Sukoharjo Regency.
10. The DPRD Secretary is the Secretary of the Sukoharjo Regency DPRD.
11. Inspectorate is the Sukoharjo Regency Inspectorate.
12. Regional Service is the Sukoharjo Regency Regional Service.
13. Regional Agency is the Regional Agency of Sukoharjo Regency.
14. Sub-district is a sub-district in the Sukoharjo Regency area.

## CHAPTER II

## JOB AND FUNCTION

## Part One

## Assistant for Government and People's Welfare

## Section 2

- (1) Government Assistant is an assistant element of the Regional Secretary who is under and responsible to the Regional Secretary.
- (2) People's Government And Well-being Assistants are led by Assistants.

## Article 3

- (1) The People's Welfare Assistant has the task of assisting the Regional Secretary in the preparation of regional policies in the field of government and law, and coordinating the preparation of regional policies in the field of people's welfare as well as the development of state civil servants.
- (2) In carrying out the duties as intended in paragraph (1) Government and Welfare Assistant People have functions:

- a. preparation of regional policies in the field government and law
- b. coordinating the preparation of regional policies in the field of people's welfare;
- c. coordinating the implementation of Regional Apparatus duties in the fields of government, law and people's welfare;
- d. monitoring and evaluating the implementation of regional policies in the fields of government and law;
- e. monitoring and evaluating the implementation of regional policies related to the achievement of policy objectives, undesirable impacts, and factors influencing the achievement of policy objectives in the field of people's welfare;
- f. preparation of the implementation of government administration and development development as well as apparatus resources in the fields of government, law and people's welfare; And
- g. implementation of other functions assigned by the Regional Secretary in the fields of government, law and people's welfare related to his duties.

The second part  
Assistant for Economy and Development  
Article 4

- (1) The Assistant for Economy and Development is an assistant element to the Regional Secretary, who is under and responsible to the Regional Secretary.
- (2) The Assistant for Economy and Development is led by the Assistant.

Article 5

- (1) The Assistant for Economy and Development has the task of assisting the Regional Secretary in the preparation of regional policies and coordinating the preparation of regional policies in the fields of economy and natural resources, development administration, procurement of goods/services.
- (2) In carrying out the duties as intended in paragraph (1) Assistant for Economics and Development has the function:
  - a. coordinating the preparation of regional policies in the fields of economy and natural resources, development administration, procurement of goods/services;
  - b. coordinating the implementation of Regional Apparatus tasks in the economic and resource sectors

nature, development administration, procurement of goods/ services;

- c. preparation of regional policies in the field of procurement of goods/ services;
- d. monitoring and evaluating the implementation of regional policies in the field of procurement of goods/services;
- e. monitoring and evaluating the implementation of regional policies related to the achievement of policy objectives, undesirable impacts, and factors influencing the achievement of policy objectives in the fields of economy and natural resources, and development administration; And
- f. carrying out other functions assigned by the regional secretary for the Economy and natural resources, development administration, and procurement of goods/services related to his duties.

### Part Three General Administration Assistant

#### Article 6

- (1) The General Administrative Assistant is an assistant element to the Regional Secretary, who is under and responsible to the Regional Secretary.
- (2) The General Administration Assistant is led by the Assistant.

#### Article 7

- (1) The General Administration Assistant has the task of assisting the Regional Secretary in implementing policies, preparing regional policies and coordinating the preparation of regional policies in the general field, organization, protocol and leadership communications.
- (2) In carrying out the duties as intended in paragraph (1), the General Administration Assistant has the following functions:
  - a. implementation of policies in the general field, protocols and leadership communication;
  - b. preparation of regional policies in the field of organization;
  - c. coordinating the implementation of Device tasks Areas in the organizational field;
  - d. preparation of monitoring and evaluation implementation in general, organizational, protocol and leadership communications;
  - e. monitoring and evaluating policy implementation areas in the organizational field;

- f. preparation for the implementation of administration and ASN development in regional agencies; And
- g. Implementation of other functions assigned by the Regional Secretary in the field of general affairs, organization, protocol and leadership communications related to his duties.

CHAPTER III  
DELIVERY OF COORDINATION TASKS

Article 8

The division of coordination duties of the Assistant Regional Secretary is as stated in the Attachment which is an inseparable part of this Regent's Regulation.

Article 9

- (1) In carrying out the duties and functions of Assistant for Government and People's Welfare coordinate the tasks of Regional Apparatus and agencies in Sukoharjo Regency as stated in column 2 (two) of the Attachment to this Regent's Regulation.
- (2) In carrying out his duties and functions, the Assistant for Economy and Development coordinates the tasks of Regional Apparatus and agencies in Sukoharjo Regency as stated in column 3 (three) of the Attachment to this Regent's Regulation.
- (3) In carrying out his duties and functions the General Administration Assistant coordinates the tasks of Regional Apparatus and agencies in Sukoharjo Regency as stated in column 4
- (four) Attachments to this Regent's Regulation.

CHAPTER IV  
TRANSITIONAL PROVISIONS

Article 10

When this Regent's Regulation comes into effect, existing structural officials will continue to occupy their positions and carry out their duties until new structural officials are appointed in accordance with this Regent's Regulation.

CHAPTER V  
CLOSING

Article 11

When this Regent's Regulation comes into force, Regulation Regent of Sukoharjo Number 21 of 2017 concerning

The Division of Coordination Duties of the Assistant Regional Secretary of Sukoharjo Regency (BeritaDaerah Sukoharjo Regency 2017 Number 21) is revoked and declared invalid.

Article 12

This Regent's Regulation comes into force on the date of promulgation.

So that everyone is aware, this Regent's Regulation is ordered to be promulgated by placing it in the Regional Gazette of Sukoharjo Regency.

Set in Sukoharjo  
on December 26, 2019  
REGENT SUKOHARJO,

signed

WARDOYO WIJAYA

Promulgated in Sukoharjo  
on December 26, 2019

REGIONAL SECRETARY  
SUKOHARJO DISTRICT,

signed

AGUS SANTOSA

REGIONAL NEWS SUKOHARJO DISTRICT  
YEAR 2019 NUMBER 85

ATTACHMENT  
SUKOHARJO REGENCY REGULATIONS  
NUMBER 84 OF 2019  
ABOUT  
DELIVERY OF COORDINATION TASKS  
ASSISTANT REGIONAL SECRETARY  
SUKOHARJO DISTRICT

ASSISTANT REGIONAL SECRETARY COORDINATION DUTIES  
SUKOHARJO DISTRICT

NO	ASSISTANT GOVERNMENT AND WELL-BEING PEOPLE	ASSISTANT ECONOMY AND DEVELOPMENT	ASSISTANT GENERAL ADMINISTRATION
1	2	3	4
1.	Secretariat of the Regional People's Representative Council	Service Work General and Setup Room	Department of Communications and Informatics
2.	Inspectorate	Department of Housing and Residential Area	Archives and Services Library
3.	Civil Service Police Unit	Food Department	Body Finance Area
4.	Population and Civil Registration Service	Service Environment Life	Personnel Agency, Education and Training
5.	Community and Village Empowerment Service	Department of Transportation	Part General the regional Secretariat
6.	Service Education 6. And Culture	Service Planting Capital and Services One Stop Integrated	Part Organization the regional Secretariat
5.	Health Service	Department of Agriculture and Fishery	Protocol Section And Leadership communication the regional Secretariat
6.	Social Services	Department of Commerce, Cooperatives, Small Businesses And Intermediate	PT. POS Indonesia (Persero) Sukoharjo
7.	Department of Population Control, Family Planning and Women's Empowerment and Child Protection	Department of Industry and Manpower	PT. Telecommunication Sukoharjo
8.	Youth Service and Sports	Planning Board, Research and Regional Development	PT. State Electricity Company (Persero) Sukoharjo Network Service Unit
9.	Regional General Hospital	Body Countermeasures	Service and Revenue Units

		Regional Disasters	Empowerment Area Asset (UP3AD) Sukoharjo Regency
1	2	3	4
10.	Office Unity Nation and Politics	Economic Section And Resources Natural Secretariat Area	Tax office District Primary Sukoharjo
11.	District- Sukoharjo Regency	Administration section Development the regional Secretariat	Central Bureau of Statistics Sukoharjo
12.	Regional Secretariat Government Section	Part Procurement Goods and services the regional Secretariat	
13.	Regional Secretariat People's Welfare Section	Public Company Sukoharjo Pawnshop	
14.	Legal Section of the Regional Secretariat	PT. Railway (Persero) Operation Area VI Yogyakarta Sukoharjo Station	
15.	Ministry Office Religion of Sukoharjo Regency	All Banking Institutions in Sukoharjo Regency	
16.	Taruna Yuda Sukoharjo Social Institution for Youth Development	All Regionally Owned Business Entities of Central Java Province in Sukoharjo Regency	
17.	Sukoharjo Country Prosecutor's Office	Sukoharjo Regency Logistics Affairs Agency	
18.	Command District 0726 Sukoharjo Military	All Regional Companies of Sukoharjo Regency	
19.	Sukoharjo Resort Police		
20.	Sukoharjo Country Court		
21.	Sukoharjo Religious Court		
22.	Sukoharjo Regency Land Office		

REGENT SUKOHARJO,

signed

WARDOYO WIJAYA