



COPY

REGENT SUKOHARJO
PROVINCE OF CENTRAL JAVA

SUKOHARJO REGENCY REGULATIONS
NUMBER 34 OF 2021

ABOUT

DELEGATION OF AUTHORITY FOR BUSINESS LICENSING, LICENSING
NON-BUSINESS AND NON-PERMISSION TO THE HEAD OF THE SERVICE
ONE STOP INVESTMENT AND INTEGRATED SERVICES

BY THE GRACE OF GOD ALMIGHTY

REGENT SUKOHARJO,

- Considering: a. that in accordance with the provisions of Article 5 of Government Regulation Number 6 of 2021 concerning the Implementation of Business Licensing in the Regions, it is stated that the Regent delegates the authority of the Regency Regional Government in the Implementation of Business Licensing in the Regions to the Head of the One-Stop Integrated Services and Investment Service Regency;
- b. that Sukoharjo Regent Regulation Number 50 of 2020 concerning Delegation of Authority in the Licensing and Non-Licensing Sector to the Head of the Sukoharjo Regency One Stop Investment and Integrated Services Service is no longer in accordance with the provisions of the statutory regulations and therefore needs to be replaced;
- c. that based on the considerations as intended in letters a, b and c, it is necessary to stipulate a Regent's Regulation concerning the Delegation of Authority for Business Licensing, Non-Business Licensing and Non-Permitting to the Head of the One-Stop Integrated Services and Investment Service;

Bearing in mind: 1. Law Number 13 of 1950 concerning the Establishment of Regency Regions within the Province of Central Java;

2. Law Number 25 of 2007 concerning Capital Investment (State Gazette of the Republic of Indonesia of 2007 Number 67, Supplement to the State Gazette of the Republic of Indonesia Number 4724) as amended by Law Number 11 of 2020 concerning Job Creation (State Gazette of the Republic of Indonesia of 2020 Number 245, Supplement to the State Gazette of the Republic of Indonesia Number 6573);

3. Law Number 25 of 2009 concerning Public Services (State Gazette of the Republic of Indonesia of 2009 Number 112, Supplement to State Gazette of the Republic of Indonesia Number 5038);
4. Law Number 23 of 2014 concerning Regional Government (State Gazette of the Republic of Indonesia of 2014 Number 244, Supplement to State Gazette of the Republic of Indonesia Number 5587) as amended several times, most recently by Law Number 11 of 2020 concerning Job Creation (State Gazette Republic of Indonesia 2020 Number 245, Supplement to the State Gazette of the Republic of Indonesia Number 6573);
5. Government Regulation Number 5 of 2021 concerning Implementation of Risk-Based Business Licensing (State Gazette of the Republic of Indonesia of 2021 Number 15, Supplement to State Gazette of the Republic of Indonesia Number 6617);
6. Government Regulation Number 6 of 2021 concerning the Implementation of Business Licensing in Regions (State Gazette of the Republic of Indonesia of 2021 Number 16, Supplement to State Gazette of the Republic of Indonesia Number 6618);
7. Presidential Regulation Number 97 of 2014 concerning the Implementation of One Stop Integrated Services (State Gazette of the Republic of Indonesia of 2014 Number 221);
8. Minister of Home Affairs Regulation Number 138 of 2017 concerning the Implementation of One-Stop Integrated Services in Regions (State Gazette of the Republic of Indonesia of 2017 Number 1956);
9. Regulation of the Minister of Maritime Affairs and Fisheries Number 5 of 2021 concerning Fish Processing Businesses (State Gazette of the Republic of Indonesia of 2021 Number 59);
10. Regulation of the Minister of Tourism and Creative Economy/Head of the Tourism and Creative Economy Agency 4 of 2021 concerning Standards for Business Activities and Products in the Implementation of Risk-Based Business Licensing in the Tourism Sector (State Gazette of the Republic of Indonesia of 2021 Number 283);
11. Minister of Manpower Regulation Number 6 of 2021 concerning Determination of Standards for Business Activities and/or Products in the Implementation of Risk-Based Business Licensing in the Employment Sector (State Gazette of the Republic of Indonesia of 2021 Number 269);
12. Regulation of the Minister of Public Works and Public Housing Number 6 of 2021 concerning Business Activity Standards and Product Standards in the Implementation of Risk-Based Business Licensing in the Public Works and Public Housing Sector (State Gazette of the Republic of Indonesia of 2021 Number 266);

13. Regulation of the Minister of Public Works and Public Housing Number 17 of 2021 concerning Forms and Procedures for Issuing Certificates of Ownership of Apartment Unit Buildings (State Gazette of the Republic of Indonesia of 2021 Number 289);
14. Regulation of the Minister of Public Works and Public Housing Number 18 of 2021 concerning Building Demolition Standards (State Gazette of the Republic of Indonesia of 2021 Number 290);
15. Regulation of the Minister of Public Works and Public Housing Number 22 of 2021 concerning Building Data Collection (State Gazette of the Republic of Indonesia of 2021 Number 291);
16. Regulation of the Minister of Environment and Forestry Number 3 of 2021 concerning Business Activity Standards in the Implementation of Risk-Based Business Licensing in the Environment and Forestry Sector (State Gazette of the Republic of Indonesia of 2021 Number 270);
17. Regulation of the Minister of Environment and Forestry Number 4 of 2021 concerning List of Businesses and/or Activities that are Required to Have Environmental Impact Analysis, Environmental Management Efforts and Environmental Monitoring Efforts or Statement of Capability for Environmental Management and Monitoring (State Gazette of the Republic Indonesia 2021 Number 267);
18. Regulation of the Minister of Environment and Forestry Number 5 of 2021 concerning Procedures for Issuing Technical Approvals and Operational Feasibility Letters in the Field of Environmental Pollution Control (State Gazette of the Republic of Indonesia of 2021 Number 268);
19. Regulation of the Minister of Environment and Forestry Number 6 of 2021 concerning Procedures and Requirements for Management of Hazardous and Toxic Waste (State Gazette of the Republic of Indonesia of 2021 Number 294);
20. Regulation of the Minister of Energy and Mineral Resources Number 5 of 2021 concerning Standards for Business Activities and Products in the Implementation of Risk-Based Business Licensing in the Energy and Mineral Resources Sector (State Gazette of the Republic of Indonesia of 2021 Number 318);
21. Regulation of the Minister of Transportation Number PM 12 of 2021 Standards for Business Activities and Products in the Implementation of Risk-Based Business Licensing in the Transportation Sector (State Gazette of the Republic of Indonesia of 2021 Number 257);
22. Regulation of the Minister of Health Number 14 of 2021 concerning Standards for Business Activities and Products in the Implementation of Risk-Based Business Licensing in the Health Sector (State Gazette of the Republic of Indonesia of 2021 Number 316);

23. Regulation of the Minister of Agriculture Number 15 of 2021 concerning Business Activity Standards and Product Standards in the Implementation of Risk-Based Business Licensing in the Agricultural Sector (State Gazette of the Republic of Indonesia of 2021 Number 262);
24. Regulation of the Minister of Trade Number 23 of 2021 concerning Guidelines for the Development, Arrangement and Development of Shopping Centers and Supermarkets (State Gazette of the Republic of Indonesia of 2021 Number 279);
25. Regulation of the Minister of Trade Number 26 of 2021 concerning Determination of Standards for Business Activities and Products in the Implementation of Risk-Based Business Licensing in the Trade Sector (State Gazette of the Republic of Indonesia of 2021 Number 282);
26. Sukoharjo Regency Regional Regulation Number 12 of 2016 concerning the Formation and Structure of Regional Apparatus (Sukoharjo Regency Regional Gazette of 2016 Number 12, Supplement to Sukoharjo Regency Regional Gazette Number 236);

DECIDE:

To stipulate: REGENT REGULATION CONCERNING DELEGATION OF AUTHORITY FOR BUSINESS LICENSING, NON-BUSINESS LICENSING AND NON-BUSINESS LICENSING TO THE HEAD OF THE DEPARTMENT OF CAPITAL INVESTMENT AND ONE-DOOR INTEGRATED SERVICES.

PIG

GENERAL REQUIREMENTS

article 1

In this Regent's Regulation what is meant by:

1. The region is Sukoharjo Regency.
2. Regional Government is the Regent as the organizing element of Regional Government which leads the implementation of government affairs which are the authority of the autonomous region.
3. The Regent is the Regent of Sukoharjo.
4. The One Stop Investment and Integrated Services Service, hereinafter referred to as the PM and PTSP Service, is the Sukoharjo Regency Capital Investment and One Stop Integrated Services Service.

5. One-Stop Integrated Service, hereinafter abbreviated to PTSP, is an integrated service in a single process starting from the application stage to the completion stage of the one-stop integrated service product.
6. Delegation of Authority is the assignment of duties, rights, obligations and responsibilities for business and non-business licensing, including services in the name of the authorizer.
7. Implementation of Business Licensing in Regions is a business licensing activity whose management process is electronic starting from the application stage to the issuance of documents which is carried out in an integrated manner through one door.
8. Business Licensing is the legality given to Business Actors to start and run their business and/or activities.
9. Risk is the potential for injury or loss from a hazard or a combination of the possibility and consequences of a hazard.
10. Risk-Based Business Licensing is Business Licensing based on the level of risk of business activities.
11. Business Licensing to Support Business Activities is legality given to Business Actors to support business activities.
12. Electronically Integrated Business Licensing System (*Online Single Submission*), hereinafter referred to as the OSS System, is an integrated electronic system managed and organized by the OSS Institution for the implementation of Risk-Based Business Licensing.
13. OSS Management and Organizing Institutions, hereinafter referred to as OSS Institutions, are government institutions that carry out Government Affairs in the field of investment coordination.
14. Business Actors are individuals or business entities that carry out business and/or activities in certain fields.
15. Business Identification Number, hereinafter abbreviated as NIB, is proof of registration/registration of Business Actors to carry out business activities and as an identity for Business Actors in carrying out their business activities.
16. Standard Certificate is a statement and/or proof of compliance with standards for implementing business activities.
17. A permit is approval from the Central Government or Regional Government for the implementation of business activities which must be fulfilled by Business Actors before carrying out their business activities.

18. Non-licensing is the provision of documents or proof of the legality of something to a person or group of people for the convenience of services and information in accordance with the provisions of laws and regulations.
19. Electronic Document is any electronic information created, forwarded, sent, received, or stored in analog, digital, electromagnetic, optical, or similar form, which can be seen, displayed, and/or heard via a computer or electronic system, including but not limited to writing, sound, images, maps, designs, photographs or the like, letters, signs, numbers, access codes, symbols or perforations that have meaning or meaning or can be understood by people who are able to understand them.
20. Electronic Signature is a signature consisting of Electronic Information that is attached, associated or related to other Electronic Information that is used as a verification and authentication tool.

Section 2

The scope of regulation in this Regent's Regulation includes:

- a. delegation of authority;
- b. responsibility, guidance and supervision; And
- c. coordination and reporting.

CHAPTER II

DELEGATION OF AUTHORITY

Article 3

- (1) The Regent delegates authority in the Implementation of Licensing in the Region to the Head of the PM and PTSP Service.
- (2) Delegation of authority by the Regent as follows referred to in paragraph (1) includes:
 - a. business licensing;
 - b. non-business licensing; And
 - c. non-permit.
- (3) Business licensing as referred to in paragraph (2) letter a, is implemented through the OSS System which is managed by the Central Government in accordance with the provisions of laws and regulations regarding the administration of business licensing.
- (4) Non-business permits and non-permits as referred to in paragraph (2) letter b and letter c, are permits regulated in statutory regulations other than business permits which are implemented through a system facilitated by the Region.

Article 4

Types of business licensing, non-business licensing and non-licensing services delegated to the Head of PM and PTSP Services as intended in Article 3 are as listed in the Attachment which is an inseparable part of this Regent's Regulation.

Article 5

- (1) Delegation of business licensing authority as follows referred to in Article 3 includes:
 - a. implementation of Business Licensing which is the authority of the Region in accordance with the provisions of statutory regulations;
 - b. implementation of Business Licensing which is the authority of the Central Government which is delegated to the Regions based on the principle of co-administration duties;
 - c. Risk-Based Business Licensing in each sector is provided with guidance and supervision by the Regent;
 - d. issue Business Standard Certificates and Product Standard Certificates based on the results of standard compliance verification;
 - e. carry out verification;
 - f. carry out inspection of Business Licensing requirements according to the time period;
 - g. provide Business Permits according to the period valid;
 - h. implementation of the issuance of Business Licensing; and/or
 - i. resolve obstacles and problems in accordance with statutory provisions.

- (2) Apart from the delegation of authority as intended in Article 3, the Regent grants authority to the Head PM and PTSP Service in terms of:
 - a. providing information on licensing services and non-licensing;
 - b. acceptance and/or rejection of application documents;
 - c. issuance of licensing and non-licensing documents;
 - d. revocation and cancellation of permits and non-permits;
 - e. coordinating research or field inspections;
 - f. storage and processing of electronic data archives;
 - g. development of information on licensing services and non-licensing;

- h. handling complaints regarding licensing services and non-licensing;
- i. coordinating complaint handling and reporting follow-up on complaints; And
- j. management of the complaints system.

CHAPTER III

RESPONSIBILITY, GUIDANCE AND SUPERVISION

Article 6

- (1) In administering Business Licensing, Non-Business Licensing and Non-Permitting, the Head of PM and PTSP Services is administratively responsible while technical responsibility lies with the Regional Apparatus in charge.
- (2) Regional apparatus in charge of carrying out guidance in accordance with their respective authorities based on the provisions of statutory regulations.
- (3) Guidance as referred to in paragraph (2) can take the form of facilitation, consultation, socialization, monitoring, evaluation, technical guidance and development.

Article 7

- (1) The Regional Apparatus in charge and the Civil Service Police Unit carry out supervision in accordance with their respective authorities based on the provisions of statutory regulations.
- (2) Supervision as intended in paragraph (1) may take the form of inspections at any time in the field to ensure compliance of business activities with permits.
- (3) Supervision and evaluation after the issuance of permits and non-permits is carried out and is the responsibility of the Regional Apparatus in charge in accordance with the provisions of statutory regulations.

CHAPTER IV

COORDINATION AND REPORTING

Article 8

- (1) In carrying out his duties, the Head of the PM and PTSP Service coordinate with agencies and/or Regional Apparatus in charge of licensing and non-licensing.
- (2) In carrying out delegation of authority as intended in Article 3 The Head of the PM and PTSP Service reports to the Regent.

CHAPTER V
CLOSING

Article 9

When this Regent's Regulation comes into force, Sukoharjo Regent's Regulation Number 50 of 2020 concerning Delegation of Authority in the Field of Licensing and Non-Licensing to the Head of the One Stop Investment and Integrated Services Service Sukoharjo Regency (Sukoharjo Regency Regional Gazette 2020 Number 50), is revoked and declared invalid.

Article 10

This Regent's Regulation comes into force on the date of promulgation. So that everyone is aware, this Regent's Regulation is ordered to be promulgated by placing it in the Regional Gazette of Sukoharjo Regency.

Set in Sukoharjo
on July 16, 2021

REGENT SUKOHARJO,

signed

ETIK SURYANI

Promulgated in Sukoharjo
On July 16, 2021
REGIONAL SECRETARY
SUKOHARJO DISTRICT,

signed

WIDODO

REGIONAL NEWS SUKOHARJO DISTRICT
YEAR 2021 NUMBER 35