

**REGENT SUKOHARJO**  
**PROVINCE OF CENTRAL JAVA**  
**REGIONAL REGULATIONS OF SUKOHARJO DISTRICT**  
**NUMBER 4 OF 2016**  
**ABOUT**  
**CIVIL SERVANT INVESTIGATOR**  
**BY THE GRACE OF GOD ALMIGHTY**

**REGENT SUKOHARJO,**

**Considering: a. that in order to carry out effective and efficient regional government in order to realize good governance, it is necessary to guarantee the certainty of law enforcement in the region;**

**b. that in order to provide protection and legal certainty for local communities, it is necessary to have Civil Servants who carry out investigations into violations of regional regulations;**

**c. that in accordance with the provisions of Article 257 of Law Number 23 of 2014 concerning Regional Government as amended several times, most recently by Law Number 9 of 2015 concerning the Second Amendment to Law Number 23 of 2014 concerning Regional Government, Civil Servant Investigators have the authority to carry out investigation of violations of the provisions of Regional Regulations in order to provide a basis for realizing legal order in the region;**

**d. that with the enactment of Government Regulation Number 27 of 1983 concerning the Implementation of the Criminal Procedure Code as amended by Government Regulation Number 58 of 2010 concerning Amendments to Government Regulation Number 27 of 1983 concerning the Implementation of the Criminal Procedure Code, the Regional Regulation Sukoharjo Level II Regional Regency Number 8 of 1986 concerning Proposals for the Appointment and Dismissal of Civil Servants as Investigators in the Sukoharjo Level II Regional Regency Government is no longer in accordance with the provisions of the statutory regulations and therefore needs to be replaced;**

**e. that based on the considerations as intended in letters a, b, c and d, it is necessary to establish a Regional Regulation concerning Civil Servant Investigators;**

- Remember** :
1. Article 18 paragraph (6) of the State Constitution Republic of Indonesia in 1945;
  2. Law Number 13 of 1950 concerning the Establishment of Regency Regions within the Province of Central Java; 3. Law Number 8 of 1981 concerning Criminal Procedure Law (State Gazette of the Republic of Indonesia of 1981 Number 76, Supplement to State Gazette of the Republic of Indonesia Number 3209);
  4. Law Number 12 of 2011 concerning the Formation of Legislation (State Gazette of the Republic of Indonesia of 2011 Number 82, Supplement to the State Gazette of the Republic of Indonesia Number 5234); 5. Law Number 5 of 2014 concerning State Civil Apparatus (State Gazette of the Republic of Indonesia of 2014 Number 6, Supplement to State Gazette of the Republic of Indonesia Number 5494);
  6. Law Number 23 of 2014 concerning Regional Government (State Gazette of the Republic of Indonesia of 2014 Number 244, Supplement to the State Gazette of the Republic of Indonesia Number 5587) as amended several times, most recently by Law Number 9 of 2015 concerning the Second Amendment to the Law. Law Number 23 of 2014 concerning Regional Government (State Gazette of the Republic of Indonesia of 2015 Number 58, Supplement to State Gazette of the Republic of Indonesia Number 5679);
  7. Government Regulation Number 27 of 1983 concerning Implementation of the Criminal Procedure Code (State Gazette of the Republic of Indonesia of 1981 Number 6, Supplement to State Gazette of the Republic of Indonesia Number 3258), as amended by Government Regulation Number 58 of 2010 concerning Amendments to Regulations Government Number 27 of 1983 concerning Implementation of the Criminal Procedure Code (State Gazette of the Republic of Indonesia of 2010 Number 90, Supplement to State Gazette of the Republic of Indonesia Number 5145);
  8. Government Regulation Number 6 of 2010 concerning Civil Service Police Units (State Gazette of the Republic of Indonesia of 2010 Number 9, Supplement to State Gazette of the Republic of Indonesia Number 5094);
  9. Government Regulation Number 43 of 2012 concerning Procedures for Implementing Coordination, Supervision and Technical Guidance of Special Police, Civil Servant Investigators and Forms of Self-Employment Security (State Gazette of the Republic of Indonesia of 2012 Number 74, Supplement to State Gazette of the Republic of Indonesia Number 5298);

10. Presidential Regulation Number 87 of 2014 concerning Implementing Regulations of Law Number 12 of 2011 concerning the Formation of Legislative Regulations (State Gazette of the Republic of Indonesia of 2014 Number 199); 11. Decree of the Minister of Home Affairs Number 6 of 2003 concerning Guidelines for the Development of Civil Servant Investigators in Regional Government Environments;
12. Decree of the Minister of Home Affairs Number 7 of 2003 concerning Operational Guidelines for Regional Civil Servant Investigators in Enforcement of Regional Regulations;
13. Minister of Home Affairs Regulation Number 11 of 2009 concerning Code of Ethics for Regional Civil Servant Investigators;
14. Regulation of the Minister of Law and Human Rights Number M.HH.01.AH.09.01 of 2011 concerning Procedures for Appointment, Dismissal, Transfer and Taking Oaths or Promises of Civil Servant Investigating Officials, and Shape, Size, Color, Format and Issuance of Identification Cards for Civil Servant Investigating Officers;
15. Minister of Home Affairs Regulation Number 80 of 2015 concerning the Formation of Regional Legal Products (State Gazette of the Republic of Indonesia of 2015 Number 2036);

With Mutual Consent

REGIONAL PEOPLE'S REPRESENTATIVE COUNCIL OF SUKOHARJO DISTRICT

And

REGENT SUKOHARJO

DECIDE :

To stipulate: REGIONAL REGULATIONS CONCERNING CIVIL SERVANT INVESTIGATIONS.

PIG

GENERAL REQUIREMENTS

article 1

In this Regional Regulation what is meant by:

1. The region is Sukoharjo Regency.
2. The Regent is the Regent of Sukoharjo.
3. Regional Government is the regional head as the organizing element of the Regional Government who leads the implementation of government affairs which fall under the authority of the autonomous region.

4. **The Civil Service Police Unit, hereinafter referred to as Satpol PP, is part of the regional apparatus in enforcing regional regulations and maintaining public order and public peace.**
5. **Regional Work Units, hereinafter abbreviated as SKPD, are Regional Work Units in the environment Sukoharjo Regency Government.**
6. **Investigators are State Police Officials of the Republic of Indonesia and Certain authorized Civil Servant Officials specifically by law to carry out investigations.**
7. **Investigation is a series of investigative actions in terms of and according to the methods regulated by law to search for and collect evidence which will shed light on the criminal act that occurred and in order to find the suspect.**
8. **State Police Investigators of the Republic of Indonesia, hereinafter referred to as Police Investigators, are certain State Police Officials of the Republic of Indonesia who are given special authority by law to carry out investigations.**
9. **Civil Servant Investigators, hereinafter abbreviated as PPNS are certain Civil Servant Officials within the Regional Government who are given special authority by law to carry out investigations into violations of Regional Regulations;**
10. **Civil Servants, hereinafter abbreviated as PNS, are Indonesian citizens who meet certain requirements, appointed as a permanent State Civil Apparatus Employee by a civil service development official to occupy a government position.**
11. **Minister is the minister who carries out government affairs in the field of law and human rights.**

## CHAPTER II

### POSITION, DUTIES AND AUTHORITY

#### Part One Position

#### Section 2

**PPNS is located below and is responsible to the Regent.**

#### The second part Task

#### Article 3

**PPNS is tasked with carrying out investigations into violations of regional regulations in accordance with statutory provisions.**

**Part Three  
Authority**

**Article 4**

- (1) In carrying out the duties as intended in Article 3, PPNS has the authority to:**
- a. receive a report or complaint from someone regarding a criminal act of violating regional regulations;**
  - b. carry out first actions and on-site inspections incident;**
  - c. order someone to stop and check the suspect's identification;**
  - d. confiscating objects or letters;**
  - e. taking fingerprints and photographing a person; f. summon people to be heard and examined as suspects or witnesses;**
  - g. bringing in experts needed in connection with the case examination;**
  - h. terminate the investigation, after receiving instructions from the investigator that there is not enough evidence or that the incident does not constitute a criminal act and then through the investigator inform the public prosecutor, suspect or his family; And**
  - i. carry out other actions according to law that can be accounted for.**
- (2) The authority as referred to in paragraph (1), is attached to PPNS in carrying out investigations into every violation of regional regulations in the region.**

**CHAPTER III**

**RIGHTS AND OBLIGATIONS**

**Part One  
Right**

**Article 5**

- (1) PPNS, in addition to obtaining their rights as civil servants, can be given incentive money.**
- (2) Further provisions regarding procedures for giving money incentives as referred to in paragraph (1), are regulated in the Regent's Regulations.**

**The second part  
Obligation**

**Article 6**

**PPNS is obliged to:**

- a. carry out investigations, receive reports and complaints regarding violations of regional regulations;**
- b. submit the results of the investigation to the Public Prosecutor via the National Police Investigator in the same jurisdiction;**
- c. make minutes of every action in terms of:**
  - 1. examination of suspects;**
  - 2. entry into the house and/or other closed places; 3. confiscation of goods;**
  - 4. examination of witnesses;**
  - and 5. inspection of the scene.**
- d. make a report on the implementation of duties to the Regent through the Head of SKPD which is coordinated by the PPNS Secretariat.**

**CHAPTER IV**

**PPNS SECRETARIAT**

**Article 7**

- (1) In order to coordinate the implementation of duties, authority and empowerment of PPNS, a PPNS Secretariat was formed.**
- (2) The PPNS Secretariat is ex officio chaired by the Regional Secretary and assisted by the head of daily duties held by the Head of Satpol PP.**
- (3) Further provisions regarding the formation of the PPNS Secretariat as intended in paragraph (1) are regulated in the Regent's Regulation.**

**CHAPTER V**

**LIFT, STRUCTURAL CHANGES  
AND MUTATIONS AND DISMISSAL OF PPNS**

**Part One  
Appointment**

**Article 8**

**PPNS appointments include:**

- a. condition; b.**
- proposal; And**
- c. inauguration and oath/promise.**

**Paragraph 1  
Condition**

**Article 9**

- (1) To be appointed as a PPNS as intended in Article 8 letter a, you must fulfill the following requirements:
- a. the minimum working period as a civil servant is 2 (two) years;
  - b. the lowest rank is Young Arranger/class III/a; c. have at least a law degree or other equivalent degree; d. serving in the operational technical field of law enforcement; e. physically and mentally healthy as proven by a doctor's certificate from a government hospital; f. The assessment of civil servant work performance is at least good in the last 2 (two) years; And
  - g. take and pass education and training in the field of investigation.
- (2) The requirements as intended in paragraph (1) letters a to g are submitted by the Regent to the Minister through the Minister of Home Affairs.
- (3) The requirements as intended in paragraph (1) letter g are implemented by the National Police of the Republic of Indonesia in collaboration with related agencies.

**Article 10**

Apart from fulfilling the requirements as intended in Article 9 paragraph (1) letters a to f, PPNS candidates must receive consideration from the Head of the National Police of the Republic of Indonesia and the Attorney General of the Republic of Indonesia.

**Paragraph 2  
Proposal**

**Article 11**

- (1) Proposals for the appointment of PPNS as intended in Article 8 letter b are submitted by the Regent to the Minister through the Minister of Home Affairs.
- (2) Further provisions regarding procedures for proposing the appointment of PPNS as intended in paragraph (1) are regulated in the Regent's Regulation.

**Paragraph 3  
Inauguration and Oath/Promise**

**Article 12**

Before assuming office, PPNS candidates must be inaugurated and take an oath or state a promise according to their religion before the Minister or appointed official.

**The second part  
Structural Changes and Mutations**

**Article 13**

- (1) In the event that there is a change in the organizational structure, mutation of PPNS either between work units within SKPD, between SKPD whose legal basis for authority is different, the person in charge of the relevant PPNS is obliged to report the change to the Minister through the Minister of Home Affairs in no later than 30 (thirty) days from the date the decision regarding changes to the organizational structure or transfer is made.**
- (2) In addition to the obligation to report as intended in paragraph (1), the Regent in charge of the relevant PPNS submits a proposal for the re-appointment of the said PPNS to the Minister.**
- (3) The proposal for reappointment as intended in paragraph (2) must be accompanied by:**

  - a. photocopy of the decision letter regarding the appointment of PPNS;**
  - b. photocopy of decision letter regarding civil servant promotion the last to be legalized;**
  - c. photocopy of PPNS identification card; And**
  - d. 2 (two) recent passport photos measuring 2x3 cm (red base).**
- (4) If the requirements as intended in paragraph (3) have been fulfilled, the Minister shall issue a Decree regarding the Appointment of PPNS within a maximum period of 30 (thirty) days from the date the proposal for re-appointment is received.**

**Article 14**

- (1) If there is a mutation in the PPNS work area, the Regent submits the mutation letter to the Minister through the Minister of Home Affairs for the issuance of a Decree regarding PPNS mutation.**
- (2) The proposal for the issuance of a decision regarding PPNS transfers as intended in paragraph (1) must be accompanied by:**

  - a. photocopy of the decision regarding the appointment of PPNS;**
  - b. photocopy of decision regarding civil servant promotion; And**
  - c. photocopy of work area transfer decision letter.**
- (3) The Minister shall issue a decision regarding PPNS transfer within a maximum period of 30 (thirty) days from the date the letter and transfer file are received.**



**Part Three  
Dismissal**

**Article 15**

**PPNS was dismissed from his position because: a. stop being a civil servant; b. at your own request; c. violating personnel discipline; d. no longer meets the requirements as a PPNS; And e. die.**

**Article 16**

- (1) The dismissal of PPNS as intended in Article 15 is proposed by the Regent to the Minister through the Minister of Home Affairs.**
- (2) The proposal to dismiss PPNS as intended in paragraph (1) must be accompanied by reasons and supporting evidence.**
- (3) The decision to dismiss PPNS is determined by the Minister.**

**Part Four  
Procedures for Appointment, structural changes and transfers as well as Dismissal of PPNS**

**Article 17**

- (1) The appointment, transfer and dismissal of PPNS as intended in Article 8, Article 13 and Article 15, is carried out by the PPNS Secretariat and can coordinate with the relevant SKPD in accordance with the provisions of statutory regulations.**
- (2) Further provisions regarding the procedures for appointment, transfer and dismissal of PPNS as intended in paragraph (1) are regulated in the Regent's Regulation.**

**CHAPTER VI  
PPNS CODE OF ETHICS**

**Article 18**

**The PPNS Code of Ethics includes:**

- a. prioritize the interests of the State, Nation and Society rather than personal or group interests;**
- b. uphold human rights; c. prioritize obligations over rights; d. treating everyone equally before the law;**
- e. be honest and responsible in carrying out task;**

- f. stating that what is right is right and what is wrong is Wrong;**
- g. does not publish the names of suspects and witnesses witness;**
- h. not publishing investigative procedures, tactics and techniques;**
- i. secure and maintain evidence that is in his control because it is related to the settlement case;**
- j. uphold the laws, norms that live and apply in society, religious norms, civility, decency and human rights;**
- k. always uphold the confidentiality of the position or according to official orders must be kept confidential;**
- l. respect and cooperate with fellow relevant officials in the criminal justice system; And**
- m. with a sincere and friendly attitude, answers questions regarding the progress of handling the case he is handling to all parties related to the criminal case in question, so that clarity regarding the resolution is obtained.**

#### **Article 19**

- (1) To enforce the PPNS Code of Ethics as intended in Article 18, an ad hoc Code of Ethics Honor Team was formed.**
- (2) Honorary Team Code of Ethics as intended in paragraph (1) totaling 3 (three) or 5 (five) people consisting of: a. 1 (one) Chairman and member; b. 1 (one) Secretary and member; and c. 1 (one) or 3 (three) members.**
- (3) Membership of the PPNS Code of Ethics Team as referred to in paragraph (2) consists of 3 (three) elements, namely, elements of the relevant PPNS SKPD, SKPD elements in charge of supervisory affairs and SKPD in charge of Legal affairs.**

#### **Article 20**

**The Honorary Team for the Code of Ethics as intended in Article 19 has the following duties and authorities: a. monitor the implementation of PPNS duties; b. checking PPNS violations; c. determine whether there is a violation of the PPNS code of ethics; and D. provide recommendations to the Regent.**

#### **Article 21**

**The Honorary Team for the Code of Ethics as intended in Article 19 is determined by a Regent's Decree.**

**Article 22**

- (1) The Code of Ethics Honor Team as intended in Article 19 is formed no later than 15 (fifteen) working days after the report/complaint and/or information regarding alleged violations of the code of ethics committed by PPNS.**
- (2) Honor team code of ethics as referred to in paragraph (1) his term of office ends after submitting recommendations on the results of the examination.**
- (3) Further provisions regarding procedures for enforcing the PPNS code of ethics as referred to in paragraph (2), are regulated in a Regent's Regulation.**

**CHAPTER VII**

**ID CARDS**

**Article 23**

- (1) Civil servants who have been appointed as PPNS are given a sign card identification issued by the Minister or Director General of General Legal Administration as an appointed official.**
- (2) The PPNS identification card constitutes the validity of the authority in carrying out its duties and functions.**

**CHAPTER VIII**

**IMPLEMENTATION OF INVESTIGATIONS**

**Article 24**

- (1) Every PPNS in carrying out investigative duties must be equipped with an Investigation Order.**
- (2) Investigation Order as intended in paragraph (1), must be signed by the PPNS superior.**
- (3) In carrying out their duties and authority, PPNS within the SKPD must coordinate with the PPNS Secretariat.**
- (4) In carrying out investigations, PPNS coordinates with National Police Investigators as coordinators and supervisors in accordance with statutory provisions.**
- (5) PPNS is obliged to report investigations that have been carried out to the Regent through the SKPD leadership coordinated by the PPNS Secretariat.**

**CHAPTER IX**

**UNIFORM CLOTHING AND ATTRIBUTES OF PNS**

**Article 25**

- (1) PPNS when carrying out their duties wear PPNS uniforms and attributes.**
- (2) Further provisions regarding PPNS uniforms and attributes as intended in paragraph (1) are regulated in the Regent's Regulation.**

CHAPTER X  
**COACHING**

**Article 26**

- (1) Technical guidance for PPNS is carried out in the following manner increasing the investigative operational capabilities of PPNS.**
- (2) Technical guidance as intended in paragraph (1) includes:**
  - a. PPNS education and training; And**
  - b. increasing the capabilities of PPNS.**
- (3) Capacity building as referred to in paragraph (2) letter b can be carried out through refresher courses, advanced technical and tactical investigation training, and seminars/workshops. field of investigation.**

CHAPTER XI  
**FINANCING**

**Article 27**

**All costs related to the implementation of PPNS operations are charged to the Regional Revenue and Expenditure Budget.**

CHAPTER XII  
**TRANSITIONAL PROVISIONS**

**Article 28**

**When this Regional Regulation comes into force, existing PPNS will continue to carry out their duties until they are dismissed as PPNS.**

CHAPTER XIII  
**CLOSING**

**Article 29**

**At the time this Regional Regulation came into force, the Sukoharjo Level II Regional Regency Regional Regulation Number 8 of 1986 concerning Proposals for the Appointment and Dismissal of Civil Servants as Investigators in the Sukoharjo Level II Regional Regency Government (Sukoharjo Level II Regional Regency Regional Gazette of 1987 Number 6 series D . No. 3) is revoked and declared invalid.**

**Article 30**

**This local regulation are applied at the date stated.**

**So that everyone is aware, this Regional Regulation is ordered to be promulgated by placing it in the Sukoharjo Regency Regional Gazette.**

**Set in Sukoharjo**

**on June 2, 2016**

**REGENT SUKOHARJO,**

signed

**WARDOYO WIJAYA**

**Promulgated in Sukoharjo  
on June 2, 2016**

**REGIONAL SECRETARY  
SUKOHARJO DISTRICT,**

signed

**AGUS SANTOSA**

**SUKOHARJO DISTRICT REGIONAL GAZETTE  
YEAR 2016 NUMBER 4**

**EXPLANATION  
ON  
REGIONAL REGULATIONS OF SUKOHARJO DISTRICT  
NUMBER 4 OF 2016  
ABOUT  
CIVIL SERVANT INVESTIGATOR**

**I. GENERAL**

In order to carry out enforcement of regional regulations in the Region, it is necessary to have civil servant investigators who carry out investigations as specifically authorized by statutory regulations.

Civil Servant Investigators are implementing elements in law enforcement for violations of regional laws and regulations, who in carrying out their duties must be professional, honest, dignified and dignified and must uphold the principles of presumption of innocence, ethics and morals and prioritize human rights.

Civil Servant Investigators in Sukoharjo Regency are regulated by the Sukoharjo II Regional District Level Regional Regulation Number 8 of 1986 concerning Proposals for the Appointment and Dismissal of Civil Servants as Investigators in the Sukoharjo Regional Level II Regional Government. These Regional Regulations are no longer in accordance with the provisions of the current legislation, especially with the enactment of Government Regulation Number 58 of 2010 concerning Amendments to Government Regulation Number 27 of 1983 concerning Implementation of the Criminal Procedure Code and Law Number 23 of 1983. 2014 concerning Regional Government. Based on this, the Sukoharjo Level II Regional Regency Regional Regulation Number 8 of 1986 concerning Proposals for the Appointment and Dismissal of Civil Servants as Investigators in the Sukoharjo Level II Regional Regency Government must be reviewed and adjusted by establishing new regional regulations.

**II. ARTICLE BY ARTICLE**

**Article 1**

Self-explanatory.

**Section 2**

Quite clear

**Article 3**

Self-explanatory.

**Article 4**

Self-explanatory.

**Article 5**

**Paragraph (1)**

What is meant by "incentive money" is the provision of additional income in carrying out their duties by taking into account the regional financial capacity.

Paragraph (2)

**Quite clear.**

**Article 6**

**Self-explanatory.**

**Article 7**

Paragraph (1)

**Quite clear.**

Paragraph (2)

**What is meant by "PPNS superior" is the head of Satpol PP as the chief executive of the daily duties of the PPNS secretariat.**

Paragraph (3)

**Quite clear.**

Paragraph (4)

**Quite clear.**

Paragraph (5)

**Quite clear.**

**Article 8**

**Self-explanatory.**

**Article 9**

**Self-explanatory.**

**Article 10**

**Quite clear**

**Article 11**

**Self-explanatory.**

**Article 12**

**Self-explanatory.**

**Article 13**

**Self-explanatory.**

**Article 14**

**Self-explanatory.**

**Article 15**

**Self-explanatory.**

**Article 16**

**Self-explanatory.**

**Article 17**

**Self-explanatory.**

**Article 18**

**Self-explanatory.**

**Article 19**  
**Self-explanatory.**

**Article 20**  
**Self-explanatory.**

**Article 21**  
**Self-explanatory.**

**Article 22**  
**Self-explanatory.**

**Article 23**  
**Self-explanatory.**

**Article 24**  
**Self-explanatory.**

**Article 25**  
**Self-explanatory.**

**Article 26**  
**Self-explanatory.**

**Article 27**  
**Self-explanatory.**

**Article 28**  
**Self-explanatory.**

**Article 29**  
**Self-explanatory.**

**Article 30**  
**Self-explanatory.**