



COPY

REGENT SUKOHARJO
PROVINCE OF CENTRAL JAVA
SUKOHARJO REGENCY REGULATIONS
NUMBER 17 OF 2018
ABOUT
INSTRUCTIONS FOR IMPLEMENTING RETRIBUTION COLLECTION
MOTOR VEHICLE TESTING

BY THE GRACE OF GOD ALMIGHTY
REGENT SUKOHARJO,

- Considering:
- a. that regional levies are an important source of regional income to finance the implementation of regional government and regional development to strengthen the implementation of broad, real and responsible regional autonomy;
 - b. that based on Sukoharjo Regency Regional Regulation Number 13 of 2011 concerning Regional Retributions as amended by Sukoharjo Regency Regional Regulation Number 12 of 2017 concerning Amendments to Sukoharjo Regency Regional Regulation Number 13 of 2011 concerning Regional Retributions, Sukoharjo Regent Regulation Number 72 of 2011 concerning Implementation Guidelines Motor Vehicle Testing Levy collection needs to be replaced;
 - c. that based on the considerations as intended in letters a and b, it is necessary to stipulate a Regent's Regulation concerning Implementation Guidelines for the Collection of Motor Vehicle Testing Levy;

- Remember :
1. Law Number 13 of 1950 concerning the Establishment of Regency Regions within the Province of Central Java;
 2. Law Number 38 of 2004 concerning Roads (State Gazette of the Republic of Indonesia of 2004 Number 132, Supplement to State Gazette of the Republic of Indonesia Number 4444);
 3. Law Number 22 of 2009 concerning Road Traffic and Transportation (State Gazette of the Republic of Indonesia of 2009 Number 96, Supplement to State Gazette of the Republic of Indonesia Number 5052);
 4. Law Number 28 of 2009 concerning Regional Taxes and Regional Levies (State Gazette of the Republic of Indonesia of 2009 Number 130, Supplement to State Gazette of the Republic of Indonesia Number 5049);

5. Law Number 32 of 2009 concerning Environmental Protection and Management (State Gazette of the Republic of Indonesia of 2009 Number 140, Supplement to State Gazette of the Republic of Indonesia Number 5059);
6. Law Number 12 of 2011 concerning the Formation of Legislation (State Gazette of the Republic of Indonesia of 2011 Number 82, Supplement to the State Gazette of the Republic of Indonesia Number 5234);
7. Law Number 23 of 2014 concerning Regional Government (State Gazette of the Republic of Indonesia of 2014 Number 244, Supplement to the State Gazette of the Republic of Indonesia Number 5587) as amended several times, most recently by Law Number 9 of 2015 concerning the Second Amendment to the Law. Law Number 23 of 2014 concerning Regional Government (State Gazette of the Republic of Indonesia of 2015 Number 58, Supplement to State Gazette of the Republic of Indonesia Number 5679);
8. Government Regulation Number 34 of 2006 concerning Roads (State Gazette of the Republic of Indonesia of 2006 Number 86, Supplement to State Gazette of the Republic of Indonesia Number 4655);
9. Government Regulation Number 55 of 2012 concerning Vehicles (State Gazette of the Republic of Indonesia of 2012 Number 120, Supplement to State Gazette of the Republic of Indonesia Number 5317);
10. Sukoharjo Regency Regional Regulation Number 1 of 2010 concerning Principles of Regional Financial Management (Sukoharjo Regency Regional Gazette of 2010 Number 1, Supplement to Sukoharjo Regency Regional Gazette Number 172);
11. Sukoharjo Regency Regional Regulation Number 13 of 2011 concerning Regional Retributions (Regency Regional Gazette Sukoharjo Year 2011 Number 13, Supplement to Sukoharjo Regency Regional Gazette Number 191) as amended by Sukoharjo Regency Regional Regulation Number 12 2017 concerning Amendments to Sukoharjo Regency Regional Regulation Number 13 of 2011 concerning Regional Levies (2017 Sukoharjo Regency Regional Gazette Number 12, Supplement to Sukoharjo Regency Regional Gazette Number 253);

DECIDE :

To stipulate: REGENT'S REGULATION CONCERNING INSTRUCTIONS FOR IMPLEMENTING THE COLLECTION OF MOTOR VEHICLE TESTING LEVIES.

PIG

GENERAL REQUIREMENTS

article 1

In this Regent's Regulation what is meant by:

1. The region is Sukoharjo Regency.
2. Regional Government is the Regent as the organizing element of Regional Government which leads the implementation of government affairs which are the authority of the autonomous region.
3. The Regent is the Regent of Sukoharjo.
4. Service is the Sukoharjo Regency Transportation Service.
5. Agency is a form of business entity which includes limited liability companies, limited liability companies, other companies, State-Owned Enterprises, Regional-Owned Enterprises with whatever name and form, partnerships, associations of firms, kongsi, cooperatives, foundations or similar organizations, funding institutions pensions, permanent establishments and other forms of business entities.
6. Motor Vehicle Testing Levy, hereinafter referred to as levy, is payment for motor vehicle testing services in accordance with applicable laws and regulations administered by the regional government.
7. Motor Vehicle Testers are Civil Servants of the Transportation Service who are given full duties, responsibilities, authority and rights by authorized officials to carry out Motor Vehicle Testing tasks, who have a competency certificate and a Motor Vehicle Tester competency qualification mark in accordance with their competency level. .
8. Motor Vehicle Testing is a series of activities to test and/or inspect motor vehicle parts, trailers, attached trains in order to fulfill technical requirements for roadworthiness.
9. Test equipment is a means for carrying out inspection activities and/or testing motor vehicles with facilities equipped with computer system mechanical test equipment, mechanical tests that are not equipped with computer mechanical test system equipment or ordinary mechanical tests which are called non-mechanical test systems.
10. The motor vehicle testing location is the motor vehicle periodic testing unit either at the motor vehicle testing section office unit or at another designated place.
11. Motorized vehicles are vehicles that are driven by mechanical equipment in the form of engines other than vehicles that run on rails.

12. Motorized vehicles required to be tested are every motorized vehicle such as buses, goods cars, public passenger cars, trailers and/or attached trains that are operated and/or used on the road.
13. Public transportation is any motorized vehicle that is provided for use by the public for a fee.
14. A passenger car is a motor vehicle transporting people that has seating for a maximum of 8 (eight) people, including the driver or that weighs no more than 3,500 (three thousand five hundred) kilograms.
15. A bus is a motor vehicle transporting people that has seating for more than 8 (eight) people, including the driver or weighs more than 3,500 (three thousand five hundred) kilograms.
16. A goods car is any motorized vehicle other than motorbikes, passenger cars and buses.
17. A trailer is a tool used to transport goods, the entire load of which is supported by the tool itself and is designed to be towed by a motorized vehicle.
18. An attached cart is a tool used to transport goods which is designed to be towed and part of the load is supported by the towing motor vehicle.
19. Periodic test period is the period or time stipulated that motor vehicles are required to be periodically tested and have met the technical requirements for roadworthiness.
20. Periodic tests are motor vehicle tests carried out periodically.
21. A periodic test mark is proof of passing a periodic test in the form of a metal plate containing data and legitimacy including the period of validity of the periodic test results and must be installed on every vehicle that has been declared to have passed the periodic test in the space available for that purpose.
22. Side sign stickers are signs installed on the right and left sides of motorized vehicles containing the technical data of the vehicle in question, the lowest class of road that can be used and the validity period of the test of the vehicle in question.
23. A periodic test book is proof of passing a periodic test in the form of a book containing data and the legitimacy of the validity period of the periodic test results and must always be included with the vehicle in question.
24. Roadworthy is the minimum requirement for the condition of a vehicle that must be met to ensure safety and prevent air pollution and environmental noise when operated on the road.

25. Vehicle Registration Certificate, hereinafter abbreviated as STNK, is proof that a motorized vehicle has been registered.
26. Retribution payers are individuals or bodies who, according to levy laws and regulations, are required to pay levies, including certain levy collectors or cutters.
27. Regional Levy Decree, hereinafter abbreviated as SKRD, is a levy decree which determines the principal amount of levies owed.
28. Regional Retribution Bill, hereinafter abbreviated as STRD, is a letter to collect levies and/or bills administrative sanctions in the form of interest and/or fines.
29. The calculation of regional levies is a breakdown of the amount of levies that must be paid by levies, both principal of levies, as well as administrative sanctions.
30. Payment of regional levies is the amount of obligation that must be fulfilled by mandatory levies in accordance with the SKRD and STRD to the Regional Treasury or to another designated place within a predetermined time limit.
31. Expiration is a means to obtain something or to be released from an obligation after a certain time passes and on conditions determined by law.
32. Regional Treasury is the Regional Treasury of Sukoharjo Regency.
33. Total Allowable Weight, hereinafter referred to as JBB, is the maximum weight of a Motorized Vehicle and its load that is permitted according to its design.
34. Vehicle Inspection Result Report Form, hereinafter abbreviated to FLHPK, is a form that contains the technical components of motor vehicles that must be checked.
35. Test mutation is the movement of the location of periodic testing from one particular testing area to another periodic testing area, as a result of a change in domicile of the vehicle owner who is required to carry out periodic testing.
36. Exit test permit is the implementation of periodic testing of motorized vehicles which is mandatory for testing which, for certain operational reasons, is carried out by the operator of periodic testing of motorized vehicles outside the domicile area of the vehicle owner concerned with the approval of the test permit.
37. The test number, hereinafter referred to as the inspection number or control number, is the serial number for the first vehicle test which is applied to the runway on the left and as long as motorized vehicles are required to be tested, they are only given a test number once even if the vehicle undergoes a change of domicile or a change in type.

38. Vehicle Type Test Certificate is a certificate issued by the Director General of Land Transportation to certify that a motor vehicle whose type has been tested meets the technical requirements and is roadworthy.

CHAPTER II

OBJECT AND SUBJECT OF RETRIBUTION

Section 2

The objects of motor vehicle testing levies consist of:

- a. roadworthy condition inspection;
- b. replacement of test marks/test plates;
- c. generation of test numbers;
- d. issuance of new test books and replacement of expired test books validity, change of owner, damage;
- e. replacement of lost test books; And
- f. replacement of vehicle side sign stickers.

Article 3

The subject of the levy is the individual or entity that obtains motor vehicle testing services.

CHAPTER III

HOW TO MEASURE THE LEVEL OF USE OF TESTING SERVICES
MOTOR VEHICLE

Article 4

The level of use of motor vehicle testing services is measured based on the frequency of motor vehicle testing and the Total Allowable Weight (JBB) of motor vehicles.

CHAPTER IV

TESTING PROCEDURES AND REQUIREMENTS
MOTOR VEHICLE

Article 5

Procedures for carrying out periodic testing of motorized vehicles are as stated in Appendix I which is an inseparable part of this Regent's Regulation.

Article 6

Implementation of Motor Vehicle Testing includes:

- a. periodic test for the first time and subsequent periodic tests;
- b. approval of the regional test permit;
- c. approval of test permits from outside the region;
- d. incoming mutation;
- e. exit mutation; and/or
- f. replacement of test books and/or test marks due to loss/damage.

Article 7

(1) Procedures for carrying out periodic tests as intended in Article 6 letter a is as follows:

- a. the applicant registers his vehicle in the registration section of the Motor Vehicle Testing Section;
- b. the officer who has received the registration application checks the completeness of the requirements, determines the amount of levy that must be paid by the applicant;
- c. the applicant pays the levy to the registration officer and given proof of payment along with FLHPK;
- d. after paying the levy, the applicant hands over his vehicle and FLHPK to the testing officer at the Motor Vehicle Testing location for inspection;
- e. the testing officer carries out the inspection and enters the vehicle inspection results into the FLHPK;
- f. the inspection results report is submitted to the Head of the Motor Vehicle Testing Section in the testing administration section;
- g. the vehicle is handed back to the applicant/owner;
- h. for vehicles that are declared to have passed the test, a test mark and test booklet are issued and the applicant is asked to submit proof of payment to the testing administration department to obtain a test mark and test booklet, as well as affixing a test number for the vehicle being tested for the first time;
- i. for vehicles that do not meet roadworthy requirements, they are declared not to have passed the test and the Head of the Motor Vehicle Testing Section is obliged to notify in writing about the parts of the vehicle that must be repaired, the time and place where the retest will be carried out;
- j. for carrying out the retest, the owner/applicant is not treated as a new applicant and is free of charge; And

- k. The retest is carried out after the owner/applicant shows proof of notification from the previous Head of the Motor Vehicle Testing Section, and if it turns out that they still do not pass the test, the owner/applicant for the next retest is treated as a new applicant.
- (2) Requirements for those who carry out the test for the first time as following:
- a. Original valid STNK;
 - b. Vehicle Type Test Registration Certificate and Shape Change Certificate for vehicles that have changed shape or type;
 - c. Certificate of Approval of Route Permit/Operating Permit for public passenger transport;
 - d. Tank Tera Letter for tank-shaped goods cars;
 - e. Letter Tera Taximeter for taxi type passenger cars;
 - f. Landing Registration Certificate for the train trailer or outboard carriage;
 - g. identity statement or power of attorney; And
 - h. take the vehicle to the testing site.
- (3) Periodic test requirements for the next test are as follows following:
- a. Original valid STNK;
 - b. test book;
 - c. Vehicle Type Test Registration Certificate and Shape Change Certificate for vehicles that have changed shape or type;
 - d. Certificate of Approval of Route Permit/Operating Permit for public passenger transportation; And
 - e. take the vehicle to the testing site.

Article 8

- (1) Procedures for implementing regional exit test permit approval as intended in Article 6 letter b are as follows:
- a. the applicant registers his vehicle at the registration section of the Vehicle Testing Section;
 - b. the officer who has received the registration application then checks the completeness of the requirements and determines the amount of levy that must be paid by the applicant;
 - c. the applicant pays the test levy to the registration officer including administrative sanctions and providing proof of payment;

- d. the applicant submits proof of payment to the testing administration officer; And
 - e. the testing administration officer handed over the letter approval of regional outbound test permits.
- (2) Requirements for applying for approval for an out-of-region test permit are as follows:
- a. photocopy of original valid STNK;
 - b. photocopy of test book; And
 - c. identity statement or power of attorney.

Article 9

- (1) Procedures for implementing test permit approval from outside the region as intended in Article 6 letter c are as follows:
- a. the applicant submits a letter of approval for a test permit from outside the region and registers his vehicle at the registration section of the Motor Vehicle Testing Section;
 - b. the officer who has received the registration application then checks the completeness of the requirements, determines the amount of levy that must be paid by the applicant;
 - c. The applicant pays the specified levy amount to the registration officer and is given proof of payment along with FLHPK;
 - d. after paying the levy, the applicant hands over his vehicle and FLHPK to the testing officer at the motor vehicle testing location for inspection;
 - e. the testing officer carries out the inspection and enters the vehicle inspection results into the FLHPK;
 - f. the inspection results report is submitted to the Head of the Vehicle Testing Section in the testing administration section;
 - g. the vehicle is handed back to the applicant/owner;
 - h. for vehicles declared to have passed the test and a test certificate and test booklet are issued, the applicant is asked to submit proof of payment to the testing administration department to obtain a test mark and test booklet;
 - i. for vehicles that do not meet roadworthy requirements, they are declared not to have passed the test and the Head of the Motor Vehicle Testing Section is obliged to notify in writing about the parts of the vehicle that must be repaired, the time and place where the retest will be carried out;
 - j. send a copy of the motor vehicle inspection results to the area of origin of the vehicle being tested.

- (2) Vehicle testing requirements using test permit approval from outside the area are as follows:
 - a. approval of a test ride permit from the area of origin of the vehicle;
 - b. Original valid STNK;
 - c. test book;
 - d. identity statement or power of attorney; And
 - e. take the vehicle to the testing site.

Article 10

- (1) The procedures for implementing entry transfers as intended in Article 6 letter d apply to the provisions for implementing procedures for periodic tests as intended in Article 9 paragraph (1).
- (2) The requirements for testing incoming mutation vehicles are as follows following:
 - a. Original valid STNK;
 - b. motor vehicle test mutation certificate, examination master card and test book;
 - c. Vehicle Type Test Registration Certificate and Shape Change Certificate for vehicles that have changed shape or type;
 - d. Certificate of Approval of Route Permit/Operation Permit for public passenger transport;
 - e. Tank Tera Letter for tank-shaped goods cars;
 - f. Letter Tera Taximeter for taxi type passenger cars;
 - g. identity statement or power of attorney; And
 - h. take the vehicle to the testing site.

Article 11

- (1) Procedures for implementing outbound transfers as intended in Article 6 letter e is as follows:
 - a. the applicant registers his vehicle in the registration section of the Motor Vehicle Testing Section;
 - b. the officer who has received the registration application then checks the completeness of the requirements and determines the amount of the levy owed along with the administrative sanctions that must be paid;
 - c. the applicant pays to the registration officer and receives proof of payment; And

d. The applicant submits proof of payment to the officer, then the testing administration officer submits a vehicle test mutation certificate and examination master card to the applicant/owner.

(2) Requirements for outgoing mutations are as follows:

- a. photocopy of new STNK or inter-fiscal certificate area;
- b. test book; And
- c. identity statement or power of attorney.

Article 12

(1) The procedures for replacing test books and/or test marks due to loss/damage as intended in Article 6 letter f are as follows:

- a. the applicant registers his vehicle at the registration section of the Motor Testing Section;
- b. the officer who has received the registration application then checks the completeness of the requirements and determines the amount of fees that must be paid;
- c. the applicant pays to the registration officer and receives proof of payment; And
- d. The applicant submits proof of payment to the administrative officer at the Motor Vehicle Testing Section for a new test certificate and/or test book to be made which is requested to be replaced.

(2) Requirements for replacing test books, lost/damaged test marks are as follows:

- a. Original valid STNK;
- b. damaged test books/test marks;
- c. identity statement or power of attorney; And
- d. loss certificate from the Republic of Indonesia Police for those who are missing.

Article 13

(1) Authority to issue test books, approval letters for out-of-region test permits, certificates of vehicle test transfers and making/changing side markings and determining test results are as follows :

- a. motor vehicle periodic test book signed by Head of Service on behalf of the Regent;
- b. Letter of approval for out of area test permit signed by Head of Service on behalf of the Regent;

- c. motor vehicle test mutation letter signed by Head of Service on behalf of the Regent;
 - d. submission of documents as stated in letter a, letters b and c can be given if the fees have been paid in full with proof of payment;
 - e. making and/or changing side marks is only carried out by testing staff and/or other officers under the supervision of testing staff assigned to that purpose; And
 - f. the determination of test results contained in the FLHPK and the periodic test book is signed by the tester who has it full authority.
- (2) The Head of Service delegates the authority to sign documents as referred to in paragraph (1) letters a, b, and c to the Head of the Safety Sector, if the Head of the Safety Sector is absent, delegation of signing authority can be given to the Section Head in the Safety Sector.

Article 14

Periodic test books, test marks, side marks and master cards are checked for form, type and contents based on applicable regulations.

Article 15

Completion time for motor vehicle testing:

- a. periodic tests for the first time and subsequent periodic tests are completed within 1 (one) working day when the application is received, after the requirements are declared complete and there are no rejections due to technical and roadworthy requirements.
- b. approval letter for test permit outside the area and certificate
Motor vehicle test transfers are completed within 1 (one) working day when the application is received, after the requirements are declared complete and correct.
- c. replacement of periodic test books and/or periodic test pass marks are completed within 1 (one) working day after the requirements are declared complete and correct.

CHAPTER V

PRINCIPLES AND OBJECTIVES FOR DETERMINING THE STRUCTURE AND ITS SIZE
RATES

Article 16

- (1) Principles and targets in determining the tariff structure
The levy is intended to cover the costs of carrying out motor vehicle testing by taking into account community capacity and aspects of justice.
- (2) The costs as intended in paragraph (1) include inspection costs, costs for affixing test numbers, costs for replacing test marks, costs for replacing test books, and costs for replacing side mark stickers.

CHAPTER VI

STRUCTURE AND AMOUNT OF RETRIBUTION RATES

Article 17

- (1) Every motorized vehicle that is tested is subject to a motor vehicle testing levy.
- (2) The structure and amount of motor vehicle testing levy rates are determined based on the vehicle's JBB.
- (3) The structure and amount of levy rates are determined in Regional Regulations concerning Regional Levies.

CHAPTER VII

VOTING TERRITORY AND AUTHORITY

Article 18

The levy owed is collected in the area where the levy is objected.

Article 19

- (1) Retribution payable as intended in Article 18
collected by the Compulsory Collector at the place where the object of the levy is located.
- (2) Registration officers within the Service are appointed as Compulsory Collect as intended in paragraph (1).

CHAPTER VIII

PROCEDURE FOR VOTING

Article 20

- (1) Retribution collection is carried out in a detailed and appropriate manner procedure.

- (2) Retribution is collected using SKRD.
- (3) The form and contents of the SKRD are as stated in Appendix II which is an inseparable part of the Regent's Regulations This.

CHAPTER IX

RETRIBUTION PERIOD AND WHEN RETRIBUTION IS DUE

Article 21

- (1) The retribution period is a period of 6 (six) months for each periodic test period.
- (2) In the event that the motor vehicle owner does not carry out the periodic test on time, he will be subject to an administrative sanction of 2% (two percent) per month of the levy owed.
- (3) The retribution period as intended in paragraph (1) does not apply if the motorized vehicle is required to undergo testing:
 - a. traffic accidents that result in damage and/or physical changes; and/or
 - b. changes in shape, so that the type of vehicle experiences physical or technical changes.
- (3) The outstanding retribution is calculated based on a period of every 6 (six) months.

Article 22

The time the levy is due is when the SKRD is issued.

CHAPTER X

PROCEDURE OF PAYMENT

Article 23

- (1) Retribution payments are made at the Regional Treasury or through the Motor Vehicle Testing Section registration officer using SKRD.
- (2) Payment of levies for mandatory levies who carry out tests motorized vehicle for the first time, calculated no later than 1 (one) year after the STNK is issued.

Article 24

Retribution payments must be made in cash/in full.

CHAPTER XI

RETRIBUTION BILLING

Article 25

- (1) Issuance of a Warning or Warning Letter as initial action for the collection of retribution, is issued after payment due date.
- (2) After the issuance of a Letter of Reprimand or Warning, the mandatory retribution as intended in paragraph (1) is subject to administrative sanctions.
- (3) The Warning or Warning Letter as intended in paragraph (1) is issued by the Service.

Article 26

The form of the levy collection letter is as stated in Appendix III which is an inseparable part of this Regent's Regulation.

CHAPTER XII

REDUCTION, RELIEF AND EXEMPTION OF LEVIES

Article 27

- (1) The Regent can provide reductions, relief and levy exemption.
- (2) The procedures for granting reductions, relief and exemption from levies referred to in paragraph (1) are determined as follows:
 - a. Applications, reductions, reductions and exemptions from levies are submitted by the levy obligor in writing to the Regent through the Head of Service.
 - b. the form and contents of the Application for Reduction, Relief and Exemption of Retribution as stated in Attachment IV which is an inseparable part of This Regent's Regulation.
 - c. reduction, relief and exemption from levies only given to vehicles as follows:
 1. vehicles that are not operated because they are damaged, as proven by a Workshop Certificate, while the STNK and test book are entrusted to the agency that issued these documents.
 2. motorized vehicles whose use is for social purposes.

CLOSING

Article 28

When this Regent's Regulation comes into force, Sukoharjo Regent's Regulation Number 72 of 2011 concerning Implementation Guidelines for the Collection of Motor Vehicle Testing Levy (Sukoharjo Regency Regional Gazette of 2011 Number 464) is revoked and declared invalid.

Article 29

This Regent's Regulation comes into force on the date of promulgation.

So that everyone is aware, this Regent's Regulation is ordered to be promulgated by placing it in the Regional Gazette of Sukoharjo Regency.

Set in Sukoharjo
on February 20, 2018

REGENT SUKOHARJO,

Promulgated in Sukoharjo
on February 20, 2018

signed

REGIONAL SECRETARY
SUKOHARJO DISTRICT,

WARDOYO WIJAYA

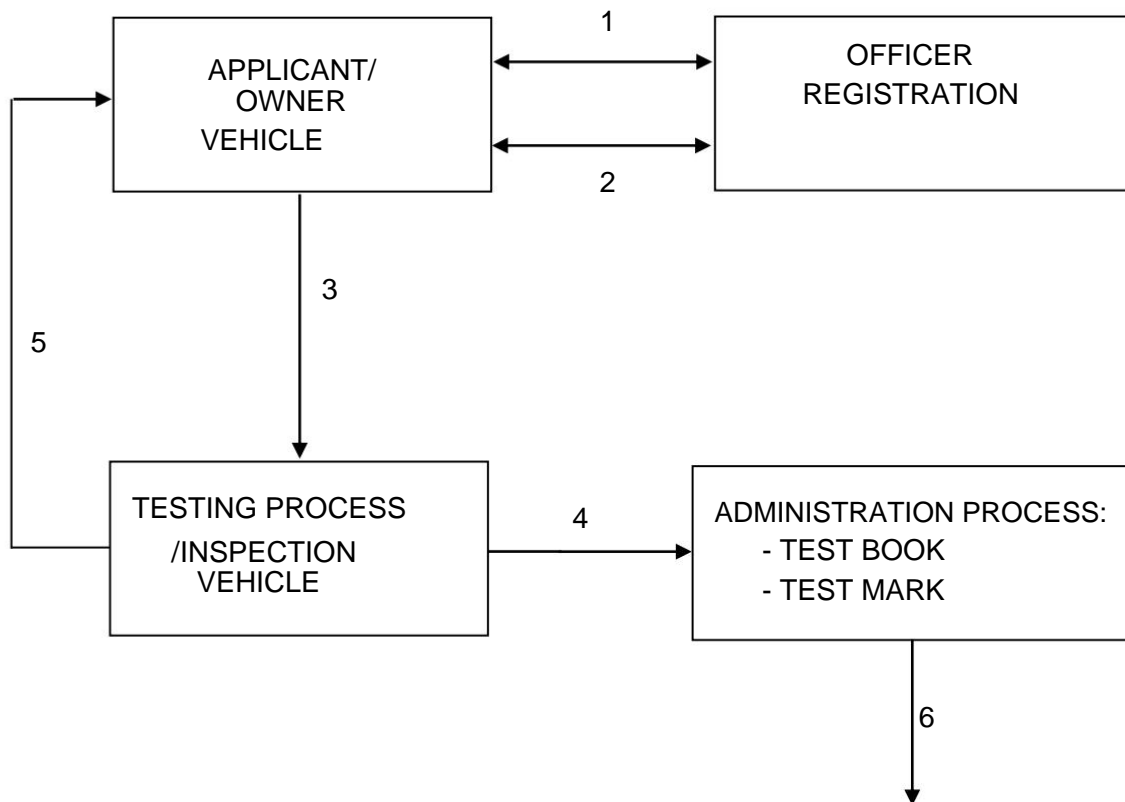
signed

AGUS SANTOSA

REGIONAL NEWS SUKOHARJO DISTRICT
YEAR 2018 NUMBER 17

APPENDIX I
 SUKOHARJO REGENCY REGULATIONS
 NUMBER 17 OF 2018
 ABOUT
 INSTRUCTIONS FOR IMPLEMENTING VOTING
 VEHICLE TESTING LEVY
 MOTORIZED.

PROCEDURES FOR PERIODIC TESTING OF MOTOR VEHICLES



INFORMATION :

1. The applicant registers his vehicle in the registration section of the Motor Vehicle Testing Section. The officer who has received the registration application checks the completeness of the requirements, determines the amount of levy that must be paid by the applicant.
2. The applicant pays the levy to the registration officer and is given proof of payment along with a vehicle inspection results sheet form.
3. After paying the levy, the applicant submits the vehicle along with the vehicle inspection results sheet form to officers for inspection.

4. Vehicles that are declared to have passed the test are issued and issued a test mark and test book. The applicant is asked to submit proof of payment to the testing administration to obtain a test mark and test book, as well as affixing a test number for the vehicle being tested for the first time;
5. Vehicles that do not meet roadworthy requirements are declared not to have passed the test and are returned to the owner to have their deficiencies completed/repaired.
6. Vehicles that have passed the test and have received a test mark and installed side markings may operate.

REGENT SUKOHARJO,

signed

WARDOYO WIJAYA

APPENDIX II
 SUKOHARJO REGENCY REGULATIONS
 NUMBER 17 OF 2018
 ABOUT
 INSTRUCTIONS FOR IMPLEMENTING VOTING
 RETRIBUTION VEHICLE TESTING
 MOTORIZED

REGIONAL LEVY DECISION LETTER

KOP OF TRANSPORTATION DEPARTMENT
 SUKOHARJO DISTRICT

**MOTOR VEHICLE TEST REGISTRATION APPLICATION FORM
 (REGIONAL LEVY DECISION LETTER)**

(QUEUE NUMBER)

Number :

TEST NUMBER	:	NUMBER OF VEHICLES	:
a. Name of the owner	:	e. Nature of Test Implementation	:
b. Owner's Address	:	f. Recommendation Number	:
c. Brand / Type / JBB d.	:	g. NU Goals / Mutations	:
Vehicle Type/Model/Year	:	h. Test Period Ended	:

Levy Fees

.... Period X (retribution)	= Rp.
Administrative Sanctions	
.... Month X 2%	= Rp.
Test Mark / Test Plate	= Rp.
Generation of Test Numbers	= Rp.
Test Book (Published, expired, changed owner, damaged)	= Rp.
Replacement of Lost Test Books	= Rp.
Vehicle Side Mark Sticker	= Rp.
Inspection of vehicles to be auctioned	= Rp.
TOTAL NUMBER	= Rp.

BASIS OF THE REGIONAL REGULATION OF SUKOHARJO DISTRICT

NUMBER: 12 OF 2017

SUKOHARJO,
 Recipient

(.....)

Sheet I: For Owners
 Sheet II: For Vehicle Testing
 Sheet III: For Archives

SAID:

REGENT SUKOHARJO,

signed

WARDOYO WIJAYA

APPENDIX III
SUKOHARJO REGENCY REGULATIONS
NUMBER 17 OF 2018
ABOUT
INSTRUCTIONS FOR IMPLEMENTING VOTING
RETRIBUTION TESTING VEHICLE
MOTORIZED

LETTER OF RETRIBUTION COLLECTION

KOP OF TRANSPORTATION DEPARTMENT
SUKOHARJO DISTRICT

Sukoharjo,.....
To

Number :
:

Nature of Subject: Test Warning Warning Letter
and Regional Retribution Bill (STRD)

Dear
.....
.....
In

Based on the records on the Inspection Master card in our office, the vehicle you own is as follows:

- a. Type of vehicle b. :
- Brand/type of vehicle c. Year :
- of manufacture d. Test/ :
- inspection number e. Vehicle :
- number f. Engine number :
- g. Chassis number :
- The validity period of :

the test mark has ended on: so that based on Sukoharjo Regency Regional Regulation Number 12 of 2017, the vehicle has not been tested for month and unpaid motor vehicle test levies amounting to:

- 1. Retribution payable for motor vehicle testing:
..... Period X Rp..... : Rp
 - 2. Administrative Sanctions
.....Month X 2 % X Rp..... : Rp.....
- Amount of levy to be paid: IDR

That's how to get attention.

Head of Transportation Department,
Sukoharjo Regency

(.....)

REGENT SUKOHARJO,

signed

WARDOYO WIJAYA

APPENDIX IV
SUKOHARJO REGENCY REGULATIONS
NUMBER 17 OF 2018
ABOUT
INSTRUCTIONS FOR IMPLEMENTING VOTING
RETRIBUTION TESTING VEHICLE
MOTORIZED

APPLICATION LETTER FOR REDUCTION, RELIEF, AND
RETRIBUTION EXEMPTION

Subject: Application for Deduction,
Relief and Liberation
Vehicle Test Levy
Motorized

Sukoharjo,
To:
Dear. Regent of Sukoharjo
Cq Head of the Transportation Service
Sukoharjo Regency
in SUKOHARJO

Yours faithfully,
In connection with the inoperability of a motorized vehicle, it is mandatory to test with:

Vehicle Number Test/ :
Inspection Number:
Transportation type :

The validity period of the test is until therefore we are hereby submitting
....., a request to obtain discretion regarding the granting of reductions,
relief or exemption from levies.

As proof that the vehicle cannot be operated, we enclose the following:

- 1. STNK;
- 2. Vehicle Test Book; and/or
- 3. Workshop Certificate.

This is to check and confirm the fulfillment of this request
said thank you.

Applicant

(.....)

REGENT SUKOHARJO,

signed

WARDOYO WIJAYA