



COPY

SUKOHARJO REGENT
PROVINCE OF CENTRAL JAVA
REGIONAL REGULATIONS OF SUKOHARJO DISTRICT
NUMBER 2 OF 2022
ABOUT
ELECTRONIC-BASED GOVERNMENT SYSTEM

BY THE GRACE OF GOD ALMIGHTY

REGENT SUKOHARJO,

- Considering: a. that in order to provide direction and foundation for Regional Governments in providing quality public services and clean, transparent, effective and efficient governance, it is necessary to have an Electronic-Based Government System;
- b. that in order to realize clean, transparent, accountable governance, public services fast, efficient, effective, easy and cheap, it requires integration and efficiency of Electronic-Based Government Systems in the environment
Local government;
- c. that based on the provisions of Presidential Regulation Number 95 of 2018 concerning Electronic-Based Government Systems, the Regional Government manages Electronic-Based Government Systems in the Regions;
- d. that based on the considerations as intended in letters a, b, and c, it is necessary to establish a Regional Regulation on Electronic-Based Government Systems;

In view of: 1. Article 18 paragraph (6) of the 1945 Constitution of the Republic of Indonesia;

2. Law Number 13 of 1950 concerning the Formation of Regency Areas within the Central Java Province as amended by Law Number 9 of 1965 concerning the Formation of the Level II Region of Batang by amending Law No. 13 of 1950 concerning the Establishment of Regency Areas within the Province of Central Java (State Gazette of 1965 Number 52, Supplement to State Gazette Number 2757);

3. Law Number 23 of 2014 concerning Regional Government (State Gazette of the Republic of Indonesia of 2014 Number 244, Supplement to State Gazette of the Republic of Indonesia Number 5587) as amended several times, most recently by Law Number 11 of 2020 concerning Job Creation (State Gazette Republic of Indonesia Number 245 of 2020, Supplement to the State Gazette of the Republic of Indonesia Number 6573);
4. Presidential Regulation Number 95 of 2018 concerning Electronic-Based Government Systems (State Gazette of the Republic of Indonesia of 2018 Number 182);

With Mutual Consent

REGIONAL PEOPLE'S REPRESENTATIVE COUNCIL OF SUKOHARJO DISTRICT

And

SUKOHARJO REGENT

DECIDE:

Establish: REGIONAL REGULATIONS CONCERNING THE GOVERNMENT SYSTEM ELECTRONIC BASED.

PIG

GENERAL REQUIREMENTS

article 1

- In this Regional Regulation what is meant by:
1. Region is Sukoharjo Regency.
 2. Regional Government is the Regent as an element of the regional government administrator who leads the implementation of government affairs which fall under the authority of the autonomous region.
 3. Regent is the Regent of Sukoharjo.
 4. Regional Secretary is the Regional Secretary of Sukoharjo Regency.
 5. Regional Apparatuses are elements supporting the Regent and the Regional People's Legislative Council in administering government affairs which are the authority of the Regions.
 6. Electronic Based Government System hereinafter abbreviated as SPBE is administration of government by utilizing information and communication technology to provide services to SPBE Users.

7. SPBE Governance is a framework that ensures the implementation of regulation, direction and control in the implementation of SPBE in an integrated manner.
8. SPBE Management is a series of processes to achieve effective, efficient and sustainable SPBE implementation, as well as quality SPBE services.
9. SPBE Service is output produced by 1 (one) or several SPBE application functions and which has beneficial value.
10. SPBE Architecture is a basic framework that describes the integration of business processes, data and information, SPBE infrastructure, SPBE applications and SPBE security to produce integrated SPBE services.
11. SPBE Regional Government Architecture is Architecture SPBE implemented in Regional Government.
12. The SPBE Plan Map is a document that describes the direction and steps for integrated SPBE readiness and implementation.
13. The Regional Government SPBE Plan Map is a Map SPBE plan implemented in the Regional Government.
14. Business Process is a collection of activities that are structured and interrelated in carrying out tasks and functions of central agencies and local government.
15. SPBE infrastructure is all hardware, software and facilities that are the main support for running systems, applications, data communications, data processing and storage, integration/connection devices and other electronic devices.
16. Regional Government SPBE Infrastructure is SPBE Infrastructure organized by the Regional Government.
17. Data Center is a facility used for placement of electronic systems and related components others for the purposes of placement, data storage and processing, and data recovery.
18. Intra Network is a closed network connecting between network nodes in a network organization.
19. Service Connecting System is a device integration/connection to make exchanges SPBE Services.
20. The SPBE application is one or a group of programs computers and procedures designed for perform SPBE Service duties or functions.

21. Common Application is the same SPBE Application, standard, and used on a shared basis by central agencies and/or Regional Government.
22. Special Applications are SPBE Applications built, developed, used and managed by certain central agencies or Regional Governments to meet special needs that are not the needs of other central agencies and Regional Governments.
23. SPBE security is integrated security control in SPBE.
24. Information and Communication Technology Audit is a systematic process to obtain and objectively evaluate evidence on information and communication technology assets with the aim of determining the level of conformity between information and communication technology with established criteria and/or standards.

Section 2

SPBE in the Regions is implemented with the principles:

- a. effectiveness;
- b. cohesiveness;
- c. continuity;
- d. efficiency;
- e. accountability;
- f. interoperability; And
- g. security.

Article 3

The scope of SPBE arrangements in this Regional Regulation includes:

- a. SPBE Governance;
- b. SPBE Management;
- c. Information and Communication Technology Audit;
- d. SPBE organizer;
- e. SPBE acceleration; And
- f. SPBE monitoring and evaluation.

CHAPTER II

SPBE GOVERNANCE

Part One

General

Article 4

- (1) SPBE Governance in the Regions as intended in Article 3 letter a, aims to ensure the implementation of SPBE elements in an integrated manner.
- (2) SPBE elements as referred to in paragraph (1) include:
 - a. Regional Government SPBE Architecture;
 - b. Regional Government SPBE Plan Map;
 - c. SPBE plan and budget;
 - d. Business process;
 - e. data and information;
 - f. SPBE Infrastructure;
 - g. SPBE application;
 - h. SPBE security; And
 - i. SBE Service.

The second part

Local Government SPBE Architecture

Article 5

- (1) The SPBE Architecture of the Regional Government as referred to in Article 4 paragraph (2) letter a, shall be prepared by referring to the National SPBE Architecture and the Regional Medium-Term Development Plan.
- (2) The Regional Government SPBE architecture as intended in paragraph (1) is prepared for a period of 5 (five) years.
- (3) The Regional Government SPBE architecture is determined by Regent.
- (4) In order to align the SPBE Architecture of the Regional Government with the National SPBE Architecture, the Regent coordinates and may carry out consultations with the minister administering government affairs in the field of state apparatus.
- (5) The SPBE Architecture of the Regional Government shall be reviewed at half time and in the last year of implementation or at any time as needed.
- (6) Regional Government SPBE Architectural Review as intended in paragraph (5) is carried out based on:
 - a. changes to the National SPBE Architecture;

- b. results of monitoring and evaluation of SPBE in the Government Area;
 - c. changes to the SPBE elements of the Regional Government as referred to in Article 4 paragraph (2) letter c to letter i; or
 - d. changes to the Term Development Plan Regional Intermediate.
- (7) The Regional Government SPBE Architectural Review as intended in paragraph (5) is carried out by the Regent.
- (8) In accordance with their authority, the Regent delegates the SPBE Architecture Review as referred to in (6) to the Regional of Apparatuses that carry out government affairs in the field communication and informatics.
- (9) Further provisions regarding SPBE Architecture as intended in paragraph (3) are regulated by Regent Regulation.

Third Part

Local Government SPBE Plan Map

Article 6

- (1) The Regional Government SPBE Plan Map as intended in Article 4 paragraph (2) letter b, is prepared based on:
- a. National SPBE Plan Map;
 - b. Regional Government SPBE Architecture;
 - c. Regional Medium Term Development Plan;
And
 - d. Regional Government Strategic Plan.
- (2) The Regional Government's SPBE Plan Map as referred to in paragraph (1) is prepared for a period of 5 (five) years.
- (3) The Regional Government SPBE Plan Map is determined by Regent.
- (4) To align the Regional Government SPBE Plan Map with the National SPBE Plan Map, the Regent coordinates and can carry out consultations with the minister who administers government affairs in the field of state apparatus.
- (5) The SPBE Plan Map of the Regional Government shall be reviewed at half time and in the last year of implementation or at any time as needed.
- (6) Review of the Regional Government SPBE Plan Map as intended in paragraph (5) is carried out based on:
- a. changes to the National SPBE Plan Map;

- b. changes to the Regional Government's strategic plan;
- c. changes to the Local Government SPBE Architecture;
or
- d. results of monitoring and evaluation of Government SPBE Area.

- (7) Review of the Regional Government SPBE Plan Map as intended in paragraph (4) is carried out by the Regent.
- (8) The Regent, in accordance with his authority, delegates the Regional Government SPBE Plan Map Review as intended in paragraph (6) to the Regional Apparatus that carries out government affairs in the field of communications and information technology.
- (9) Further provisions regarding the Regional Government SPBE Plan Map are regulated by a Regent's Regulation.

Fourth Part

SPBE Plan and Budget

Article 7

The SPBE plan and budget as referred to in Article 4 paragraph (2) letter c, are prepared in accordance with the Regional Government's annual planning and budgeting process.

Article 8

- (1) The Regional Government prepares the SPBE plan and budget as referred to in Article 7 by referring to the Regional Government's SPBE Architecture and the Regional Government's SPBE Plan Map.
- (2) For the integration of SPBE plans and budgets, the preparation of SPBE plans and budgets for Regional Governments is coordinated by Regional Apparatuses who are responsible for regional development planning.

Fifth Part

Business process

Article 9

- (1) Preparation of Business Processes as intended in Article 4 paragraph (2) letter d, aims to provide guidelines in the use of data and information as well as the implementation of SPBE Applications, SPBE Security and SPBE Services.
- (2) The Regional Government prepares Business Processes based on the SPBE Architecture.

- (3) The preparation of the Business Process as intended in paragraph (2) is coordinated by the Regional Apparatus in charge of the organization.

Article 10

Interrelated business processes are arranged in an integrated manner to support the development or development of integrated SPBE applications and SPBE services.

Article 11

In preparing the Business Process as referred to in Article 9 and Article 10, the Regent coordinates and may carry out consultations with ministers who carry out government affairs in the field of state apparatus and ministers who carry out domestic government affairs.

Sixth Part

Data and Information

Article 12

- (1) Data and information as intended in Article 4 paragraph (2) letter e, includes all types of data and information owned by Central Agencies and Regional Governments and/or obtained from the public, business actors and/or other parties.
- (2) The Regional Government uses the data and information as referred to in paragraph (1) in the SPBE.
- (3) The use of data and information as referred to in paragraph (2) is carried out by prioritizing the sharing of data and information between Central Agencies and Regional Governments based on objectives and scope, provision of data and information access and fulfillment of data and information interoperability standards.
- (4) The Regional Government uses the data and information referred to in paragraph (2) and paragraph (3) based on the SPBE Architecture of the Regional Government.
- (5) Further provisions regarding the use of data and information are regulated by Regent Regulations.

Part Seven

SPBE Infrastructure

Article 13

- (1) Regional Government SPBE Infrastructure as referred to in Article 4 paragraph (2) letter f, consists of:
 - a. Intra-Regional Government Network; And

b. Local Government Service Liaison System.

- (2) The Regional Government SPBE infrastructure as intended in paragraph (1) is guided by the national data center.
- (3) The Regional Government Intra Network as referred to in paragraph (1) letter a, is an intra network organized by the Regional Government to connect network nodes within the Regional Government.
- (4) The Regional Government Service Liaison System as referred to in paragraph (1) letter b, is a Service Liaison System operated by the Regional Government to exchange SPBE Services within the Regional Government.
- (5) The national data center as referred to in paragraph (2) is a collection of Data Centers that are used on a shared basis by Central Agencies and Regional Governments, and are interconnected.

Article 14

- (1) The use of SPBE Infrastructure by the Regional Government as referred to in Article 13 aims to increase efficiency, security and ease of integration in order to meet the needs of SPBE Infrastructure for Regional Governments.
- (2) The use of the SPBE Infrastructure as referred to in paragraph (1) is carried out on a sharing basis within the Regional Government.
- (3) The construction and development of SPBE Infrastructure must be based on the Regional Government SPBE Architecture.
- (4) Regional Government SPBE Infrastructure as referred to in Article 13 paragraph (1) is organized by the Regent.

Article 15

- (1) The use of the Intra-Regional Government Network as referred to in Article 13 paragraph (1) letter a, aims to maintain security in transmitting data and information between network nodes within the Regional Government.
- (2) The Regional Government organizes an Intra-Regional Government Network.

- (3) The implementation of the Intra-Regional Government Network as referred to in paragraph (2) may use a physical network built by the Regional Government itself and/or built by a network service provider.
- (4) The Regional Government manages and controls the security of the Intra-Regional Government Network.

Article 16

- (1) The Regional Government uses the Government Service Liaison System.
- (2) The use of the Government Service Liaison System as referred to in paragraph (1) aims to facilitate integration between SPBE Services.
- (3) Regional Government in using the System Liaison of Government Services as referred to in paragraph (2) must:
 - a. create connectivity and access to the Regional Government Intra Network with the Intra-Government Network;
 - b. meet interoperability standards between Services SPBE;
 - c. obtain operational feasibility considerations from the minister administering government affairs in the field of communication and informatics; And
 - d. obtain security feasibility considerations from the head of the institution that carries out governmental tasks in the field of cybersecurity.

Article 17

Further provisions regarding SPBE Infrastructure as intended in Article 13 to Article 16 are regulated by Regent's Regulations.

Part Eight

SBE application

Article 18

- (1) The SPBE application as intended in Article 4 letter g, is used by the Regional Government to provide SPBE Services.
- (2) The SPBE application as referred to in paragraph (1) consists of:
 - a. General Application; And
 - b. Special Applications.

Article 19

- (1) Development and development of the SPBE Application prioritizes the use of open source code.
- (2) In the event that the development and development of the SPBE Application uses closed source code, the Regional Government must obtain consideration from the minister administering government affairs in the field of communication and informatics.

Article 20

- (1) Regional Government uses the General Application.
- (2) If the Regional Government does not use the General Application, the Regional Government may use an application similar to the General Application.
- (3) In using similar applications as referred to in paragraph (2), the Regional Government must:
 - a. have operated similar applications before Common Application set;
 - b. conduct a cost and benefit study of the use and development of similar applications;
 - c. carry out the development of similar applications that are tailored to the Business Processes and functions in Common Applications; And
 - d. obtain consideration from the minister administering government affairs in the field of communication and informatics.

Article 21

- (1) The Regional Government may carry out the construction and development of Special Applications.
- (2) The construction and development of the Special Application as referred to in paragraph (1) is based on the SPBE Architecture of the Regional Government.
- (3) Prior to carrying out the construction and development of the Special Application as referred to in paragraph (1), the Regional Government shall obtain consideration from the minister administering government affairs in the field of the state apparatus.
- (4) The construction and development of Special Applications as referred to in paragraph (1) must meet the technical standards and procedures for the construction and development of Special Applications.

Article 22

Further provisions regarding the SPBE Application as intended in Article 18 to Article 21 are regulated by Regent's Regulations.

Part Nine

SBE Security

Article 23

- (1) SPBE security as referred to in Article 4 letter h, includes:
 - a. confidentiality guarantee;
 - b. guaranteeing integrity;
 - c. guarantee of availability;
 - d. guarantee of authenticity; And
 - e. guarantee of non-denial of resources related to data and information, SPBE Infrastructure and SPBE Applications.
- (2) Guaranteeing confidentiality as intended in paragraph (1) letter a is carried out through determining security classifications, access restrictions and other security controls.
- (3) Guaranteed integrity as intended in paragraph (1) letter b is carried out through modification detection.
- (4) Guarantee of availability as intended in paragraph (1) letter c is carried out through the provision of backup and recovery.
- (5) Guarantee of authenticity as referred to in paragraph (1) letter d is carried out through the provision of verification and validation mechanisms.
- (6) The guarantee of non-denial as referred to in paragraph (1) letter e is carried out through the application of digital signatures and guarantees from trusted third parties through the use of digital certificates.

Article 24

- (1) Regional Government implements SPBE Security.
- (2) In implementing SPBE Security and resolving SPBE Security problems, the Regent may carry out consultations and/or coordination with heads of institutions that carry out governmental tasks in the cyber security sector.
- (3) The implementation of SPBE Security must meet technical standards and SPBE Security procedures.

- (4) Further provisions regarding SPBE security as intended in paragraph (1) are regulated by Regent Regulation.

Part Ten

SPBE Services

Article 25

- (1) SPBE services as referred to in Article 4 letter i, consist of:
- a. electronic-based government administration services; And
 - b. e-based public services.
- (2) Electronic-based government administration services as referred to in paragraph (1) letter a, are SPBE services that support internal bureaucratic management in order to improve the performance and accountability of Regional Government.
- (3) Electronic-based public services as referred to in paragraph (1) letter b, are SPBE services that support the implementation of public services to the Regional Government.

Article 26

- (1) Electronic-based government administration services as intended in Article 25 paragraph (1) letter a, include services that support activities in the fields of:
- a. planning;
 - b. budgeting;
 - c. finance;
 - d. procurement of goods and services;
 - e. staffing;
 - f. record management;
 - g. management of Regional property;
 - h. supervision;
 - i. performance accountability; And
 - j. other services according to the internal needs of the government bureaucracy.
- (2) Electronic-based government administration services are implemented by building and developing General Applications.

Article 27

- (1) Electronic-based public services as referred to in Article 25 paragraph (1) letter b, include services that support activities in the following sectors:
 - a. education;
 - b. teaching;
 - c. work and business;
 - d. residence;
 - e. communication and information;
 - f. environment;
 - g. health;
 - h. social Security;
 - i. energy;
 - j. banking;
 - k. liaison;
 - l. natural resources;
 - m. tourist; And
 - n. other strategic sectors.
- (2) Electronic-based public services as intended in paragraph (1) can be developed in accordance with public service needs within the Regional Government.
- (3) Electronic-based public services are implemented by prioritizing the use of the General Application.
- (4) In the event that electronic-based public services require a Special Application, the Regional Government may carry out the construction and development of the Special Application.
- (5) The Regional Apparatus carrying out the construction and development of the Special Application as referred to in paragraph (4) coordinates with Regional Apparatuses carry out governmental affairs in the field of communication and informatics.

Article 28

- (1) SPBE Service Integration is the process of connecting and unifying several SPBE Services into one unified SPBE Service workflow.
- (2) The Regional Government implements SPBE Service integration based on the SPBE Architecture.

CHAPTER III

SPBE MANAGEMENT

Part One

General

Article 29

(1) SPBE Management as referred to in Article 3 letter b, includes:

- a. risk management;
- b. information security management;
- c. data management;
- d. information and communication technology asset management;

- e. human Resource Management;
- f. knowledge management;
- g. change management; and h. SPBE Service management.

(2) The Regional Government implements SPBE Management as referred to in paragraph (1).

(3) Implementation of SPBE Management as intended in paragraph (2) is guided by the Indonesian National Standard.

The second part

Risk management

Article 30

(1) Risk management as intended in Article 29 paragraph (1) letter a, aims to ensure the sustainability of SPBE by minimizing the impact of risks in SPBE.

(2) Risk management as referred to in paragraph (1) is carried out through a series of processes of identification, analysis, control, monitoring and evaluation of risks in the SPBE.

(3) Risk management as referred to in paragraph (2) is carried out based on SPBE risk management guidelines.

(4) In the implementation of risk management, the Regent can coordinate and consult with the minister who administers government affairs in the field of state apparatus.

Third Part
Information Security Management
Article 31

- (1) Information security management as referred to in Article 29 paragraph (1) letter b, aims to ensure the continuity of SPBE by minimizing the impact of information security risks.
- (2) Information security management is carried out through a series of processes which include scope determination, responsibility assignment, planning, operational support, performance evaluation and continuous improvement of information security in SPBE.
- (3) Information security management as referred to in paragraph (2) is carried out based on SPBE information security management guidelines.
- (4) In the implementation of information security management, the District Head can coordinate and consult the heads of institutions that carry out governmental tasks in the field of cybersecurity.

Fourth Part
Data Management
Article 32

- (1) Data management as referred to in Article 29 paragraph (1) letter c, aims to ensure the realization of accurate, up-to-date, integrated and accessible data as a basis for planning, implementing, evaluating and controlling regional development.
- (2) Data management as referred to in paragraph (1) is carried out through a series of management processes for data architecture, master data, reference data, databases, data quality.
- (3) Data management as referred to in paragraph (2) is carried out based on SPBE data management guidelines.
- (4) In the implementation of data management, the District Head can coordinate and consult with the minister administering government affairs in the field of national development planning.

Fifth Part

Information and Communication Technology Asset Management
Article 33

- (1) Management of information and communication technology assets as referred to in Article 29 paragraph (1) letter d, aims to ensure the availability and optimization of the utilization of information and communication technology assets in SPBE.
- (2) The management of information and communication technology assets as referred to in paragraph (1) is carried out through a series of processes for planning, procurement, management and removal of hardware and software used in the SPBE.
- (3) The management of information and communication technology assets as referred to in paragraph (2) is carried out based on the SPBE information and communication technology asset management guidelines.
- (4) In the implementation of information and communication technology asset management, the District Head can coordinate and consult with the minister administering government affairs in the field of communication and informatics.

Sixth Part

Human Resource Management
Article 34

- (1) Human resource management as referred to in Article 29 paragraph (1) letter e aims to ensure the continuity and improvement of service quality in SPBE.
- (2) Human resource management as referred to in paragraph (1) is carried out through a series of processes of planning, developing, fostering and utilizing human resources in SPBE.
- (3) Human resource management ensures the availability and competence of human resources for the implementation of SPBE Governance and SPBE Management.
- (4) Human resource management as referred to in paragraph (2) is carried out based on the SPBE human resource management guidelines.
- (5) In implementing human resource management, the Regent can coordinate and consult with the minister who administers government affairs in the field of state apparatus.

Part Seven

Knowledge Management

Article 35

- (1) Knowledge management as referred to in Article 29 paragraph (1) letter f, aims to improve the quality of SPBE Services and support the decision-making process in SPBE.
- (2) Knowledge management as referred to in paragraph (1) is carried out through a series of processes of collecting, processing, storing, using, and transferring knowledge and technology produced in SPBE.
- (3) Knowledge management as referred to in paragraph (2) is carried out based on SPBE knowledge management guidelines.
- (4) In implementing knowledge management, the Regent can coordinate and consult with non-ministerial government institutions that carry out government tasks in the field of research and application of technology.

Part Eight

Change management

Article 36

- (1) Change management as intended in Article 29 paragraph (1) letter g, aims to ensure continuity and improve the quality of SPBE Services through controlling changes that occur in SPBE.
- (2) Change management as referred to in paragraph (1) is carried out through a series of processes of planning, analysis, development, implementation, monitoring and evaluation of SPBE changes.
- (3) Change management as referred to in paragraph (2) is carried out based on SPBE change management guidelines.
- (4) In implementing change management, the Regent can coordinate and consult with the minister who administers government affairs in the field of state apparatus.

Part Nine
SPBE Service Management
Article 37

- (1) SPBE Service Management as referred to in Article 29 paragraph (1) letter h, aims to ensure continuity and improve the quality of SPBE Services to SPBE Users.
- (2) SPBE Service Management as referred to in paragraph (1) is carried out through a series of SPBE User service processes, SPBE Service operation and SPBE Application management.
- (3) SPBE User Services as referred to in paragraph (2) are service activities for complaints, disturbances, problems, requests and changes to SPBE Services from SPBE Users.
- (4) Operation of the SPBE Service as referred to in paragraph (2) is an activity for the utilization and maintenance of the SPBE Infrastructure and the SPBE Application.
- (5) Management of the SPBE Application as referred to in paragraph (2) is an application development and development activity that is guided by the SPBE Application development and development methodology.
- (6) SPBE Service Management as intended in paragraph (2) is carried out based on SPBE Service management guidelines.
- (7) In the implementation of SPBE service management, the District Head can coordinate and consult with the minister administering government affairs in the communications and informatics sector.

CHAPTER IV

INFORMATION AND COMMUNICATIONS TECHNOLOGY AUDIT

Part One
General
Article 38

- (1) Information and Communication Technology Audit as intended in Article 3 letter c, consists of:
 - a. SPBE Infrastructure audit;
 - b. SPBE Application audit; And
 - c. SPBE Security audit.
- (2) Information and Communication Technology Audit includes examination of technical matters on:
 - a. implementation of governance and technology management information and communication;

- b. communication technology information And functionality;
 - c. information and communication technology performance generated; And
 - d. other aspects of information and communication technology.
- (3) Information and Communication Technology Audits are carried out by government or institutional Information and Communication Technology Audit implementing agencies accredited Information and Communication Technology Audit implementer in accordance with statutory provisions.
- (4) Information and Communication Technology Audits are carried out based on the general policy for implementing Information and Communication Technology Audits.

The second part
SPBE Infrastructure Audit
Article 39

- (1) Local Government SPBE Infrastructure Audit as intended in Article 38 paragraph (1) letter a, implemented at least 1 (one) time in 2 (two) years.
- (2) Regional Government SPBE Infrastructure Audit as referred to in paragraph (1) is carried out based on SPBE Infrastructure audit standards and procedures.
- (3) In carrying out the SPBE Infrastructure audit for the Regional Government as referred to in paragraph (2), the Regional Government coordinates with the Minister who administers government affairs in the field of communication and informatics related to monitoring, evaluation, and reporting of the SPBE Infrastructure audit for the Regional Government.
- (4) The implementation of the SPBE Infrastructure Audit as referred to in paragraph (1) is guided by the provisions of laws and regulations.

Third Part
SPBE Application Audit
Article 40

- (1) SPBE Application Audit as referred to in Article 38 paragraph (1) letter b, consists of:
- a. Common Application audits; And
 - b. Special Application audits.

- (2) The SPBE Application Audit as intended in paragraph (1) is carried out based on the standards and procedures for the SPBE Application Audit.
- (3) Special Application Audits as referred to in paragraph (1) letter b are carried out at least 1 (one) time in 2 (two) years by the Regional Government.
- (4) In carrying out the Special Application audit as intended in paragraph (3), the Regional Government coordinates with the minister who carries out government affairs in the field of communications and informatics regarding monitoring, evaluation and reporting of the Special Application audit.

Fourth Part

SPBE Security Audit

Article 41

- (1) SPBE security audit as referred to in Article 38 paragraph (1) letter c, consists of:
 - a. Government SPBE Infrastructure security audit Area; And
 - b. Specific Application security audits.
- (2) The SPBE security audit as referred to in paragraph (1) is carried out based on the SPBE security audit standards and procedures.
- (3) Regional Government SPBE Infrastructure security audits as intended in paragraph (1) letter a and Special Application security audits as intended in paragraph (1) letter b are carried out at least 1 (one) time in 2 (two) years by the Regional Government.
- (4) In carrying out the security audit of the Regional Government SPBE Infrastructure and the security audit of the Special Application as intended in paragraph (3), the Regional Government shall coordinate with the minister who carries out government affairs in the field of communications and informatics related to monitoring, evaluating and reporting security audits of Regional Government SPBE Infrastructure and security audits of Special Applications.

CHAPTER V

SPBE ORGANIZER

Article 42

- (1) The Regent coordinates and determines the Regional Government SPBE policy.
- (2) The Regent appoints the Government SPBE coordinator Area.

- (3) The Regional Government SPBE Coordinator as referred to in paragraph (2) is tasked with coordinating and implementing SPBE policies in the Regional Government.
- (4) Regional Government SPBE Coordinator as referred to in paragraph (3) is held by the Regional Secretary.
- (5) To coordinate and implement the SPBE policy in the Regional Government as intended in paragraph (3), a Team is formed by Regent's Decree.

CHAPTER VI

SPBE ACCELERATION

Article 43

- (1) In order to improve the quality of government administration and public services, regional government SPBE is accelerated.
- (2) SPBE Acceleration as referred to in paragraph (1) is carried out by applying the SPBE General Application and Infrastructure to provide SPBE Services.

Article 44

The development and/or development of General Applications is aimed at providing SPBE Services that support government activities in the areas of:

- a. planning;
- b. budgeting;
- c. procurement of government goods and services;
- d. performance accountability;
- e. monitoring and evaluation;
- f. record management;
- g. staffing; And
- h. public service complaints.

Article 45

- (1) For optimization, transparency and accountability in planning, budgeting and procurement of government goods and services, integration is required in the business processes of planning, budgeting, procurement of government goods and services, performance accountability, and monitoring and evaluation.
- (2) Preparation of integrated business processes for planning, budgeting, procurement of government goods and services, performance accountability, and monitoring and evaluation as intended in paragraph (1) is carried out in accordance with the provisions of statutory regulations.

- (3) Integration of the Business Process of planning, budgeting, procurement of government goods and services, performance accountability, and monitoring and evaluation as referred to in paragraph (1) is implemented through SPBE Service integration which includes planning services, budgeting services, procurement services, performance accountability services, and monitoring and evaluation services.
- (4) SPBE Service Integration as referred to in paragraph (3) is carried out through:
- a. share data for planning, budgeting, procurement of government goods and services, performance accountability, and monitoring and evaluation;
 - b. administering an integrated database for sharing use data; And
 - c. planning application system implementation, budgeting, procurement, performance accountability, and integrated monitoring and evaluation.

Article 46

- (1) For the efficiency of administering government administration and organizing integrated archives, the application of electronic-based archives for Regional Governments is carried out.
- (2) Preparation of integrated business processes for archival management is carried out in accordance with the provisions of statutory regulations.
- (3) Integration of Archival Management Business Processes as referred to in paragraph (2) is implemented through integration of archival services between Central Agencies and Regional Governments.
- (4) Integration of archival services as intended in paragraph (3) is carried out through:
- a. share archives and archival information within Regional Governments, and/or between Central Agencies and Regional Governments;
 - b. organizing an integrated database for the sharing of archival data and information; and c. implementation of an integrated filing application system.

Article 47

- (1) To realize efficiency and transparency in the management of Civil Servants, electronic-based Civil Servant management is implemented for Regional Governments.

- (2) The preparation of integrated Business Process management for Civil Servants is prepared based on the provisions of laws and regulations.
- (3) The integration of Business Processes to the management of Civil Servants as referred to in paragraph (2) is implemented through the integration of personnel services to consolidate data on Civil Servants from Regional Governments.
- (4) Integration of personnel services as intended in paragraph (3) is carried out through:
 - a. share personnel data within the Regional Government, and/or between non-ministerial government agencies carrying out governmental tasks in the field of personnel management with Central Agencies and Regional Governments;
 - b. organizing an integrated database for the sharing of personnel data and information;
 - c. administering the staffing application system integrated; And
 - d. organizing staffing service transactions between Regional Governments and non-ministerial government agencies that have the task of carrying out governmental tasks in the field of personnel management.

Article 48

- (1) In order to achieve speed, transparency, and accountability in public services, the implementation of electronic-based public service complaints for Regional Governments is carried out.
- (2) Compilation of integrated business processes for public service complaints is carried out in accordance with the provisions of laws and regulations.
- (3) Integration of Business Processes for public service complaints as referred to in paragraph (2) is implemented through integration of electronic-based complaint services for Regional Governments.
- (4) Integration of public service complaint services as referred to in paragraph (3) is carried out through:
 - a. share data and information on public service complaints within the Regional Government, and/or between Central Agencies and Regional Government;
 - b. organizing an integrated database for sharing data and information on public service complaints; And
 - c. implementation of the complaint application system integrated public services.

CHAPTER VII

SPBE MONITORING AND EVALUATION

Article 49

- (1) The Regent shall monitor and evaluate SPBE as referred to in Article 3 letter f.
- (2) In carrying out SPBE monitoring and evaluation as referred to in paragraph (1), the Regent delegates it to the Regional Government SPBE Coordinator.
- (3) SPBE monitoring and evaluation as referred to in paragraph (1), aims to measure progress and improve the quality of SPBE.
- (4) The Regional Government SPBE Coordinator as referred to in paragraph (2) carries out regular monitoring and evaluation of the SPBE.
- (5) Monitoring and evaluation as referred to in paragraph (1), paragraph (2), paragraph (3) and paragraph (4) is based on the SPBE evaluation guidelines.
- (6) In carrying out monitoring and evaluation as referred to in paragraph (4), a Team is formed by Decree of the Regent.

CHAPTER VIII

TRANSITIONAL PROVISIONS

Article 50

Local Government SPBE infrastructure that was available prior to the enactment of this Regional Regulation will continue to be used until the Regional Government SPBE Infrastructure is implemented based on this Regional Regulation.

CLOSING

Article 51

This local regulation are applied at the date stated

So that everyone knows, it is ordered to promulgate this Regional Regulation by placing it in the Regional Gazette of Sukoharjo Regency.

Established in Sukoharjo
on June 30, 2022
REGENT SUKOHARJO,

signed

ETIK SURYANI

Promulgated in Sukoharjo
on June 30, 2022

REGIONAL SECRETARY
SUKOHARJO DISTRICT,

signed

WIDODO

SUKOHARJO DISTRICT REGIONAL GAZETTE
YEAR 2022 NUMBER 2

Copy according to the original
HEAD OF LEGAL SECTION,

RETNO WIDIYANTI B, SH
Level I Manager
NIP. 19790801 200501 2 010

EXPLANATION
ON
REGIONAL REGULATIONS OF SUKOHARJO DISTRICT
NUMBER 2 OF 2022
ABOUT
ELECTRONIC-BASED GOVERNMENT SYSTEM

I. GENERAL

One important element in realizing good regional government administration is fulfilling the public's right to obtain information in accordance with statutory regulations.

The right to information is very important because the more open state administration is to public scrutiny, the more accountable state administration is. The right to obtain information is a human right and openness of public information is a means of optimizing public supervision over the implementation of good governance. On the other hand, information and communication technology, which is developing rapidly, can be utilized in implementing an Electronic-Based Government System (SPBE) to increase efficiency, effectiveness, transparency, accountability in government administration and provide a decent and sustainable life for the community.

The importance of SPBE is based, in part, on the need for transparent government and the demands of increasingly advanced changing times. One of the goals is to improve public services through the use of information and communication technology.

Whereas the implementation of SPBE is one of the government affairs owned by the district government based on Law Number 23 of 2014 concerning Regional Government and its amendments, the Sukoharjo Regency Government needs to implement SPBE in the administration of government in Sukoharjo Regency.

II. ARTICLE BY ARTICLE

article 1

Quite clear.

Section 2

a. What is meant by "Effectiveness" is the successful optimization of the use of resources that support SPBE in accordance with needs.

- b. What is meant by "Integration" is the integration of resources that support SPBE.
- c. What is meant by "Continuity" is the implementation of SPBE in a planned, gradual, and continuous manner in accordance with its development.
- d. What is meant by "Efficiency" is the optimization of the use of resources that support SPBE in an effective manner.
- e. What is meant by "Accountability" is clarity of function and responsibility for the implementation of SPBE.
- f. What is meant by "Interoperability" is coordination and collaboration between business processes and between electronic systems, in the context of exchanging data, information, or SPBE services.
- g. What is meant by "Security" is the confidentiality, integrity, availability, authenticity and irrefutability of resources that support SPBE.

What is meant by "Non-refutation" is an aspect of information security which ensures that information cannot be denied by the sender or recipient.

Article 3

Quite clear.

Article 4

Quite clear.

Article 5

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Article 6

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Article 48

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Article 49

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Article 50

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Article 51

Quite clear.

SUPPLEMENTARY REGIONAL GAZETTE OF SUKOHARJO DISTRICT NUMBER 303