



DUPLICATE

SUKOHARJO REGENT
PROVINCE OF CENTRAL JAVA
REGULATION OF THE REGENT OF SUKOHARJO
NUMBER 7 YEAR 2021
ABOUT
SOCIAL HELP FOR POOR RESIDENT FAMILY

BY THE GRACE OF GOD ALMIGHTY
SUKOHARJO REGENT,

- Weigh : a. that in order to ease the burden on the poor, it is necessary to provide social assistance for condolences for the families of the poor people of Sukoharjo Regency who have died;
- b. that with the enactment of the Regulation of the Minister of Home Affairs Number 77 of 2020 concerning Technical Guidelines for Regional Financial Management there is a change in the regulation regarding Social Assistance, then the Regulation of the Regent of Sukoharjo Number 24 of 2017 concerning Condolence Money Assistance for Poor Families of Sukoharjo Regency as amended by Regulation of the Regent of Sukoharjo Number 5 of 2018 concerning Amendments to the Regulation of the Regent of Sukoharjo Number 24 of 2017 concerning Condolences for Condolences for Poor Families of Sukoharjo Regency needs to be replaced;
- c. that based on the considerations as referred to in letters a and b, it is necessary to stipulate a Regent's Regulation concerning Social Assistance for Condolences for Poor Families;
- Remember : 1. Law Number 13 of 1950 concerning the Establishment of Regency Areas within the Province of Central Java;
2. Law Number 28 of 1999 concerning State Administrators that are Clean and Free from Corruption, Collusion and Nepotism (State Gazette of the Republic of Indonesia of 1999 Number 75, Supplement to the State Gazette of the Republic of Indonesia Number 3851);
3. Law Number 17 of 2003 concerning State Finances (State Gazette of the Republic of Indonesia of 2003 Number 47, Supplement to the State Gazette of the Republic of Indonesia Number 4286);
4. Law Number 1 of 2004 concerning the State Treasury (State Gazette of the Republic of Indonesia of 2004 Number 5, Supplement to the State Gazette of the Republic of Indonesia Number 4355);

5. Law Number 23 of 2014 concerning Regional Government (State Gazette of the Republic of Indonesia of 2014 Number 244, Supplement to the State Gazette of the Republic of Indonesia Number 5587) as amended several times, most recently by Law Number 11 of 2020 concerning Job Creation (State Gazette of the Republic of Indonesia Year 2020 Number 245, Supplement to the State Gazette of the Republic of Indonesia Number 6573);
6. Government Regulation Number 12 of 2019 concerning Regional Financial Management (State Gazette of the Republic of Indonesia of 2019 Number 42, Supplement to the State Gazette of the Republic of Indonesia Number 6322);
7. Government Regulation Number 18 of 2016 concerning Regional Apparatus (State Gazette of the Republic of Indonesia of 2016 Number 114, Supplement to the State Gazette of the Republic of Indonesia Number 5887) as amended by Government Regulation Number 72 of 201 9 concerning Amendments to Government Regulation Number 18 of 2016 concerning Regional Apparatus (State Gazette of the Republic of Indonesia Year 201 9 Number 1 87 , Supplement to the State Gazette of the Republic of Indonesia Number 6402);
8. Minister of Home Affairs Regulation Number 77 of 2020 concerning Technical Guidelines for Regional Financial Management (State Gazette of the Republic of Indonesia of 2020 Number 1781);
9. Sukoharjo Regency Regulation Number 1 of 2010 concerning Principles of Regional Financial Management (Sukoharjo Regency Gazette of 2010 Number 1, Supplement to Sukoharjo Regency's Regional Gazette Number 172).
10. Sukoharjo Regency Regulation Number 5 of 2010 concerning the Implementation of Population Administration (Sukoharjo Regency Regional Gazette of 2010 Number 5, Supplement to the Sukoharjo Regency Gazette Number 176) as amended several times, most recently by Sukoharjo Regency Regulation Number 16 of 201 7 concerning the Second Amendment to Sukoharjo Regency Regulation Number 5 of 2010 concerning the Implementation of Population Administration (Sukoharjo Regency Regional Gazette of 201 7 Number 16 , Sukoharjo Regency Regional Gazette No. 256) ;
11. Sukoharjo Regency Regulation Number 12 of 2016 concerning Formation and Structure of Regional Apparatus (Sukoharjo Regency Gazette of 2016 Number 12, Supplement to Sukoharjo Regency Regional Gazette Number 236);

DECIDING :

Set : REGIONAL REGULATION CONCERNING SOCIAL ASSISTANCE OF GRACE FOR POOR FAMILIES.

PIG
GENERAL REQUIREMENTS

article 1

In this Regent Regulation, what is meant by:

1. The area is Sukoharjo Regency.
2. Regional Government is the Regent as an element of the Regional Government organizer who leads the implementation of government affairs which are the authority of the autonomous region.
3. The Regent is the Regent of Sukoharjo.
4. Regional apparatus is the supporting element of the Regent and the Regional People's Representative Council in the administration of Government Affairs which are the authority of the Region.
5. Camat is the Camat in Sukoharjo Regency.
6. The Village Head/Lurah is the Village Head/Lurah in Sukoharjo Regency.
7. The Head of the Neighborhood Association, hereinafter referred to as the Head of the RT, is the head of the RT in Sukoharjo Regency.
8. The head of the RW, hereinafter referred to as the RW Chair, is the RW head in Sukoharjo Regency.
9. The Social Service is the Sukoharjo District Social Service.
10. Regional Finance Agency, hereinafter abbreviated as BKD, is the Regional Finance Agency of Sukoharjo Regency.
11. Regional Revenue and Expenditure Budget, hereinafter abbreviated as APBD, is the annual financial plan of the Regional Government which is discussed and approved jointly by the Regional Government and the Regional People's Representative Council, and stipulated by Regional Regulation.
12. Regional Apparatus Financial Administration Officer is an official who carries out the financial administration function of Regional Apparatus.
13. Technical Implementing Officer for Activities, hereinafter abbreviated as PPTK, is an official in the SKPD unit who carries out one or more activities of a program in accordance with their field of duty.
14. Budget Implementation Documents for Regional Apparatus Work Units, hereinafter abbreviated as DPA-SKPD, are

documents containing SKPD revenues and expenditures or documents containing SKPD revenues, expenditures and financing that carry out the functions of the Regional General Treasurer which are used as the basis for budget execution by Budget Users.

15. Documents of Budget Changes for Regional Apparatus Work Units, hereinafter abbreviated as DPPA-SKPD, are documents containing SKPD revenues and expenditures or documents containing income, expenditures and financing for SKPD changes that carry out the functions of the Regional General Treasurer which are used as the basis for implementing budget changes by Budget Users.
16. Social assistance is the provision of assistance in the form of money/goods from the local government to individuals, families, groups and/or communities that are not continuous and selective in nature which aims to protect from the possibility of social risks.
17. Social Assistance for Condolences for the Poor People of Sukoharjo Regency who died is assistance in the form of money charged to the APBD Social Assistance post to the families of poor people who died and met the requirements for assistance.
18. The family is the smallest unit in society consisting of husband and wife, or husband, wife and children, or father and child, or mother and child.
19. A poor family is a group of people in a family who experience poor conditions.
20. The Poor are residents of Sukoharjo Regency listed in the Integrated Social Welfare Data determined by the Minister of Social Affairs.
21. Electronic Identity Card, hereinafter abbreviated as KTP-el, is an Identity Card equipped with a chip which is the official identity of the resident as proof of self issued by the implementing agency.
22. Family Card, hereinafter abbreviated as KK, is a family identity card containing data on the name, structure and relationship in the family as well as the identity of family members.
23. Death Certificate is an authentic deed issued by the regional government regarding the death of a person which has legal consequences for himself and his family and other parties related to kinship and inheritance.

Section 2

- (1) The Regional Government provides social assistance for mourning money, intended as a form of concern for the families of the poor whose family members have died.

- (2) assistance for mourning money as referred to in paragraph (1) aims to ease the burden on families of the poor whose family members have died.

CHAPTER II

CRITERIA OF POOR FAMILY RECIPIENTS AND Amount OF ASSISTANCE

Article 3

- (1) The criteria for families of poor people who receive social assistance for mourning money as referred to in Article 2 are as follows:
 - a. stipulated in the Decree of the Minister of Social Affairs concerning the Establishment of Integrated Data on Social Welfare in Sukoharjo Regency; and
 - b. stipulated in the Decree of the Regent concerning the Determination of Recipients of Social Assistance for Condolences.
- (2) The amount of social assistance for mourning money as referred to in paragraph (1) is IDR 3,000,000.00 (three million rupiah) per person.

Article 4

The social assistance for mourning money as referred to in Article 3 is received to one of the family members of the poor who died as evidenced by the e-KTP and KK or a certificate from the Village Head/Lurah explaining that the person concerned was a family member of the poor who died. with the knowledge of the Camat and a letter of introduction from the Head of the RT known to the Head of the RW from the local resident who died.

CHAPTER III

PROCEDURE FOR SUBMITTING AND BUDGETING SOCIAL HELP MONEY GRACE

Article 5

- (1) The recipient of the social assistance for mourning money as referred to in Article 4, submits a request for social assistance for condolence money to the Regent through the Head of the Social Service.
- (2) The application for social assistance for mourning money as referred to in paragraph (1) is accompanied by:

- a. photocopy of KTP-el and KK or certificate of domicile for the poor who died, known to the head of the RT and the head of the local RW;
- b. photocopy of Death Certificate;
- c. photocopy of the e-KTP and KK of the beneficiary; and
- d. a letter from the Village Head/Lurah explaining that the person concerned is a family member of the poor who died with the knowledge of the Camat and a cover letter from the Head of the RT known to the Head of the RW from the local resident who died.

Article 6

- (1) The application as referred to in Article 5 shall be submitted no later than 15 (fifteen) working days from the date of death of the poor person, has been received by the Regent through the Head of the Social Service.
- (2) The Head of the Social Service is obliged to examine the truth and validity of the application no later than 5 (five) working days from the receipt of the application as referred to in paragraph (1).
- (3) The Head of the Social Service determines the PPTK for sub-activities that accommodates the budget for social assistance for condolences to conduct research on the truth and validity as referred to in paragraph (2).
- (4) Based on the results of the research on the truth and validity as referred to in paragraph (3), the Head of the Social Service can recommend accepting or rejecting.
- (5) In the event that the Head of the Social Service receives the application as referred to in paragraph (4), it will then be processed for the provision of a social assistance budget for mourning money according to the applicable mechanism and handed over to the recipient of the social assistance money for condolences.

Article 7

In the event that the Head of the Social Service rejects the application as referred to in Article 6 paragraph (4), the refusal must be submitted in writing to the applicant accompanied by clear reasons.

Article 8

- (1) The provision of the budget as referred to in Article 6 paragraph (5) includes social assistance for planned funeral expenses.
- (2) Provision of the planned social assistance budget for condolences as referred to in paragraph (1), the Head of the Social Service evaluates and proposes to the Regent through

the Regional Government Budget Team no later than 1 (one) week before the draft General Policy on Budget and Priorities and Temporary Budget Ceiling is sent to the DPRD , which will then become the basis for consideration in allocating the social assistance budget which can be planned in the draft General Policy on Budgets and Priorities and Temporary Budget Ceilings.

- (3) The social assistance for mourning money as referred to in paragraph (1) is budgeted in the DPA-SKPD and/or DPPA-SKPD.

CHAPTER IV

DISCLAIMER, DISTRIBUTION AND LIABILITY

Article 9

- (1) Implementation of the social assistance budget for mourning money based on DPA SKPD and/or DPPA SKPD.
- (2) The Regent stipulates the list of recipients and the planned amount of social assistance for mourning money, with a Regent Decree based on the Regional Regulation on the Regional Budget and the Regent's Regulation on the Elaboration of the APBD.
- (3) The planned distribution/delivery of social assistance for condolences is based on the list of recipients of social assistance for condolences as stated in the Decree of the Regent as referred to in paragraph (2).

Article 10

The duties and responsibilities of the PPTK as referred to in Article 6 paragraph (3) are:

- a. prepare the completeness of the application documents for disbursement of assistance from recipients of funeral money assistance along with its attachments;
- b. in the event that the application for disbursement does not meet the requirements, the PPTK instructs the beneficiary to complete and/or repair it;
- c. after the application for disbursement is declared to meet the requirements and is complete, it is affixed with a stamp / stamp "Researched" by the PPTK;
- d. submit an accountability report on funds that have been received through the Expenditure Treasurer that has been distributed to those entitled to receive it, to the Regent with a copy to the Head of the Regional Finance Agency and the Regional Inspector;
- e. controlling and reporting the progress of the technical implementation of activities/sub-activities.

- f. The format for the disbursement request as referred to in Article 10 paragraph (1) is contained in Attachment I which is an integral part of this Regent's Regulation.

Article 11

- (1) Based on the Regent's Decree concerning the Determination of Recipients of Social Assistance for mourning money, the beneficiary submits an application for disbursement to the Regent Cq. The Head of the relevant Regional Apparatus known by the Head of RT, Head of RW, and Head of Village/Lurah shall be accompanied by:
 - a. photocopy of KTP-el and KK or certificate of domicile for the poor who died, known to the head of the RT and the head of the local RW;
 - b. photocopy of Death Certificate from the Head of Population and Civil Registration Service;
 - c. photocopy of the e-KTP and KK of the beneficiary;
 - d. a certificate from the Village Head/Lurah explaining that the person concerned is a family member of the poor who died with the knowledge of the Camat and a cover letter from the RT Chair known to the RW Chair from the local resident who died;
- (2) The application for disbursement of financial social assistance as referred to in paragraph (1) is made in 3 (three) copies.
- (3) The format for the application for disbursement as referred to in paragraph (1) is contained in Attachment I which is an integral part of this Regent's Regulation.
- (4) The Head of the Social Service instructs the Expenditure Treasurer to make SPP-LS to other third parties to budget users through PPTK SKPD, enclosing:
 - a. proof of payment (D.XII.G) with a stamp duty of Rp. 10,000.00 (ten thousand rupiah);
 - b. a list of plans for the use of social assistance for condolences; and
 - c. PA's statement of responsibility.
- (5) PPK SKPD verifies the completeness of the SPP-LS to other third parties along with administrative requirements in accordance with applicable regulations, and after being declared complete and correct, prepares the SPM-LS to be submitted to the Budget User for signature.
- (6) The SPM as referred to in paragraph (5) is submitted to the BUD Proxy for the issuance of SP2D.
- (7) The BUD proxy as referred to in paragraph (6) shall send SP2D along with a list of examiners to PT. Bank Regional Development of Central Java Sukoharjo Branch.

- (8) PT. The Central Java Regional Development Bank Sukoharjo Branch transferred the books from the RKUD to each beneficiary's account according to the list of recipients listed in the attachment to SP2D .

Article 12

- (1) Recipients of Social Assistance Condolences are fully responsible for the assistance received.
- (2) The responsibility of the recipient of the beneficiary social assistance is proven by:
- a. a statement letter from the recipient of the condolence social assistance which states that the condolence social assistance received used for the purposes of the death of the poor , stamped IDR 10,000.00 ;
 - b. photocopy of the slip for withdrawal of the social assistance account for condolences from PT Bank Pembangunan Daerah Jawa Tengah Sukoharjo Branch;
 - c. the format of the statement letter as referred to in letter a is contained in Attachment III which is an integral part of this Regent's Regulation.

CHAPTER V

SOURCE OF FUNDS

Article 13

The social assistance for condolences for the families of the poor comes from the Sukoharjo Regency Regional Revenue and Expenditure Budget.

CHAPTER VI

TRANSITIONAL TERMS

Article 14

In the event that there is still a request for social assistance for condolences before this Regent Regulation takes effect, the requirements for applying for social assistance for condolences are still guided by the Regent of Sukoharjo Regulation Number 24 of 2017 concerning Social Assistance for Condolences for Poor Families of Sukoharjo Regency as amended by Regulation of the Regent of Sukoharjo Number 5 of 2018 concerning Amendments to the Regulation of the Regent of Sukoharjo Number 24 of 2017 concerning Social Assistance for Condolences for Poor Families Sukoharjo Regency .

CHAPTER VII

CLOSING

Article 15

At the time this Regent Regulation comes into effect, Sukoharjo Regent Regulation Number 24 of 2017 concerning Condolence Money Assistance for Poor Families of Sukoharjo Regency (Sukoharjo Regency News Year 2017 Number 24) as amended by Sukoharjo Regent Regulation Number 5 of 2018 concerning Amendments to Regulations Sukoharjo Regent Number 24 of 2017 concerning Condolence Money Assistance for Poor Families of Sukoharjo Regency (Sukoharjo Regency News Year 2018 Number 5) is revoked and declared invalid.

Article 16

This Regent Regulation comes into force on the date of promulgation.

In order for everyone to know, order the promulgation of this Regent Regulation with its placement in the Sukoharjo Regency Regional News.

Set in Sukoharjo
on March 5, 2021

BUPATI SUKOHARJO,

ttd.

ETIK SURYANI

Announced in Sukoharjo
on the date March 5, 2021

Pj. REGIONAL SECRETARY
KABUPATEN SUKOHARJO ,

ttd.

BUDI SANTOSO

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