



DUPLICATE

SUKOHARJO REGENT  
PROVINCE OF CENTRAL JAVA

REGULATION OF THE REGENT OF SUKOHARJO  
NUMBER 36 YEAR 20 21

ABOUT

PROCEDURES AND REQUIREMENTS FOR ISSUANCE OF LICENSE FOR  
HEALTH PERSONNEL

BY THE GRACE OF GOD ALMIGHTY

SUKOHARJO REGENT,

- Considering: a. that in the context of orderly implementation of permits so that they can run smoothly and on time, it is necessary to regulate the procedures and requirements for issuing permits for health workers in Sukoharjo Regency ;
- b. that with the enactment of Law Number 36 of 2014 concerning Health Workers, it is stated that every health worker who practices in the field of health services is required to have a license;
- c. that with the enactment of the Regulation of the Regent of Sukoharjo Number 34 of 2021 concerning Delegation of Authority for Business Licensing, Non-Business Licensing and Non -licensing to the Head of the Investment Agency and One-Stop Integrated Services of Sukoharjo Regency , the Regent delegates the authority of the Regency Regional Government in the Implementation of Business Licensing in the Region to the Head of the Investment Office Capital and one - stop district services ;
- d. that based on the considerations as referred to in letter a , letter b , and letter c, it is necessary to stipulate a Regent Regulation concerning Procedures and Requirements for Issuing Health Worker Permits ;

- In view of :
1. Law Number 13 of 1950 concerning the Establishment of Regency Areas within the Province of Central Java;
  2. Law Number 25 of 2009 concerning Public Services (State Gazette of the Republic of Indonesia of 2009 Number 112, Supplement to the State Gazette of the Republic of Indonesia Number 5038);

3. Law Number 36 of 2009 concerning Health (State Gazette of the Republic of Indonesia of 2009 Number 144, Supplement to the State Gazette of the Republic of Indonesia Number 5063) as amended by Law Number 11 of 2020 concerning Job Creation (State Gazette of the Republic of Indonesia of 2020 Number 245 , Supplement to the State Gazette of the Republic of Indonesia Number 6573);
4. Number 23 of 2014 concerning Regional Government (State Gazette of the Republic of Indonesia of 2014 Number 244, Supplement to the State Gazette of the Republic of Indonesia Number 5587) as amended several times, most recently by Law Number 11 of 2020 concerning Job Creation (State Gazette of the Republic of Indonesia). Indonesia Year 2020 Number 245, Supplement to the State Gazette of the Republic of Indonesia Number 6573) ;
5. Law Number 36 of 2014 concerning Health Workers (State Gazette of the Republic of Indonesia of 2014 Number 298 , Supplement to the State Gazette of the Republic of Indonesia Number 5 607 );
6. Government Regulation Number 7 2 of 1998 concerning the Safety of Pharmaceutical Preparations and Medical Devices (State Gazette of the Republic of Indonesia of 1998 Number 138, Supplement to the State Gazette of the Republic of Indonesia Number 37 81 );
7. Government Regulation Number 51 of 2009 concerning Pharmaceutical Work (State Gazette of the Republic of Indonesia of 2009 Number 124 , Supplement to the State Gazette of the Republic of Indonesia Number 5044 );
8. Regulation Number 97 of 2014 concerning the Implementation of One Stop Services (State Gazette of the Republic of Indonesia of 2014 Number 221);
9. Regulation Number 12 of 2016 concerning Formation and Structure of Regional Apparatus ( Sukoharjo Regency Gazette of 201 6 Number 12 , Supplement to Sukoharjo Regency Regional Gazette Number 2 36 );
10. Sukoharjo Regent Regulation Number 50 of 2016 concerning Position, Organizational Structure, Duties and Functions, and Work Procedures of the Sukoharjo Regency Regional Office (Sukoharjo Regency News Year 2016 Number 50) as amended several times, most recently by Sukoharjo Regent Regulation Number 83 of 2019 concerning Changes Second, on the Sukoharjo Regent Regulation Number 50 of 2016 concerning Position, Organizational Structure, Duties and Functions, and Work Procedures of the Sukoharjo Regency Regional Office (Sukoharjo Regency News of 2019 Number 84);

11. Sukoharjo Regent Regulation Number 34 of 2021 concerning Delegation of Authority for Business Licensing, Non-Business Licensing and Non -licensing to the Head of the Investment Agency and One Stop Services of Sukoharjo Regency (Sukoharjo Regency Regional Gazette of 2021 Number 35);

DECIDE:

To stipulate: REGULATION OF THE REGENCY CONCERNING PROCEDURES AND REQUIREMENTS FOR ISSUANCE OF LICENSE FOR HEALTH PERSONNEL.

PIG  
GENERAL REQUIREMENTS

article 1

Regent Regulation , what is meant by:

1. The area is Sukoharjo Regency.
2. Regional Government is the Regent as an element of the Regional Government organizer who leads the implementation of government affairs which are the authority of the autonomous region.
3. The Regent is the Regent of Sukoharjo.
4. The Office of Investment and One Stop Integrated Services, hereinafter referred to as Dinas PM and PTSP, is the Office of Investment and One Stop Integrated Services of Sukoharjo Regency.
5. The Health Office is the Sukoharjo District Health Office .
6. Health worker is every person who devotes himself to the health sector and has knowledge and/or skills through education in the health sector which for certain types requires the authority to carry out health efforts.
7. Registration Certificate, hereinafter abbreviated as STR, is written evidence given by the Council of each Health Personnel to the Health Workers who have been registered.
8. Practice License , hereinafter abbreviated as SIP , is written evidence given by the district/city government to Health Workers as an authority to carry out practice.
9. Professional Organization is a forum for assembling health workers who are like professionals.

10. Doctors and dentists are doctors, specialists, dentists and specialist dentists who have graduated from medical or dental education both at home and abroad who are recognized by the Government of the Republic of Indonesia in accordance with the laws and regulations.
11. Doctors participating in the Internship Program are doctors who take part in the process of strengthening the quality of the medical profession to apply the competencies acquired during education, in an integrated, comprehensive, independent manner, and using a family medicine approach, in order to improve and harmonize the results of education with practice in the field.
12. Doctors and dentists participating in the Specialist Doctor / Dentist Education Program are doctors and dentists who take part in the advanced phase of the professional education program of the doctor and dentist profession program with independent and supervised learning methods to become specialist doctors and dentist specialists .
13. Doctors and dentists with additional authority are doctors and dentists with additional clinical authority obtained through education and training recognized by the Professional Organization to carry out certain medical practices independently.
14. Psychologist is every person who has passed the clinical psychology education in accordance with the provisions of the legislation.
15. A nurse is someone who has passed a higher education in Nursing both at home and abroad which is recognized by the Government in accordance with the provisions of the legislation.
16. midwife is a woman who has graduated from midwifery education who has been registered in accordance with the provisions of the legislation.
17. pharmacist is a pharmacy graduate who has graduated as a pharmacist and has taken the pharmacist's oath of office.
18. Pharmaceutical Technical Personnel are personnel who assist pharmacists in carrying out pharmaceutical work, consisting of Pharmacy Bachelors, Pharmacy Associate Experts, Pharmacy Analysts and Pharmacy Intermediate Personnel/Pharmacist Assistants.
19. Sanitarian is every person who has graduated from education in the field of Environmental Health in accordance with the provisions of the legislation.

20. Nutritionist is every person who has passed education in the field of nutrition in accordance with the provisions of the legislation.
21. Physiotherapist is every person who has passed physiotherapy education in accordance with statutory regulations.
22. Occupational Therapist is everyone who has graduated from Occupational Therapy education in accordance with the provisions of the legislation.
23. Speech therapist is someone who has passed Speech Therapy education in accordance with the provisions of the legislation.
24. Acupuncture Therapist is every person who has passed the higher education of Acupuncture in accordance with the provisions of the legislation.
25. Medical Recorder and Health Information is a person who has passed the Medical Record and Health Information education in accordance with the provisions of the legislation .
26. Cardiovascular Technician is anyone who has passed the Cardiovascular Technician education in accordance with the provisions of the legislation .
27. Refraction is everyone who has passed the Opsionist Refraction education in accordance with the provisions of laws and regulations.
28. Optometrist is every person who has passed the Optometry education in accordance with the provisions of the legislation.
29. Dental Technician is any person who has passed the Dental Engineering education in accordance with the provisions of the legislation.
30. Anesthesiologist is every person who has passed education in the field of Anesthesia Nursing or Anesthesiologist in accordance with the provisions of the legislation.
31. Dental and Oral Therapist is every person who has passed education in Dental Health, Dental Nurse or Dental and Oral Therapist in accordance with the provisions of the legislation.
32. Radiographer is every person who has passed the education of Radiodiagnostic Engineering and Radiotherapy in accordance with the provisions of the legislation.
33. Electromedical is any person who has graduated from Electrical Engineering education in accordance with the provisions of the legislation.

34. Medical Laboratory Technologist ( ATLM ) is any person who has graduated from Medical Laboratory Technology education or Health Analyst or Medical Analyst and has the competence to perform analysis on fluids and tissues of the human body to produce information about individual and public health in accordance with the provisions of laws and regulations .
35. Prosthetic Orthotics is anyone who has passed the Prosthetic Orthotics education program in accordance with the provisions of the legislation.
36. Traditional Herbal Medicine Health Workers are every person who has passed higher education in the field of Herbal Medicine in accordance with the provisions of the legislation.
37. The validity period is a certain period of time which is the time limit for utilizing a permit in the health sector.

## CHAPTER II TYPE OF PERMISSION

### Section 2

- (1) Every individual who organizes or carries out services in the health sector is required to have a health worker license.
- (2) health worker license as referred to in paragraph (1) consists of:
  - a. General Practitioner SIP;
  - b. SIP specialist doctor;
  - c. SIP of doctors participating in the Internship Program;
  - d. SIP of doctors participating in the Specialist Medical Education Program (PPDS);
  - e. SIP doctor with additional authority;
  - f. SIP dentist;
  - g. SIP dentist specialist;
  - h. SIP of dentists participating in the Specialist Dentistry Education Program (PPDGS);
  - i. SIP dentist with additional authority;
  - j. SIP clinical psychologists ;
  - k. nurse SIP ;
  - l. midwife SIP ;
  - m. pharmacist SIP;
  - n. SIP of pharmaceutical technical personnel;
  - o. SIP for sanitary staff ;
  - p. SIP nutrition workers;
  - q. SIP physiotherapist;

- r. SIP occupational therapist;
- s. SIP speech therapist;
- t. SIP acupuncture therapist ;
- u. SIP medical recorder and health information ;
- v. SIP cardio vascular technician ;
- w. SIP optical refractionist/optometric;
- x. SIP dental technician;
- y. SIP anaesthetist;
- z. SIP dental and oral therapist;
- aa. SIP radiographer;
- bb. electromedical SIP;
- cc. medical laboratory technology expert ;
- dd. SIP orthotic prosthetic; and
- ee. SIP for traditional herbal medicine.

## CHAPTER II PERMISSION APPLICATION REQUIREMENTS

### Article 3

- (1) The application for a health worker permit as referred to in Article 2 paragraph (2) must be accompanied by the following requirements :
  - a. Identity card;
  - b. Tax ID number;
  - c. Last diploma;
  - d. STR ;
  - e. SIP already owned (first/second);
  - f. p as color photo size 4x 6 cm with red background;
  - g. health certificate from a doctor who has SIP;
  - h. a statement letter having a place of practice with a stamp duty of Rp . 10,000.00 for those who practice independently or a certificate from a health service facility for those who practice in a health facility.
  - i. approval letter from direct supervisor for those working in Government Agencies;
  - j. recommendations from Professional Organizations ;
  - k. a statement of validity and correctness of documents with a stamp duty of Rp. 10,000.00; and
  - l. recommendation from the Ministry of Health.
- (2) In addition to the requirements as referred to in paragraph (1) for an intern general practitioner practice permit, additional requirements are also attached as follows:
  - a. The required STR is the STR for the internal authority or the receipt for the STR management from the Indonesian Medical Council; and
  - b. certificate from the Indonesian Doctors Internship Committee.

- (3) In addition to the requirements as referred to in paragraph (1) for a permit for a doctor / dentist for a participant in the Specialist Medical Education Program (PPDS) / Specialist Dentist Education Program ( PPDS ) , additional requirements include:  
certificate of competence determined by the Head of the Study Program (KSP).
- (4) In addition to the requirements as referred to in paragraph (1) for a doctor 's/dentist's license with additional authority , additional requirements must be completed, namely:  
certificate of competence issued by the College.
- (5) The format of the statement letter on the validity of the document as referred to in paragraph (1) letter k is listed in Appendix I which is an integral part of this Regent's Regulation.
- (6) The required documents as referred to in paragraph (1), paragraph (2), and paragraph (3) shall be submitted in the form of a digital copy.

#### Article 4

- (1) Health Professional Organizations are required to verify and visit independent practice sites as a complement to the issuance of recommendations from Professional Organizations as referred to in Article 3 paragraph (1) letter j.
- (2) In issuing the recommendation as referred to in paragraph (1), the Health Professional Organization must include the SIP number and the place of practice that the applicant has.

### CHAPTER II I LICENSE APPLICATION PROCEDURES

#### Article 5

- (1) application for a Health Worker Permit as referred to in Article 2 is submitted online through the website: [spion.sukoharjokab.go.id](http://spion.sukoharjokab.go.id)
- (2) The application as referred to in paragraph (1) is examined by the Head of the PM & PTSP Service no later than 1 ( one ) working day after the application file is received.
- (3) The Head of the PM & PTSP Service no later than 1 (one) working day sends the application file as referred to in paragraph (2) to the Head of the Health Service to get a recommendation.



- (4) The Head of the Health Service is no later than 3 (three) working days from the receipt of the application file as referred to in paragraph (2) to carry out administrative and technical verification and issue and send recommendations containing approval or rejection of the permit application to the Head of the PM and PTSP Service.
- (5) If the recommendation as referred to in paragraph (4) contains approval, the Head of the PM and PTSP Service shall issue a permit for health workers as requested no later than 2 (two) working days after the recommendation is received.
- (6) If the recommendation from the Head of the Health Service as referred to in paragraph (4) contains a refusal of a permit, the Head of the PM and PTSP Service shall return the permit application file to the applicant accompanied by a recommendation for rejection from the Head of the Health Service no later than 2 (two) working days after the recommendation is received.
- (7) In the event that the recommendation contains rejection, the applicant can submit a new permit application process after completing the lack of requirements that have been recommended by the Head of the Health Service.

#### Article 6

The health worker permit format as referred to in Article 2 is as contained in Attachment II which is an integral part of this Regent's Regulation.

### CHAPTER IV PERMISSION VALIDITY

#### Article 7

The validity period of the SIP is in accordance with the validity period of the STR.

### CHAPTER V LICENSE EXTENSION

#### Article 8

- (1) Applicants who wish to extend their license may apply for a permit online ( *online* ) via the web: [spion.sukoharjokab.go.id](http://spion.sukoharjokab.go.id) before the permit expires.
- (2) The requirements and procedures for applying for a permit extension shall be submitted by the applicant in accordance with the provisions as referred to in Article 3 and Article 5.

CHAPTER VI  
REVOCATION OF PERMISSION

Article 9

- (1) The revocation of the SIP for Health Workers is carried out by the Head of the PM and PTSP Services based on:
  - a. recommendation from the Head of the Health Service accompanied by a letter of request for license revocation;
  - b. request for revocation from the permit holder.
- (2) The revocation of the Health Personnel SIP as referred to in paragraph (1) letter a is done manually.
- (3) The revocation of the permit as referred to in paragraph (1) letter b may be carried out for the following reasons:
  - a. no longer do independent practice in a place of practice according to SIP; or
  - b. are no longer working in health care facilities according to SIP.
- (4) The license holder as referred to in paragraph (1) letter b submits an application for license revocation *online* through [websitespion.sukoharjokab.go.id](http://websitespion.sukoharjokab.go.id)
- (5) The requirements for license revocation as referred to in paragraph (1) letter a are as follows:
  - a. a letter of request for license revocation signed by the Head of the Health Service;
  - b. recommendation from the Head of the Health Office; and
  - c. minutes of the results of coaching and supervision.
- (6) The requirements for license revocation as referred to in paragraph (1) letter b are as follows:
  - a. Identity card;
  - b. a statement letter from the management stating that he is no longer working at a health service facility as his place of practice ;
  - c. SIP to be revoked;
  - d. recommendation for revocation from the Professional Organization; and
  - e. a statement of validity and correctness of the document with a stamp duty of Rp. 10,000.00.
- (7) The procedure for applying for license revocation is submitted by the applicant in accordance with the provisions as referred to in Article 5.

CHAPTER VII  
GUIDANCE AND SUPERVISION

Part One  
coaching

Article 10

- (1) The Department of Health conducts guidance on permits for health workers based on the provisions of the legislation.
- (2) The guidance as referred to in paragraph (1) can be in the form of socialization, monitoring, evaluation, or implementation of health technical guidance .

The second part  
Supervision

Article 11

- (1) Health Service and the Civil Service Police Unit carry out supervision in accordance with their respective authorities based on the provisions of the legislation.
- (2) The supervision as referred to in paragraph (1) may take the form of inspections from time to time in the field to ensure the conformity of business activities with the licensing of health workers.

CHAPTER VI  
TRANSITIONAL TERMS

Article 12

Health Personnel Permits that have been issued before this Regent Regulation takes effect, are declared to remain valid until the expiration of the permit period.

CHAPTER VII  
CLOSING

Article 13

At the time this Regent's Regulation comes into force, the Sukoharjo Regent's Regulation Number 55 of 2017 concerning Procedures and Requirements for Issuing Health and Health Facilities and Health Facilities Permit (Sukoharjo Regency News of 2017 Number 56), is revoked and declared invalid.

Article 14

This Regent Regulation comes into force on the date of promulgation.

In order for everyone to know, ordering the promulgation of this Regent Regulation by placing it in the Sukoharjo Regency Regional Gazette.

Set in Sukoharjo  
on July 16, 2021

SUKOHARJO REGENT,

signed.

ETIK SURYANI

Promulgated in Sukoharjo  
on July 16, 2021

REGIONAL SECRETARY  
SUKOHARJO DISTRICT ,

signed.

WIDODO

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