



DUPLICATE

SUKOHARJO REGENT
PROVINCE OF CENTRAL JAVA
REGULATION OF THE REGENT OF SUKOHARJO
NUMBER 54 YEAR 20 21

ABOUT

PROCEDURES FOR PERMISSION SERVICES FOR PRIVATE ELEMENTARY
SCHOOL AND PRIVATE FIRST MIDDLE SCHOOL

BY THE GRACE OF GOD ALMIGHTY

SUKOHARJO REGENT,

- Weigh : a. that in order to implement the provisions of Article 24 paragraph (4) of the Sukoharjo Regency Regulation Number 8 of 2010 concerning the Implementation of Education as amended by the Sukoharjo Regency Regulation Number 4 of 201 9 concerning Amendments to the Sukoharjo Regency Regional Regulation Number 8 of 2010 concerning the Implementation of Education , it is necessary establish procedures for licensing services for Private Elementary Schools and Private Junior High Schools;
- b. that based on the considerations as referred to in letter a, it is necessary to stipulate a Regent Regulation concerning Procedures for Licensing Services for Private Elementary Schools and Private Junior High Schools ;
- Remember : 1. Law Number 13 of 1950 concerning the Establishment of Regency Areas within the Province of Central Java as amended by Law Number 9 of 1965 concerning the Establishment of the Level II Batang Region by amending Law no. 13 of 1950 concerning the Establishment of Regency Areas within the Province of Central Java (State Gazette of 1965 Number 52, Supplement to the State Gazette Number 2757) ;
2. Law Number 16 of 2001 concerning Foundations (State Gazette of the Republic of Indonesia of 2001 Number 112, Supplement to the State Gazette of the Republic of Indonesia Number 4132) as amended by Law Number 28 of 2004 concerning Amendments to Law Number 16 of 2001 concerning Foundations (State Gazette of the Republic of Indonesia of 2004 Number 115, Supplement to the State Gazette of the Republic of Indonesia Number 4430);

3. Law Number 23 of 2002 concerning Child Protection (State Gazette of the Republic of Indonesia of 2002 Number 109, Supplement to the State Gazette of the Republic of Indonesia Number 4235) as amended several times, most recently by Government Regulation in Lieu of Law Number 1 of 2016 concerning Second Amendment Based on Law Number 23 of 2002 concerning Child Protection (State Gazette of the Republic of Indonesia of 2016 Number 99, Supplement to the State Gazette of the Republic of Indonesia Number 5882);
4. Law Number 20 of 2003 concerning the National Education System (State Gazette of the Republic of Indonesia of 2003 Number 78, Supplement to the State Gazette of the Republic of Indonesia Number 4301);
5. Law Number 25 of 2009 concerning Public Services (State Gazette of the Republic of Indonesia of 2009 Number 112, Supplement to the State Gazette of the Republic of Indonesia Number 5038);
6. Law Number 23 of 2014 concerning Regional Government (State Gazette of the Republic of Indonesia of 2014 Number 244, Supplement to the State Gazette of the Republic of Indonesia Number 5587) as amended several times, most recently by Law Number 11 of 2020 concerning Job Creation (State Gazette of the Republic of Indonesia of 2020 Number 245, Supplement to the State Gazette of the Republic of Indonesia Number 6573);
7. Government Regulation Number 47 of 2008 concerning Compulsory Education (State Gazette of the Republic of Indonesia of 2008 Number 90, Supplement to the State Gazette of the Republic of Indonesia Number 4863);
8. Government Regulation Number 48 of 2008 concerning Education Funding (State Gazette of the Republic of Indonesia of 2008 Number 91, Supplement to the State Gazette of the Republic of Indonesia Number 4864);
9. Government Regulation Number 17 of 2010 concerning Management and Implementation of Education (State Gazette of the Republic of Indonesia of 2010 Number 23, Supplement to the State Gazette of the Republic of Indonesia Number 5105) as amended by Government Regulation Number 66 of 2010 concerning Amendments to Government Regulation Number 17 of 2010 concerning Management and Implementation of Education (State Gazette of the Republic of Indonesia of 2010 Number 112 Supplement to the State Gazette of the Republic of Indonesia Number 5157);

10. Government Regulation Number 57 of 20 21 concerning National Education Standards (State Gazette of the Republic of Indonesia of 20 21 Number 87 , Supplement to the State Gazette of the Republic of Indonesia Number 6676) ;
11. Sukoharjo Regency Regional Regulation Number 8 of 2010 concerning the Implementation of Education (Sukoharjo Regency Regional Gazette of 2010 Number 8 , Supplement to Sukoharjo Regency Regional Gazette Number 177) as amended by Sukoharjo Regency Regulation Number 4 of 201 9 concerning Amendments to Sukoharjo Regency Regional Regulation Number 8 of 2010 concerning the Implementation of Education (Sukoharjo Regency Gazette of 2019 Number 4, Supplement to Sukoharjo Regency Regional Gazette Number 280);
12. Sukoharjo Regency Regulation Number 12 of 2016 concerning Formation and Structure of Regional Apparatus (Sukoharjo Regency Gazette of 2016 Number 12 , Supplement to Sukoharjo Regency Regional Gazette Number 236);
13. Regulation of the Minister of Education and Culture Number 36/201 4 concerning Guidelines for the Establishment , Change and Closing of Elementary and Secondary Education Units (State Gazette of the Republic of Indonesia Year 201 4 Number 5607);
14. Sukoharjo Regent Regulation Number 50 of 2016 concerning Position, Organizational Structure, Duties and Functions, and Work Procedure of the Sukoharjo Regency Regional Office (Sukoharjo Regency Regional Gazette of 2016 Number 50);
15. Regulation of the Regent of Sukoharjo Number 34 of 20 21 concerning Delegation of Authority for Business Licensing, Non-Business Licensing and Non -licensing to the Head of the Investment Agency and One Stop Integrated Service (Sukoharjo Regency Gazette of 20 21 Number 35);

DECIDE :

Set : LICENSING PROCEDURES FOR PRIVATE PRIVATE SCHOOL AND PRIVATE FIRST MIDDLE SCHOOL.

PIG
GENERAL REQUIREMENTS

article 1

In this Regent Regulation, what is meant by:

1. The area is Sukoharjo Regency.
2. Regional Government is the Regional Head as an element of the Regional Government organizer who leads the implementation of government affairs which are the authority of the autonomous region.

3. The Regent is the Regent of Sukoharjo.
4. The Office of Investment and One Stop Integrated Services, hereinafter referred to as Dinas PM and PTSP, is the Office of Investment and One Stop Integrated Services of Sukoharjo Regency.
5. The Education and Culture Office is the Sukoharjo Regency Education and Culture Office.
6. Permit is a document issued by a regional government based on regional regulations or other legislation which is evidence of legality stating that it is legal or permissible for a person or entity to carry out certain businesses and/or activities.
7. Education is a conscious and planned effort to create a learning atmosphere and learning process so that students actively develop their potential to have religious spiritual strength, self-control, personality, intelligence, noble character, and skills needed for themselves , society, nation and state. Country.
8. Basic Education is the level of education in the formal education pathway that underlies the secondary education level, which is held at schools in the form of elementary schools (SD) and Islamic elementary schools (MI) or other equivalent forms and becomes an integral part of continuing education in schools in the form of junior high schools (SD). SMP) and Madrasah Tsanawiyah (MTs), or other equivalent forms.
9. Junior Secondary Education is a level of education on the formal education path which is a continuation of basic education, in the form of Junior High School, Madrasah Tsanawiyah (MTs) or other equivalent forms.
10. Formal education is a structured and tiered educational path consisting of primary education and secondary education.
11. Schools are educational service groups that provide formal education.
12. National Education Standards, hereinafter abbreviated as SNP, are minimum criteria regarding the education system in all jurisdictions of the Unitary State of the Republic of Indonesia.
13. Learners are community members who try to develop their potential through a learning process that is available on certain paths, types and levels of education.
14. Educators are educational staff who are qualified as teachers, lecturers, counselors, civil service providers, widyaiswara, tutors, instructors, facilitators, and other designations according to their specificity, and participate in the administration of education.
15. Educational staff are community members who are dedicated and appointed to support the implementation of education.

16. The community is a group of non-government Indonesian citizens who have a concern and role in the field of education.
17. Education Providers are people who organize education.
18. Education Implementation is the activity of implementing the components of the education system in educational units or programs on the path, level and type of education so that the educational process can take place in accordance with the goals of national education.

CHAPTER II ESTABLISHMENT

Section 2

- (1) The establishment of private elementary schools and private junior high schools is the opening of new schools carried out by the community in the form of legal entities.
- (2) The legal entity as referred to in paragraph (1) must be in the form of a foundation.

Article 3

- (1) The establishment of private elementary schools and private junior high schools must obtain permission from the Regent Cq. Head of PM and PTSP Service with recommendation from Head of Education and Culture Office.
- (2) The form of the Establishment Permit as referred to in paragraph (1) is listed in Appendix I which is an integral part of this Regent's Regulation.

B A B I I I REQUIREMENTS FOR ESTABLISHING EDUCATION UNITS

Article 4

- (1) The requirements for an application for a permit for the establishment of an educational unit consist of:
 - a. administrative requirements; and
 - b. technical requirements.
- (2) requirements as referred to in paragraph (1) letter a include:
 - a. The basic requirements consist of:
 - 1) Business Registration Number;
 - 2) Identity Card or identity of the founder;
 - 3) Tax ID number;
 - 4) suitability of activities for the use of money r ;
 - 5) environmental approvals ; _

- 6) building approval; and
 - 7) Functional Eligibility Certificate/SLF.
- b. The administrative requirements consist of:
- 1) founder identity;
 - 2) letter of legal entity ratification from the Ministry of Law and Human Rights;
 - 3) domicile certificate from the village head/lurah and sub-district head;
 - 4) management composition and task details;
 - 5) location map;
 - 6) statement letter from the applicant regarding the truth and validity of the documents above the stamp duty Rp . 10 000, 00 (ten thousand rupiahs);
 - 7) bank references and/or other evidence relating to the availability of financing sources for 2 (two) years;
 - 8) notarial deed of establishment of the school organizing body; and
 - 9) land certificates and school building facilities and infrastructure on behalf of the foundation
- (3) The technical requirements as referred to in paragraph (1) letter b consist of:
- a. the results of the assessment/feasibility study;
 - b. Master Plan for School Development (RIPS); and
 - c. the plan for achieving school administration standards for a maximum of 3 (three) years.
- (4) The results of the assessment/ feasibility study as referred to in paragraph (3) letter a include:
- a. t spatial, geographical and ecological;
 - b. prospect of registrants, financial and socio-cultural;
 - c. balance of the population of school age;
 - d. distance between schools and clusters of similar educational units ; and
 - e. capacity and scope of outreach with similar education.
- (5) The Master Plan for School Development as referred to in paragraph (3) letter b contains:
- a. vision and mission;
 - b. k applicable curriculum/syllabus ;
 - c. d data of prospective students/students, at least 20 (twenty) students ;

- d. d data of educators and education staff equipped with a copy of the diploma/letter of completion of study;
 - e. educational facilities and infrastructure;
 - f. school organization ;
 - g. source of funds/financing for the estimated financing for the next 2 (two) years;
 - h. m management management; and
 - i. community participation .
- (6) Foundation administrators are not allowed to occupy school organizational positions.
- (7) administrative and technical requirements as referred to in paragraphs (2) to (5) are set forth in the form of a proposal with attached data and/or supporting documents.

CHAPTER I V LICENSE APPLICATION PROCEDURES

Article 5

- (1) Applicants apply for a Permit for the establishment of Private Elementary Schools and Private Junior High Schools by attaching the technical and administrative requirements as referred to in Article 4 to the Head of the PM and PTSP Service.
- (2) Based on the application for the permit as referred to in paragraph (1) the Head of the PM and PTSP Service sends the application file to the Head of the Education and Culture Office no later than 3 (three) working days after the application file is complete.
- (3) The Head of the Department of Education and Culture at the latest 5 (five) working days from the receipt of the application file as referred to in paragraph (2) shall verify the administrative and technical files as well as field verification, the results of which will be stated in the Minutes of Examination.
- (4) Based on the results of the verification as referred to in paragraph (3) the Head of the Department of Education and Culture issues recommendations.
- (5) The recommendations as referred to in paragraph (4) can be in the form of:
 - a. agreement; or
 - b. denial.
- (6) Recommendation in the form of approval as referred to in paragraph (5) letter a is issued no later than 3 (three) working days from the signing of the Minutes of Examination, and sends recommendations to the Head of the PM and PTSP Service.

- (7) Recommendation in the form of rejection as referred to in paragraph (5) letter b is issued no later than 3 (three) working days after the signing of the Minutes of Examination, and sends recommendations to the Head of the PM and PTSP Service.
- (8) The Head of PM and PTSP Service returns the application file whose recommendation is rejected as referred to in paragraph (7) to the applicant.
- (9) On the basis of the rejection recommendation as referred to in paragraph (8), the applicant may apply for a new permit application process as before after completing the record of the lack of requirements recommended by the Head of the Education and Culture Office.
- (10) The permit applicant must make a written statement containing the validity and correctness of the document.
- (11) The form of the Document Validity and Truth Statement as referred to in paragraph (10) is listed in Appendix II which is an integral part of this Regent's Regulation.

Article 6

- (1) The permit application as referred to in Article 5 can be made online (*regional online*).
- (2) Permit applications that have been made online (*regional online*), the submission of the required documents as referred to in Article 4 can be submitted in the form of digital copies.

CHAPTER V PERMISSION VALIDITY

Article 7

The Permit to Establish Private Elementary Schools and Private Junior High Schools as referred to in Article 3 is valid as long as the Private Elementary Schools and Private Junior High Schools are still operating.

CHAPTER VI EDUCATION UNITS

Article 8

- (1) The closure of an Education unit is carried out if:
 - a. Education unit no longer meets the requirements for establishing an Education unit; and/or
 - b. The education unit is no longer operational .

- (2) The closure of education units organized by the community is determined by the Head of the Education and Culture Office based on a decree .
- (3) The closure of the Education unit as referred to in paragraph (1) and paragraph (2) is followed by:
 - a. distribution/transfer of students to other education units of the same level and type;
 - b. the delivery of assets belonging to the Education unit held by the community is regulated by the education unit organizing body; and
 - c. submission of archives belonging to the Education unit to the Department of Education and Culture.

CHAPTER V I I
CHANGE OF NAME OR ADDRESS OF EDUCATION UNIT

Article 9

Changes in the name or address of the Education unit organized by the community shall be determined by the PM and PTSP offices based on a proposal from the Head of the Education and Culture Office.

CHAPTER V III
GUIDANCE AND SUPERVISION

Article 10

- (1) The Head of the Department of Education and Culture provides guidance on the implementation of Private Elementary Schools and Private Junior High Schools based on the provisions of laws and regulations.
- (2) The guidance as referred to in paragraph (1) can be in the form of coordination, facilitation, guidance, monitoring and evaluation.
- (3) The monitoring and evaluation as referred to in paragraph (2) is carried out periodically at least 1 (one) time in 1 (one) year.

Article 11

- (1) The Head of the Education and Culture Office and the Civil Service Police Unit of Sukoharjo Regency supervises Private Elementary Schools and Private Junior High Schools in accordance with their respective authorities.
- (2) The supervision as referred to in paragraph (1) may take the form of inspections from time to time to private elementary schools and private junior high schools.

CHAPTER IX

CLOSING

Article 1 2

This Regent Regulation comes into force on the date of its promulgation.

In order for everyone to know, ordering the promulgation of this Regent Regulation by placing it in the Sukoharjo Regency Regional Gazette.

Set in Sukoharjo
on November 24, 2021

SUKOHARJO REGENT ,

signed.

ETIK SURYANI

Promulgated in Sukoharjo
on November 24, 2021

REGIONAL SECRETARY
SUKOHARJO DISTRICT ,

signed.

WIDODO

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