



DUPLICATE

SUKOHARJO REGENT
PROVINCE OF CENTRAL JAVA

REGULATION OF THE REGENT OF SUKOHARJO
NUMBER 34 YEAR 20 21

ABOUT
DELEGATION AUTHORITY OF BUSINESS LICENSING, NON-BUSINESS LICENSING
AND NON- PERMISSIONS TO HEAD SERVICE
ONE DOOR INTEGRATED INVESTMENT AND SERVICE

BY THE GRACE OF GOD ALMIGHTY
SUKOHARJO REGENT,

- Weigh : a. that according to the provisions of Article 5 Government Regulation Number 6 of 2021 concerning the Implementation of Business Licensing in the Regions states that the District Head delegates the authority of the Regency Regional Government in the Implementation of Business Licensing in the Regions to the Head of the Office of Capital Investment and Integrated Services . K district;
- b. that Sukoharjo Regent Regulation Number 50 of 2020 concerning Delegation of Authority in the Licensing and Non-licensing Sector to the Head of the Sukoharjo Regency Investment and One-Stop Integrated Service Office is no longer in accordance with the provisions of the legislation so it needs to be replaced ;
- c. that based on the considerations as referred to in letters a, b and c, it is necessary to stipulate a Regent Regulation concerning the Delegation of Authority for Business Licensing, Non-Business Licensing and Non-Licensing to the Head of the Investment Service and One Stop Services ;
- Remember : 1. Law Number 13 of 1950 concerning the Establishment of Regency Areas within the Province of Central Java;
2. Law Number 25 of 2007 concerning Investment (State Gazette of the Republic of Indonesia of 2007 Number 67, Supplement to the State Gazette of the Republic of Indonesia Number 4724) as amended by Law Number 11 of 2020 concerning Job Creation (State Gazette of the Republic of Indonesia of 2020 Number 245, Supplement to the State Gazette of the Republic of Indonesia Number 6573);
3. Law Number 25 of 2009 concerning Public Services (State Gazette of the Republic of Indonesia of 2009 Number 112, Supplement to the State Gazette of the Republic of Indonesia Number 5038);

4. Number 23 of 2014 concerning Regional Government (State Gazette of the Republic of Indonesia of 2014 Number 244, Supplement to the State Gazette of the Republic of Indonesia Number 5587) as amended several times, most recently by Law Number 11 of 2020 concerning Job Creation (State Gazette of the Republic of Indonesia). Indonesia Year 2020 Number 245, Supplement to the State Gazette of the Republic of Indonesia Number 6573);
5. Government Regulation Number 5 of 2021 concerning Implementation of Risk-Based Business Licensing (State Gazette of the Republic of Indonesia of 2021 Number 15, Supplement to the State Gazette of the Republic of Indonesia Number 6617);
6. Government Regulation Number 6 of 2021 concerning the Implementation of Business Licensing in the Regions (State Gazette of the Republic of Indonesia of 2021 Number 16, Supplement to the State Gazette of the Republic of Indonesia Number 6618);
7. Presidential Regulation Number 97 of 2014 concerning the Implementation of One Stop Services (State Gazette of the Republic of Indonesia of 2014 Number 221) ;
8. Regulation of the Minister of Home Affairs Number 138 of 2017 concerning the Implementation of One Stop Services in the Regions (State Gazette of the Republic of Indonesia of 2017 Number 1956);
9. Minister of Marine Affairs and Fisheries Regulation Number 5 of 2021 concerning Fish Processing Business (State Gazette of the Republic of Indonesia of 2021 Number 59) ;
10. Regulation of the Minister of Tourism and Creative Economy/Head of the Tourism and Creative Economy Agency 4 of 2021 concerning Standards for Business Activities and Products in the Implementation of Risk-Based Business Licensing in the Tourism Sector (State Gazette of the Republic of Indonesia of 2021 Number 283);
11. Regulation of the Minister of Manpower Number 6 of 2021 concerning Stipulation of Standards for Business Activities and/or Products in the Implementation of Risk-Based Business Licensing in the Employment Sector (State Gazette of the Republic of Indonesia of 2021 Number 269);
12. Regulation of the Minister of Public Works and Public Housing Number 6 of 2021 concerning Business Activity Standards and Product Standards in the Implementation of Risk-Based Business Licensing in the Public Works and Public Housing Sector (State Gazette of the Republic of Indonesia of 2021 Number 266);
13. Regulation of the Minister of Public Works and Public Housing Number 17 of 2021 concerning Forms and Procedures for

- Issuing Certificates of Building Ownership of Flats (State Gazette of the Republic of Indonesia of 2021 Number 289);
14. Regulation of the Minister of Public Works and Public Housing Number 18 of 2021 concerning Standards for Demolition of Buildings (State Gazette of the Republic of Indonesia of 2021 Number 290);
 15. Regulation of the Minister of Public Works and Public Housing Number 22 of 2021 concerning Data Collection on Buildings (State Gazette of the Republic of Indonesia of 2021 Number 291);
 16. Regulation of the Minister of Environment and Forestry Number 3 of 2021 concerning Standards for Business Activities in the Implementation of Risk-Based Business Licensing for the Environment and Forestry Sector (State Gazette of the Republic of Indonesia of 2021 Number 270) ;
 17. Regulation of the Minister of Environment and Forestry Number 4 of 2021 concerning List of Businesses and/or Activities Required to Have an Environmental Impact Analysis, Environmental Management Efforts and Environmental Monitoring Efforts or a Statement of Ability to Manage and Monitor the Environment (State Gazette of the Republic of Indonesia Year 2021 Number 267) ;
 18. Regulation of the Minister of Environment and Forestry Number 5 of 2021 concerning Procedures for Issuing Technical Approval and Operational Eligibility Letters in the Field of Environmental Pollution Control (State Gazette of the Republic of Indonesia of 2021 Number 268) ;
 19. Regulation of the Minister of Environment and Forestry Number 6 of 2021 concerning Procedures and Requirements for Management of Hazardous and Toxic Waste (State Gazette of the Republic of Indonesia of 2021 Number 294) ;
 20. Regulation of the Minister of Energy and Mineral Resources Number 5 of 2021 concerning Standards for Business Activities and Products in the Implementation of Risk-Based Business Licensing in the Energy and Mineral Resources Sector (State Gazette of the Republic of Indonesia of 2021 Number 318) ;
 21. Regulation of the Minister of Transportation Number PM 12 of 2021 Standards for Business Activities and Products in the Implementation of Risk-Based Business Licensing for the Transportation Sector (State Gazette of the Republic of Indonesia of 2021 Number 257);
 22. Regulation of the Minister of Health Number 14 of 2021 concerning Standards for Business Activities and Products in the Implementation of Risk-Based Business Licensing in the Health Sector (State Gazette of the Republic of Indonesia of 2021 Number 316);
 23. Regulation of the Minister of Agriculture Number 1 5 of 2021

concerning Standards for Business Activities and Product Standards in the Implementation of Risk-Based Business Licensing in the Agricultural Sector (State Gazette of the Republic of Indonesia Year 2021 Number 262);

24. Regulation of the Minister of Trade Number 23 of 2021 concerning Guidelines for the Development, Arrangement and Guidance of Shopping Centers and Supermarkets (State Gazette of the Republic of Indonesia of 2021 Number 279);
25. Regulation of the Minister of Trade Number 26 of 2021 concerning the Stipulation of Standards of Business Activities and Products in the Implementation of Risk-Based Business Licensing in the Trading Sector (State Gazette of the Republic of Indonesia of 2021 Number 282);
26. Regulation Number 12 of 2016 concerning Formation and Structure of Regional Apparatus (Sukoharjo Regency Gazette of 201 6 Number 12 , Supplement to Sukoharjo Regency Regional Gazette Number 2 36);

DECIDE:

Set : REGULATION OF THE REGENT REGARDING THE DELEGATION OF AUTHORITIES FOR BUSINESS LICENSING, NON-BUSINESS LICENSING AND NON- PERMISSIONS TO THE HEAD OF THE HEAD OF INVESTMENT AND ONE-DOOR INTEGRATED SERVICES .

PIG
GENERAL REQUIREMENTS

article 1

In this Regent Regulation, what is meant by:

1. The area is Sukoharjo Regency.
2. Regional Government is the Regent as an element of the Regional Government organizer who leads the implementation of government affairs which are the authority of the autonomous region.
3. The Regent is the Regent of Sukoharjo .
4. The Office of Investment and One Stop Integrated Services, hereinafter referred to as Dinas PM and PTSP, is the Office of Investment and One Stop Integrated Services of Sukoharjo Regency .
5. One-Stop Integrated Service, hereinafter abbreviated as PTSP, is an integrated service in a single process starting from the application stage to the completion stage of the one-stop integrated service product.
6. Delegation of Authority is the assignment of duties, rights,

obligations, and responsibilities for business and non-business licensing , including services on behalf of the authorizing authority .

7. Implementation of Business Licensing in the Regions is a business licensing activity whose management process is electronically starting from the application stage to the issuance of documents which are carried out in an integrated manner in one door .
8. License is a legality granted to Business Actors to start and run their business and/or activities.
9. Risk is the potential for injury or loss from a hazard or a combination of the possibilities and consequences of a hazard.
10. Risk-Based Business Licensing is a Business Licensing based on the level of business activity Risk.
11. Business Licensing to Support Business Activities is a legality granted to Business Actors to support business activities.
12. The Electronically Integrated Business Licensing System (*Online Single Submission*), hereinafter referred to as the OSS System, is an integrated electronic system managed and organized by the OSS Institution for the implementation of Risk-Based Business Licensing.
13. OSS Management and Organizing Agency, hereinafter referred to as OSS Institution, is a government agency that carries out Government Affairs in the field of investment coordination.
14. Business Actors are individuals or business entities conducting business and/or activities in certain fields.
15. Business Registration Number, hereinafter abbreviated as NIB, is proof of registration/registration of Business Actor to carry out business activities and as an identity for Business Actor in carrying out their business activities.
16. Standard Certificate is a statement and/or proof of compliance with the standards for the implementation of business activities.
17. License is the approval of the Central Government or Regional Government for the implementation of business activities that must be fulfilled by Business Actors before carrying out their business activities.
18. No license number is the provision of documents or proof of the legality of something to a person or group of people for the convenience of service and information in accordance with the provisions of the legislation .
19. Electronic Document is any electronic information created, forwarded, sent, received, or stored in analog, digital, electromagnetic, optical, or similar forms, which can be seen, displayed, and/or heard through a computer or electronic system, including but not limited to on writing, sounds, pictures, maps, designs, photographs or the like, letters, signs,

numbers, access codes, symbols or perforations that have meaning or meaning or can be understood by people who able to understand it.

20. Electronic Signature is a signature consisting of Electronic Information that is attached, associated or related to other Electronic Information which is used as a means of verification and authentication.

Section 2

The scope of regulation in this Regent Regulation includes :

- a. delegating authority ;
- b. responsibility, guidance and supervision; and
- c. coordination and reporting.

CHAPTER II

DELEGATION OF AUTHORITY

Article 3

- (1) The Regent delegates authority in the Administration of Licensing in the Regions to the Head of the PM and PTSP Service Offices .
- (2) delegation of authority by the bupati as referred to in paragraph (1) includes:
 - a. business license;
 - b. non-business licensing; and
 - c. non-licensed.
- (3) Business licensing as referred to in paragraph (2) letter a, is implemented through the OSS System which is managed by the Central Government in accordance with the provisions of laws and regulations regarding the implementation of business licensing.
- (4) Non-business licensing and non - licensing as referred to in paragraph (2) letter b and letter c , are permits regulated in the laws and regulations in Indonesia. outside of business licensing which is carried out through a system facilitated by the Region .

Article 4

Types of business licensing services , non- business licensing and non-licensing which are delegated to the Head of the PM and PTSP Service Offices as referred to in Article 3 are listed in the Appendix which is an integral part of this Regent's Regulation .

Article 5

- (1) delegation of authority for business licensing as referred to in Article 3 includes:

- a. administering Business Licensing which is the authority of the Region in accordance with the provisions of the legislation;
 - b. administering Business Licensing which is the authority of the Central Government which is delegated to the Regions based on the principle of co-administration;
 - c. Risk-Based Business Licensing in each sector is supervised by the Regent;
 - d. issue Business Standard Certificates and Product Standard Certificates based on the results of verification of standard compliance;
 - e. perform verification;
 - f. conduct examination of the requirements for Business Licensing according to the time period;
 - g. granting a Business License in accordance with the validity period;
 - h. implementation of the issuance of Business Licensing; and/or
 - i. resolve obstacles and problems in accordance with the provisions of the legislation.
- (2) In addition to the delegation of authority as referred to in P origin 3 , the Regent grants authority to the Head of the PM and PTSP Service in terms of :
- a. providing information on licensing and non-licensing services ;
 - b. p acceptance and n/or rejection of application files ;
 - c. issuance of licensing and non-licensing documents ;
 - d. revocation and cancellation of permits and non-licenses;
 - e. k coordination of research or field inspection ;
 - f. storage and processing of electronic data archives ;
 - g. development of information on licensing and non-licensing services ;

- h. handling of complaints on licensing and non-licensing services ;
- i. coordinating the handling of complaints and reporting on the follow-up to complaints; and
- j. complaint system management .

CHAPTER I II

RESPONSIBILITY , DEVELOPMENT AND SUPERVISION

Article 6

- (1) In administering Business Licensing , Non-Business Licensing and Non-licensing , the Head of the PM and PTSP Service is administratively responsible while the technical responsibility rests with the regional apparatus in charge .
- (2) Regional apparatus in charge of providing guidance in accordance with their respective authorities based on the provisions of laws and regulations.
- (3) The guidance as referred to in paragraph (2) can be in the form of facilitation, consultation, socialization, monitoring, evaluation, technical guidance and development .

Article 7

- (1) The Regional Apparatus in charge and the Civil Service Police Unit carry out supervision in accordance with their respective authorities based on the provisions of the legislation.
- (2) The supervision as referred to in paragraph (1) may take the form of inspections from time to time in the field to ensure the conformity of business activities with licensing.
- (3) Supervision and evaluation after the issuance of permits and non-licenses is carried out and becomes the responsibility of the Regional Apparatus in charge in accordance with the provisions of the legislation.

CHAPTER I V

COORDINATION AND REPORTING

Article 8

- (1) In carrying out their duties, the Head of the PM and PTSP Services coordinates with the agencies and/or Regional Apparatuses in charge of licensing and non-licensing.
- (2) In carrying out the delegation of authority as referred to in Article 3, the Head of the PM and PTSP Service reports to the Regent.

CHAPTER V
CLOSING

P origin 9

At the time this Regent Regulation comes into force, the Sukoharjo Regent Regulation Number 50 of 20 20 concerning Delegation of Authority in Licensing and Non-licensing Sector to the Head of the Sukoharjo Regency Investment and One Stop Integrated Service Office (Sukoharjo Regency Regional Gazette of 2020 Number 50), is revoked and declared not applicable.

P origin 10

This Regent Regulation comes into force on the date of promulgation.

In order for everyone to know it , ordering the promulgation of this Regent Regulation by placing it in the Sukoharjo Regency Gazette.

Set in Sukoharjo
on July 16, 2021

SUKOHARJO REGENT,

signed

ETIK SURYANI

Promulgated in Sukoharjo
On July 16, 2021
REGIONAL SECRETARY
SUKOHARJO DISTRICT ,

signed

WIDODO

REGIONAL NEWS SUKOHARJO REGENCY
YEAR 2021 NUMBER 35